

Minutes of a meeting of the Community, Recreation and Amenities Committee
of Bingham Town Council held in the Council Chamber at The Old Court House, Church Street,
Bingham on 21 November 2023 at 7.15pm

PRESENT:

Councillors: G Williams, A Shelton, R Bird, W Stapleton, V Leach, N Jejna and S Perkins.

Officer/s: J Riddle (Clerk)

Public: 3 Including Cllrs F Purdue-Horan and N Mees.

1. APOLOGIES FOR ABSENCE

All members of the committee were present.

2. DECLARATIONS OF INTEREST

Councillor G Williams declared an interest in items 11 and 12 as a member of Bingham Sports Club Committee and confirmed his abstention from voting on the items.

3. MINUTES

Minutes of the meeting of the Community, Recreation and Amenities Committee held on 3 October 2023, Folios 10107 to 10111, were taken as read, approved and signed by the Chairman as a correct record.

4. UPDATE ON OUTSTANDING DECISIONS

The committee noted the report and updates.

5. TREE SURVEY UPDATE

The committee noted that the moderate tasks identified in the report had been instructed at a cost of £3460.

6. HILL DRIVE ALLOTMENTS RENT REVIEW

The committee agreed that a rent review of the allotment should take place with any alteration to the rent taking effect from January 2025. Confirmation of the rent review decision to be communicated with tenants prior to the end of September 2024.

RECOMMEND: that a rent review be completed during 2024 and tenants be given 12 months' notice of the rent review.

7. CEMETERY REVIEW REPORT

A first site visit had taken place for Councillors and an additional site visit could be requested by Councillors still wishing to attend. The committee noted that the office would continue to work on the actions identified within the report.

8. REPLACEMENT CHRISTMAS TREES FOR BINGHAM TOWN CENTRE

The Committee agreed to re-allocate the shop front electrics project amount of £5000 in the three year reserves plan for the replacement of trees with led lights built into the trees.

RECOMMEND: £5000 be allocated in the three year reserves plan to the replacement of the shop front Christmas Trees and that an application to the UKSPF fund be made to support the project, if it was eligible for funding.

9. UKSPF GRANT SUPPORT FOR THE CHRISTMAS LIGHT SWITCH ON EVENT

The committee noted that the UKSPF grant of £1000 had supported the creation of a Gingerbread House for the event and that a frozen theme at the Old Post Office Yard was to be created with the remaining funding.

10. UKSPF FUND FOR 2024/25

The Committee noted the release of the UKSPF Fund for 2024/25 and agreed to

RECOMMEND: that an application be made for any projects agreed by the Council meeting the application criteria.

11. SOLAR PANELS ON BUTT FIELD PAVILION

The committee were in support that projects on Council owned land and buildings be progressed by the Council working in conjunction with the community group or tenant. Commitment to a timescale was not confirmed as other items including the cemetery review were considered the priority. The committee requested that further information relating to the reasons for the project and an outline business case be progressed for consideration at a later date.

RECOMMEND: in principle support to lead the project.

12. OLD PAVILION STORAGE AT BUTT FIELD

The committee noted that the storage unit at Butt Field had been reviewed by a structural engineer and that it was considered at the end of its useful life. A project to design a new storage unit and score board for the cricket club was being investigated by a sub committee of the Sports groups. The Council were asked to confirm in principle support to lead the

project. The Committee confirmed that an outline of the plan and costs would be required for further consideration, but it was agreed that the Council should lead as the land and building owner.

RECOMMEND: in principle support with further information required.

13. SAFER STREETS 5 CCTV SYSTEM

The committee noted that a meeting had been arranged with officers leading the project for a new camera system. The meeting would give Councillors the background to the project and would give an overview of the process prior to install.

14. BUDGET TO ACTUALS REPORT TO 30 OCTOBER 2023

The report was noted by the committee.

15. 2024/25 EVENTS BUDGET & PARTNERSHIP WITH BINGHAM COMMUNITY EVENTS

Bingham Community Events were thanked for delivering a programme of events in 2023 and for their assistance with the Summer Fair and Christmas Light Switch On event.

RECOMMEND: that partnership working with Bingham Community Events continue for 2024 and that £7500 be allocated in the 2024/25 budget to support a programme of events for 2024.

16. 2024/2025 DRAFT COMMITTEE BUDGET

The committee reviewed the 2024/25 draft budget and the amounts for the summer fair and Christmas light switch on were reviewed. The committee also supported production of a Town Guide for 2025. Decommissioning costs for the CCTV system would be confirmed prior to the meeting of the Finance, Policy and Resources Committee.

RECOMMEND: the budget figures to include £4500 for the Summer Fair, £6500 for the Christmas Light Switch On event and £3000 for production of a 2025 Town Guide.

17. THREE YEAR RESERVES PLAN AND 2024/25 PRIORITIES

RECOMMEND: that the updated three year reserves plan be accepted.

18. COMMUNITY EMERGENCY PLAN

RECOMMEND: the updated Emergency Plan be adopted.

19. CORRESPONDENCE

The following items of correspondence was received:

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- (a) Consultation for the reduction of speed along The Banks to 20mph – the committee noted the consultation.
- (b) Archers Lake – the committee noted the delays in work and the update from Barratts.

The meeting closed at 9.01pm

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CHAIRMAN

Date:
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RECOMMENDATIONS:

- A rent review of the Hill Drive Allotments be completed during 2024 and tenants be given 12 months' notice of the rent review.
- £5000 be allocated in the three year reserves plan to the replacement of the shop front Christmas Trees and that an application to the UKSPF fund be made to support the project, if it was eligible for funding.
- An application be made for any projects agreed by the Council meeting the application criteria.
- In principle support to lead the project for Solar Panels at Butt Field.
- In principle support for replacement storage facility and score board with further information required.
- Partnership working with Bingham Community Events continue for 2024 and that £7500 be allocated in the 2024/25 budget to support a programme of events for 2024.
- Budget figures to include £4500 for the Summer Fair, £6500 for the Christmas Light Switch On event and £3000 for production of a 2025 Town Guide.
- The updated three year reserves plan be accepted.
- The updated Emergency Plan be adopted.