

Minutes of a meeting of the Finance, Policy & Resources Committee of Bingham Town Council  
held on Tuesday 04 July 2023 at 7.15pm  
held in the Councill Chamber of The Old Court House, Church Street, Bingham

**PRESENT:**

Councillors: N Mees, R Bird, F Purdue-Horan, M Stockwood and G Williams

Officer: J Riddle (Town Clerk) and C Beecroft (Deputy Clerk)

Members of the Public: 2 Including Councillor A Shelton

1. **ELECTION OF CHAIR**

Councillor R Bird was nominated as Chair by Councillor N Mees and this was seconded by Councillor G Williams.

Councillor F Purdue-Horan nominated himself as Chair and this was seconded by Councillor M Stockwood.

A vote was taken, and Councillor R Bird was duly elected as Chair.

2. **APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Councillors N Jejna, T Wallace and E Georgiou. Councillor G Williams and N Nees were noted as substitute members.

3. **ELECTION OF VICE CHAIR**

Councillor T Wallace was nominated as Vice- Chair by Councillor G Williams and this was seconded by Councillor R Bird.

A vote was taken, and Councillor T Wallace was duly elected as Vice Chair.

4. **DECLARATIONS OF INTEREST**

No declarations were received.

5. **MINUTES**

The minutes of 25 April 2023, Folio 10037 to 10038 were taken as read, approved and signed by the Chairman as a correct record.

6. **TERMS OF REFERENCE**

The terms of reference were noted by the committee.

7. **OUTSTANDING DECISIONS AND AGREE FURTHER ACTIONS**

The Committee noted the completed actions and outstanding actions for the committee.

8. **ACCOUNTS PAID REPORT TO 31 MAY 2023**

**RECOMMEND:** that the accounts paid report of £45,966.64 be approved.

9. **BANK RECONCILIATIONS**

The reconciliation reports to 31 March 2023, 30 April 2023 and 31 May 2023 were presented and it was agreed to

**RECOMMEND:** approval the Reconciliation Reports.

10. **BUDGET TO ACTUALS TO 31 MAY 2023**

The committee noted the budget to actuals report.

11. **THREE YEAR RESERVES PLAN**

The committee noted the three year reserves plan update.

12. **TRADE WASTE CONTRACT**

The committee received a report on the cost of trade waste and two quotes that would reduce the costs for the Council. The costs of both quotes were considerably lower than the current contract and it was noted that quote 1 confirmed the price for any excess weight over 70kg.

**RECOMMEND:** acceptance of quote 1 for two 1100 Litre Bins at a cost of £14.75 per bin and £1 per bin weekly rental.

13. **WYNHILL LEASE LEGAL FEES AND FURTHER ACTIONS**

The committee received confirmation that fees had been incurred for the work that started on the Wynhill lease in 2018. The work completed so far should be confirmed and the lease terms be considered at a future meeting.

**RECOMMEND:** that the fees be noted and that the lease and key terms be finalised for consideration.

14. **YR 2 HEALTH & SAFETY INSPECTION VISIT**

The committee noted that the visit had taken place on Tuesday 04 July 2023.

15. **SCRIBE ACCOUNTING SOFTWARE READ ONLY ACCESS**

The committee noted that read only access to the Council's accounting software was available for all Councillors and any request for access should be made to the Clerk.

**16. WELHAM ARCHITECTS MEETING**

The committee noted that a meeting with Welham Architects had been arranged with Councillors for Tuesday 18 July 2023 at 6.30pm

**17. IT SERVICES**

The committee received an update regarding replacement of the Server and changes to the IT arrangements. The Clerk would work alongside the IT providers to secure the server with the largest ram and warranty available at the time of ordering. If a larger ram was considered advisable and within a reasonable price increase, the Clerk would report to the Full Council in July.

**RECOMMEND:** that delegated authority be given to the Clerk to progress the quotation received of £6757.64 plus vat for server and installation costs with an amount of up to £250 overspend to allow negotiation at the time of ordering.

**18. BOMBERZ UPDATE**

The Committee considered the update from Bomberz CIC. It was confirmed that an amount of £1175 had been granted in 2020 to support the group startup costs and event to engage with the community regarding a skateboard park. Bomberz had confirmed that bank charges had reduced the available funds in the account and the committee agreed to raise queries with the group. Bomberz would be asked: the reasoning for selecting to become a CIC when setting up, what plans they have for future funding to enable the event to take place, if the event is no longer planned is the remaining grant to be returned and also about plans for the bank account to avoid further charges reducing the grant further.

**19. CONFIDENTIAL BUSINESS**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING  
RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

The following matters were discussed:

- To approve the confidential notes from 25 April 2022

Having previously been approved, confidential session was not required.

The meeting closed at: 8:02pm

.....CHAIRMAN

Date: .....

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RECOMMENDATIONS:

- The accounts paid report of £45,966.64 be approved
- Approval of the reconciliation reports to 31 March 2023, 30 April 2023 and 31 May 2023
- Acceptance of Trade Waste quote 1 for two 1100 Litre Bins at a cost of £14.75 per bin and £1 per bin weekly rental.
- that the fees be noted for the Wynhill lease and that the lease and key terms be finalised for consideration.
- Delegated authority be given to the Clerk to progress the quotation received of £6757.64 plus vat for a new server and installation costs with an amount of up to £250 overspend to allow negotiation at the time of ordering.