

Minutes of a meeting of the Community, Recreation and Amenities Committee of Bingham Town Council held in the Council Chamber at The Old Court House, Church Street, Bingham on Tuesday 13 June 2023 at 7.15pm

PRESENT:

Councillors: A Shelton, R Bird, W Stapleton, V Leach, N Jejna, S Perkins and G Williams

Officers: J Riddle (Clerk) & C Beecroft (Deputy Clerk)

Public: 4 Including Cllr F Purdue-Horan

1. APPOINTMENT OF CHAIR

Councillor R Bird opened the meeting and invited nominations for a Chair.

Councillor G Williams was proposed as Chair by Councillor V Leach and this was seconded by Councillor R Bird

A vote was taken and Councillor G Williams was duly elected as Chair.

2. APOLOGIES FOR ABSENCE

All Councillors were present.

3. APPOINTMENT OF VICE-CHAIR

Councillor V Leach was proposed as Vice-Chair by Councillor R Bird and this was seconded by Councillor G Williams.

A vote was taken and Councillor V Leach was duly elected as Vice-Chair.

4. DECLARATIONS OF INTEREST

Councillor V Leach declared an interest prior to the start of item 10, in item 10 and 11 as a director of Bomberz CIC and confirmed she would not be taking part in the items.

5. TERMS OF REFERENCE

The committee noted the Terms of Reference.

6. MINUTES

Minutes of the meeting of the Community and Environment Committee held on 13 December 2022, Folios 10000 to 10003, were taken as read, approved and signed by the Chairman as a correct record.

7. UPDATE ON OUTSTANDING DECISIONS

The committee noted the report and the completed actions from 2022/2023.

8. PROGRAMME OF SUMMER EVENTS

The Committee noted the programme of events arranged by Bingham Community Events with the financial support of the Town Council.

9. 2023/2024 CIVIC EVENTS AND AWARDS GUIDANCE

The committee reviewed the Civic Awards guidance and no alterations were requested. The Clerk would work with the Mayor on arrangements and dates for both Civic events.

10. CHAPEL LANE FEASIBILITY REPORT

The committee received the feasibility report for the consultation work completed for the Chapel Lane site. The committee requested that a meeting be held with the Architects to better understand the outcomes of the report.

11. UKSPF APPLICATION

The committee noted that the application to the UKSPF fund to support the continuation of feasibility work at Chapel Lane and to incorporate Wynhill, had been unsuccessful due to the fund being heavily oversubscribed.

The committee considered the timescales of the land availability at Chapel Lane and agreed that prior to any work commencing a meeting with Welham Architects would be arranged.

RECOMMEND: that the quotation for feasibility work on Chapel Lane and Wynhil be funded from project reserves.

12. COMMEMORATION OPTIONS

Options to commemorate the reign of Queen Elizabeth II and to mark the coronation of King Charles III were considered.

RECOMMEND: the circular plaques in blue and black at a cost of £69.95 each be ordered for installation on the Old Court House.

13. TOWN CENTRE MAP

The committee considered the opportunity for a joint project with Rushcliffe Borough Council to use the maps commissioned by the Town Council to create signage for directional information for shops in the Town Centre for visitors. The funding was to be provided by the Strategic Growth Board. The committee also considered the requirements of Highways for permission to place the signs.

RECOMMEND: that the Clerk provides the maps for the purposes of the project and acceptance of the conditions requested for a licence to place the maps.

14. BRIDLEWAY WORKS FUNDING

The committee received a report on the work required to the Bridleway and the request for a joint funding approach. As the Crown do not use the bridleway for vehicular access, it was requested that two thirds of the funding be considered by the Town Council and Bingham Town Sports Club. It was confirmed that Bingham Town Sports Club had confirmed their commitment to offering a third (approx £4000) to the work. It was considered that as no Finance, Policy and Resources meeting was scheduled prior to Full Council to consider the budget, the recommendation would feature as an agenda item at the Full Council meeting.

RECOMMEND: that the Town Council offer a third of the costs to support the work from the remaining reserve allocated to the expansion project at Butt Field.

15. COMMUNITY ACCESS AT WARNERS PADDOCK

The Committee had been asked to present ideas for the changed usage at Warners Paddock for the Crown Estate to consider. There were no site alterations under consideration, other than the removal of the remaining large concrete and metal structures protruding in the lower field. The committee agreed that security and protection of the site should be considered for any planned use. Controlled access events were considered to allow the Council the opportunity to give public access, whilst protecting the site.

RECOMMEND: the Clerk work on plans with Bingham Community Events to include controlled access, security of the site, pedestrian access point and removal of the concrete/metal structures.

16. COMMONWEALTH WAR GRAVES

RECOMMEND: installation of the Commonwealth War Grave Sign at Bingham Cemetery.

17. WEBSITE ALTERATIONS

RECOMMEND: acceptance of the quote of £475 for updating of the website to include re-branding.

18. BRANDING WORK

To lower the costs of external assistance with branding, a software package had been identified to use in house, with some external support. A one off costs to load the templates and branding into the software package would be incurred.

RECOMMEND: that costs of £250 for the loading of Canva and subscription costs for the software be accepted to allow increased use of the branding work in house.

19. ROSPA REPORTS

The committee noted receipt of the reports and that work had commenced. An update on the items reported and repairs carried out would be discussed at the next meeting.

20. REPLACEMENT SIGNAGE AT BUTT FIELD SPORTS GROUND

A local resident had offered his companies services to print and replace the signage at Butt Field Sports Ground that had deteriorated and been vandalised over the years. A proof with use of the new branding was provided.

RECOMMEND: acceptance of the offer for replacement signage at Butt Field Sports Ground.

21. LAND VALUATIONS

The committee were asked to release the land valuations completed in 2020 to the Crown Estates for their consideration.

RECOMMEND: that the valuations be released to the Crown Estates.

22. GRASS CUTTING CONTRACTOR

Due to staffing matters, contractor assistance had been required urgently at the Cemetery and costs of £1050 had been incurred. As further ongoing assistance was required, a local contractor was engaged to continue to support of the work at an hourly rate.

RECOMMEND: that acceptance of the incurred costs of £1050 and contractor support for further assistance within the 2023/24 budgets.

23. CORRESPONDENCE

The following items of correspondence was received:

- (a) East Midlands Airport – The committee noted the email and link to further information.
- (b) Bomberz CIC Update – The committee noted the update from Bomberz CIC.

24. CONFIDENTIAL

- Cemetery

RECOMMEND: a letter of confirmation of agreement be sent to the resident.

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The meeting closed at 9.14 pm

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CHAIRMAN

Date:
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RECOMMENDATIONS:

- The quotation for feasibility work on Chapel Lane and Wynhil be funded from project reserves.
- Commemorative circular plaques in blue and black at a cost of £69.95 each be ordered for installation on the Old Court House.
- Maps be provided for the purposes of the project and acceptance of the highways conditions requested for a licence to place the maps.
- The Town Council offer a third of the costs to support the work from the remaining reserve allocated to the expansion project at Butt Field.
- The Clerk work on plans with Bingham Community Events to include controlled access, security of the site, pedestrian access point and removal of the concrete/metal structures.
- Installation of the Commonwealth War Grave Sign at Bingham Cemetery.
- Acceptance of the quote of £475 for updating of the website to include re-branding.
- Costs of £250 for the loading of Canva and subscription costs for the software be accepted to allow increased use of the branding work in house.
- Acceptance of the offer for replacement signage at Butt Field Sports Ground.
- Land valuations be released to the Crown Estates.
- Acceptance of the incurred costs of £1050 and contractor support for further assistance within the 2023/24 budgets.