

Minutes of a meeting of the HR Committee,  
of Bingham Town Council, held in the Council Chamber at The Old Court House,  
Church Street, Bingham on Tuesday 01 July 2025 at 7pm

**PRESENT:**

Councillors: T Wallace, E Georgiou, G Williams, M Stockwood, R Bird, F Purdue-Horan and P Walters

Members of the Public: 0

Officer: J Riddle (Town Clerk)

**1. ELECTION OF CHAIR**

Councillor P Walters was proposed as Chair by Councillor R Bird and this was seconded by Councillor G Williams.

A vote was taken and Councillor P Walters was duly elected as Chair.

**2. APOLOGIES FOR ABSENCE AND ACCEPTANCE**

An apology for absence was received and accepted from Councillor N Mees. Councillor E Georgiou was noted as a substitute member.

**3. ELECTION OF VICE CHAIR**

Councillor T Wallace was proposed as Vice Chair by Councillor R Bird and this was seconded by Councillor G Williams.

Councillor F Purdue-Horan was proposed as Vice Chair by Councillor M Stockwood and this was seconded by Councillor F Purdue-Horan.

A vote was taken and Councillor T Wallace was duly elected as Vice Chair.

**4. DECLARATIONS OF INTEREST**

None.

**5. MINUTES**

The minutes of the meeting held on 28 April 2025, were deferred to the next meeting for confirmation due to a date correction required.

**6. TERMS OF REFERENCE**

The committee notes the terms of reference.

**7. OUTSTANDING DECISIONS**

The committee noted that there were no outstanding actions as recruitment was now completed.

**8. NJC PAY AWARD UPDATE**

The committee noted that no agreement had yet been reached for the pay award from 01 April 2025 and the Clerk would notify the Council once confirmation of an award was received.

**9. CONFIDENTIAL BUSINESS**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:- To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- Confidential Notes from the meeting held on 28 April 2025  
The notes of the meeting were approved.
- Staffing Matters
  - The committee noted the holiday and sickness report.
  - The committee noted the completion of the recruitment process for two new office staff members and the staff training update.

The meeting closed at 7.29pm

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CHAIRMAN  
Date: .....