

Minutes of a meeting of the Finance, Policy & Resources Committee of Bingham Town Council  
held on Tuesday 14 October 2025 at 7.00pm  
held in the Councill Chamber of The Old Court House, Church Street, Bingham

**PRESENT:**

Councillors: R Bird, N Jejna, W Stapleton, P Walters and A Shelton.

Officer: J Riddle (Town Clerk)

Members of the Public: 0

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Councillors E Georgiou, N Mees, F Purdue-Horan, T Wallace and M Stockwood. Councillors W Stapleton, P Walters and A Shelton were noted as substitute members.

2. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

3. **MINUTES**

The minutes of the meeting held on 12 August 2025, Folio 10328 to 10329 were taken as read, approved and signed by the Chairman as a correct record

4. **OUTSTANDING DECISIONS**

The committee reviewed and noted the outstanding actions.

5. **ACCOUNTS PAID REPORT 31 JULY 2025**

**RESOLVED:** that the accounts paid report of £83,918.28 be approved.

6. **BANK RECONCILIATIONS**

**RESOLVED:** to approve of the reconciliation reports to 31 August 2025 and 30 September 2025.

7. **BUDGET TO ACTUALS TO 30 SEPTEMBER 2025**

The budget to actuals report was noted with no queries noted.

8. **THREE YEAR RESERVES PLANS**

The committee noted the updates and that the planned expenditure for the Old Court House maintenance schedule would be underspent in 2025/2026. Guttering was to be progressed as a priority, with further planned works moved to 2026/2027.

The committee agreed that before considerable costs for maintenance were incurred, the Council should be asked to confirm if the Old Court House should receive a large investment into maintenance or consideration be given to sale and relocation.

9. **CCLA PUBLIC SECTOR DEPOSIT FUND**

Further to the presentation in 2024 from the CCLA, the committee reviewed the report and agreed an investment amount. The fund was considered low risk, with the confirmation that the Council no longer met the criteria for the FSCS compensation scheme. It was confirmed that staff would transfer funds into the accounts held with Natwest as required for project funding and monthly reconciliation reports would confirm the funds held.

**RECOMMEND:** to invest £350,000 into the Public Sector Deposit Fund.

10. **CEMETERY RULES AND REGULATIONS**

**RECOMMEND:** approval of the new draft rules and regulations for Bingham Cemetery.

11. **OLD COURT HOUSE CLEANING CONTRACT**

The committee noted that all staff were currently assisting with the cleaning of the Old Court House.

**RECOMMEND:** delegated authority be granted to the Clerk, in consultation with the Chair and Vice Chair to select a new contract cleaner after obtaining quotations, within the annual budget. If three quotations were not received, after 4 weeks, the committee confirmed that a decision should be made to award a cleaning contract of up to 12 months on receipt of at least 2 quotations.

12. **RISK REGISTER**

The committee reviewed the risk register including alterations and updates. It was agreed to

**RECOMMEND:** approval of the updated risk register.

13. **CONFIDENTIAL**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters were discussed:

- Confidential notes from the meeting held on 12 August 2025.

The committee noted the update.

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The meeting closed at: 7:36pm

.....CHAIRMAN

Date: .....

RECOMMENDATIONS:

- Investment of £350,000 into the CCLA Public Sector Deposit Fund.
- Approval of the new draft rules and regulations for Bingham Cemetery.
- Delegated authority be granted to the Clerk, in consultation with the Chair and Vice Chair to select a new contract cleaner after obtaining quotations, within the annual budget. If three quotations were not received, after 4 weeks, the committee confirmed that a decision should be made to award a cleaning contract of up to 12 months on receipt of at least 2 quotations
- Approval of the updated risk register.

RESOLUTIONS:

- To approve the accounts paid report of £83,918.28
- To approve of the reconciliation reports to 31 August 2025 and 30 September 2025