

**PRESENT:**

Councillors: A Shelton, R Bird, T Birch, G Williams, J Stockwood and T Wallace

Officer: J Riddle (Town Clerk)

Members of the Public: 2 Including Councillor J Lewis

1. **APOLOGIES FOR ABSENCE**

An apology for absence was received and accepted from Councillor F Purdue-Horan.

2. **DECLARATIONS OF INTEREST**

Councillor A Shelton declared a non-pecuniary interest in item 16 as a member of Bingham Bowling Club and Councillors G Williams and J Stockwood confirmed that they had agreed to part fund the amount required from their Rushcliffe Borough Councillor fund. None of the above Councillors participated in the vote on this item.

3. **MINUTES**

The minutes of 12 July 2022, Folio 9942 to 9945 were taken as read, approved and signed by the Chairman as a correct record.

4. **OUTSTANDING DECISIONS AND AGREE FURTHER ACTIONS**

The Committee reviewed the report on outstanding actions and noted the completed tasks.

5. **ACCOUNTS PAID REPORT TO 31 AUGUST 2022**

**RECOMMEND:** that the accounts paid reports of £30,662.71 and £47,161.82 be approved.

6. **BANK RECONCILIATIONS**

The reconciliation reports to 31 July 2022 and 31 August 2022 were presented and it was agreed to

**RECOMMEND:** approval the Reconciliation Reports.

7. **BUDGET TO ACTUALS TO 30 AUGUST 2022**

The Clerk updated on code queries and it was agreed to

**RECOMMEND:** that the budgets to actuals report was accepted.

8. **THREE YEAR RESERVES PLAN**

Minutes of a meeting of the Finance, Policy & Resources Committee of Bingham Town Council  
held on Wednesday 28 September 2022 at 7.00pm  
held in the Councill Chamber of The Old Court House, Church Street, Bingham

The updated three-year reserves plan was noted by the committee and the Clerk confirmed that the fees for the Chapel Lane professional fees would be in the next update.

9. **RISK REGISTER**

The committee reviewed the updated risk register and subject to the alteration noted to F1 and S5, it was agreed to

**RECOMMEND:** the updates are accepted and adoption of the risk register.

10. **MODEL STANDING ORDERS**

The updated model standing orders were reviewed and queries were raised regarding the rules on substitutes. It was agreed that any alterations considered for substitutes could be suggested to the Full Council.

**RECOMMEND:** adoption of the updated standing orders.

11. **COMMUNITY GRANT AID**

A draft policy and application process was reviewed. The committee agreed to also look at a fast-track award system for smaller grants of £100. It was considered that making smaller grants available in a shorter time frame may increase interest from groups who would like to access funds for small projects.

**RECOMMEND:** adoption of the community grant aid policy and work to progress creation of a fast-track award policy for smaller grants.

12. **BUILDING CONDITION SURVEY**

The committee noted that work to progress the building quotes was now completed and agreed that the Full Council should consider the quotations to progress the work.

13. **FIRE DETECTION IN THE GARAGE**

The committee received a report and three quotations for a fire detection system in the external garage and to replace non confirming items in the Mess Room.

**RECOMMEND:** acceptance of quote 1 at a cost of £2042.86

14. **YR 1 HEALTH & SAFETY EVALUATION UPDATE**

The considered the progress on the items within the report and it was noted that the high priorities had now been completed.

15. **ANNUAL SUBSCRIPTION TO THE INSTITUTE OF CEMETERY & CREMATORIUM MANAGEMENT**

The committee received a report regarding training costs with the ICCM and it was confirmed that training for two staff members would also include a £5 saving to the Council if membership was taken for 1 year.

**RECOMMEND:** that an overspend be accepted on the annual subscription budget to allow membership of the ICCM to be taken.

#### 16. **GRANT APPLICATION**

The grant application from Bingham Bowling Club for funds towards a defibrillator was considered. Other funding had been sourced by the Bowling Club and it was confirmed that no more than £600 would be required to cover the total costs remaining.

**RECOMMEND:** to award up to £600 in community grant aid to Bingham Bowling Club for the installation of a community defibrillator.

#### 17. **TOWN MAPS**

The committee received a report on approximate costs to print 3 boards for the new town maps, for the reception area of the Old Court House.

**RECOMMEND:** costs of up to £300 for printing of the boards.

#### 18. **CORRESPONDENCE**

No correspondence had been received.

#### 19. **CONFIDENTIAL BUSINESS**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING  
RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

The following matters were discussed:

- To approve the confidential notes from 12 July 2022

The notes were approved as an accurate record.

- Tenants Office

The update was noted by the committee

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- Staff Update

The update was noted by the committee

The meeting closed at: 9:16pm

.....CHAIRMAN

Date: .....