

Minutes of a meeting of the Community, Recreation and Amenities Committee  
of Bingham Town Council held in the Council Chamber at The Old Court House, Church Street,  
Bingham on 03 June 2025 at 7.00pm

**PRESENT:**

Councillors: G Williams, M Baulcombe, A Shelton, I Shouler, F Purdue-Horan, N Jejna and P Walters.

Officers: J Riddle (Clerk)

Public: 2 including Councillors R Bird and T Wallace.

**1. ELECTION OF CHAIR**

Councillor G Williams was proposed as Chair by Councillor N Jejna this was seconded by Councillor I Shouler.

A vote was taken and Councillor G Williams was duly elected as Chair.

**2. APOLOGIES FOR ABSENCE**

An apology for absence was received and accepted from Councillor W Stapleton. Councillor F Purdue-Horan was noted as a substitute member.

**3. ELECTION OF VICE CHAIR**

Councillor I Shouler was proposed as Vice Chair by Councillor G Williams and this was seconded by Councillor F Purdue-Horan.

A vote was taken and Councillor I Shouler was duly elected as Vice Chair.

**4. DECLARATIONS OF INTEREST**

No declarations of interest were received.

**5. TERMS OF REFERENCE**

The committee notes the terms of reference.

**6. MINUTES**

Minutes of the meeting of the Community and Environment Committee held on 01 April 2025, Folios 10276 to 10278, were taken as read, approved and signed by the Chairman as a correct record.

**7. UPDATE ON OUTSTANDING DECISIONS**

The Committee noted the update and a request was received to chase a meeting with officers at the Borough Council regarding the CCTV partnership agreement.

**8. BUDGET TO ACTUAL TO 30 APRIL 2025**

The report was noted.

**9. EMERGENCY EXPENDITURE**

The committee were updated that after damage the Council's vehicle, the hire of a small wheel based van was progressed and that this would be switched to a smaller Berlingo van when available for hire.

**RESOLVED:** to accept the emergency expenditure from the equipment and maintenance budget for van hire and further costs for continued van hire whilst repairs are progressed to ensure the Council's continuous delivery of services.

**10. GATOR REPAIRS**

**RECOMMEND:** to grant delegated authority to the Clerk, in consultation with the Chair and Vice Chair of the Committee, to progress repairs or an insurance claim.

**11. COMMUNITY OSCARS**

The committee notes the plans for nominations and the closing date for receipt of nominations. The nominations received would be considered at the September committee meeting, and the Oscars would be presented at the Christmas Fair and Light Switch On event on 29 November 2025.

**12. ST MARYS WALL REPAIRS UPDATE**

The committee were updated that the conservation officer had requested an inspection of the leaning wall by building control. After a site visit and monitoring, the wall was not considered a danger of collapse. The Clerk confirmed that in house monitoring would take place so that early notification of any changes could be identified. The Committee also noted that once a faculty licence has been granted for the work, the repairs to the wall areas would be progressed.

**13. CONTRACTOR SUPPORT**

**RESOLVED:** to grant delegated authority to the Clerk to continue to access contractor support for the grounds team when required, within the annual budgets.

**14. WYCHWOOD ROAD PLAY AREA REPAIRS**

The committee noted that a second quote had not been provided and that using the supplier reduced the costs of repairs due to the outstanding wet pour repair under the guarantee.

**RESOLVED:** to accept the quotation of ££900.90 plus vat from Kompan for repairs to the Wychwood Road play area.

#### **15. CEMETERY REVIEW RECOMMEDATIONS AND DRAFT CEMETERY CHARGES**

The committee considered the cemetery review progress and draft cemetery charges. The committee considered that the Council had not reviewed the scale of charges since 2014 and the recommendation of the Institute of Cemetery Management to review the fees had been outstanding since the review in 2023. The committee agreed that an annual review would now take place. The charges were reviewed against others within the local area, and it was agreed that although the increase would not result in the cemetery covering its annual costs, the fees were considered in line. The increase was also required to assist with limiting the impact to the precept.

**RECOMMEND:** Grant of Exclusive Rights to be reduced to 50 years From 01 August 2025 and to make extensions of the Grant available to the maximum of 100 years with owners contacted every 10 years to review contact information.

**RECOMMEND:** the charges for transfer of ownership of grants exclusive right of burial be added to the fee list.

**RECOMMEND:** a fee be introduced for family tree searches undertaken by the Council.

**RECOMMEND:** the new fee structure be approved from 01 August 2025.

**RECOMMEND:** no changes to the policy for residents and non-residents.

#### **16. SCHEDULE OF BINGHAM BUTTERCROSS MAGAZINE**

The committee noted the reduction in Buttercross issues.

#### **17. CORRESPONDENCE**

Concerns were noted regarding dogs entering Archers Lake and chasing the birds. The issue would be reported to Barratts.

The meeting closed at 8.40pm.

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CHAIR

Date:  
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RECOMMENDATIONS:

- To grant delegated authority to the Clerk, in consultation with the Chair and Vice Chair of the Committee, to progress repairs or an insurance claim.
- Grant of Exclusive Rights to be reduced to 50 years From 01 August 2025 and to make extensions of the Grant available to the maximum of 100 years with owners contacted every 10 years to review contact information.
- The charges for transfer of ownership of grants exclusive right of burial be added to the fee list.
- A fee be introduced for family tree searches undertaken by the Council.
- The new fee structure be approved from 01 August 2025
- No changes to the policy for residents and non-residents.

RESOLUTIONS:

- To accept the emergency expenditure from the equipment and maintenance budget for van hire and further costs for continued van hire whilst repairs are progressed to ensure the Council's continuous delivery of services.
- To grant delegated authority to the Clerk to continue to access contractor support for the grounds team when required, within the annual budgets.
- To accept the quotation of £900.90 plus vat from Kompan for repairs to the Wychwood Road play area.