

Minutes of a meeting of the HR Committee,  
of Bingham Town Council, held in the Council Chamber at The Old Court House,  
Church Street, Bingham on Tuesday 29 October 2024 at 7pm

**PRESENT:**

Councillors: T Wallace, N Mees, G Williams, M Stockwood, A Shelton, S Perkins and P Walters

Members of the Public: 0

Officer: J Riddle (Town Clerk)

**1. APOLOGIES FOR ABSENCE AND ACCEPTANCE**

An apology for absence was received and accepted from Councillor F Purdue-Horan.  
Councillor A Shelton was noted as a substitute member.

**2. DECLARATIONS OF INTEREST**

None

**3. MINUTES**

The minutes of the meeting held on 29 October 2024, Folios 10235 to 10236, were taken as read, approved and were signed by the Chair as a correct record.

**4. CONFIDENTIAL BUSINESS**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:- To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

- Confidential Notes from the meeting held on 29 October 2024  
The notes of the meeting were approved.
- Recruitment of Two Vacancies

**RESOLVED:** to proceed with recruitment of an Administrator (Salary Point 5-6 20-24hrs pw) and an Asset & Project Support Officer (Salary Point 18-24, 25-30hrs pw)

**RESOLUTIONS:**

- To proceed with recruitment of an Administrator (Salary Point 5-6 20-24hrs pw) and an Asset & Project Support Officer (Salary Point 18-24, 25-30hrs pw)

The meeting closed at 7.28pm

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CHAIRMAN  
Date: .....