



## **Community, Recreation & Amenities Committee - Terms of Reference**

### **Level of authority from Full Council**

Standing Committee with Executive Authority.

Delegated powers are not permitted to pass to any sub-committee of this standing committee.

### **Councillor Members**

The Full Council will select 7 members to form the committee.

The Chairman and Vice-Chairman are to be elected at the first meeting following the Annual Council Meeting. The committee and membership will be reviewed at the next Annual Full Council meeting. Vacancies on the committee will be agreed at the next Full Council meeting.

Quorum: 3 Committee Members or nominated substitutes must be present

### **Frequency**

Scheduled meetings agreed at the Annual Full Council Meeting. Additional meetings will be called as required.

### **Purpose**

To consider matters relating to social, recreational, community, physical and environmental, including assets of the Council.

### **Delegated Powers**

- To agree expenditure within the annual agreed committee budgets
- Approval and management of budgeted expenditure for:
  - playing fields    - play areas    - allotments
  - amenity areas    - linear park    - Cemetery    - Closed Churchyard
- Management and budgeted expenditure for repair and replacement of Grounds Equipment
- To manage the liaison with Bingham Town Sports Club and related clubs regarding Butt Field and Pavilion matters
- To manage the liaison with Bingham Rugby Club regarding the Town Pavilion and Wynhill playing field matters
- To consider matters relating to public footpaths (rights of way)
- To manage the town guide, town map, Summer Fair, Christmas Fair and civic events
- To manage the seasonal Christmas decorations
- Consider matters relating to the website and communication tools
- Management of the Town and Floral Displays and tree planting schemes

- To consider and lead on matters relating to the environment inc street furniture, litter issues, environmental improvements, street lighting, roads, road safety, car parking, traffic movements, public transport, air quality
- To liaise with Community Groups, including Bingham Community Events Group

#### Advisory Role and Limits to Delegated Powers

- Expenses over the annual budget must be approved by Full Council
- New committee projects and budgets to be approved by the Full Council
- Committee annual draft budgets to be recommended to the Finance, Policy & Resources Committee prior to budget setting
- Not to approve any single commitment in excess of £2,000 (Fin Reg 5.15)
- New projects over £2000 or out of budget projects to be approved by Full Council
- To monitor and report overspent annual budgets to the Finance, Policy & Resources Committee
- To receive updates on police matters and refer to Full Council for decisions
- Council communications to be led by the Clerk in consultation with the Mayor
- Oversee the progression of plans for the community land available off Chapel Lane in conjunction with the Finance, Policy and Resources Committee
- Policies relating to the committee to be approved by the Full Council