

**PRESENT:**

Councillors: A Shelton, R Bird, F Purdue-Horan, T Birch, G Williams, J Stockwood and T Wallace

Officer: J Riddle (Town Clerk)

Members of the Public: 2 Including Councillors M Stockwood and N Mees

1. **ELECTION OF CHAIR**

Councillor F Purdue-Horan was nominated as Chair by Councillor J Stockwood and this was seconded by Councillor A Shelton.

Councillor R Bird was nominated as Chair by Councillor T Wallace and this was seconded by Councillor G Williams.

A vote was taken, and Councillor R Bird was duly elected as Chair.

2. **APOLOGIES FOR ABSENCE**

All committee members were present.

3. **ELECTION OF VICE CHAIR**

Councillor F Purdue-Horan was nominated as Vice- Chair by Councillor J Stockwood and this was seconded by Councillor A Shelton.

A vote was taken, and Councillor F Purdue-Horan was duly elected as Vice Chair.

4. **DECLARATIONS OF INTEREST**

Councillor F Purdue-Horan declared in an interest in item 13 as a member of the pensions committee as Nottinghamshire County Council.

5. **MINUTES**

The minutes of 08 March 2022, Folio 9892 to 9896 were taken as read, approved and signed by the Chairman as a correct record.

6. **TERMS OF REFERENCE**

The terms of reference were noted by the committee.

7. **OUTSTANDING DECISIONS AND AGREE FURTHER ACTIONS**

The Committee reviewed the outstanding actions list, and it was noted that progression of the local council's award scheme was outstanding and the basic award was the first priority. It was noted that

the community land on Chapel Lane was being progressed and the Architect leading on the project were holding an initial with the Council on 18 July 22. Bingham Heritage Trails Association were coming to the end of their dig and Roman pottery had been found and it was hoped that an exhibition would be arranged at a later date by the group. The Council would now look to continue progression on community use of the land.

8. **ACCOUNTS PAID REPORT TO 30 JUNE 2022**

**RECOMMEND:** that the accounts paid reports of £82,526.71 and £75,093.15 be approved.

9. **BANK RECONCILIATIONS**

The reconciliation reports to 31 March 2022, 30 April 2022, 31 May 2022 and 30 June 2022 were presented and it was agreed to

**RECOMMEND:** approval the Reconciliation Reports.

10. **BUDGET TO ACTUALS TO 30 JUNE 2022**

It was noted that the allotments were a cost to the council and the Community, Recreation and Amenities Committee be asked to consider this when setting the budget. With a 2 year waiting list, it was also agreed to approach the developer on Chapel Lane for timescales for available land for an allotment site.

**RECOMMEND:** that the budgets to actuals report was accepted.

11. **THREE YEAR RESERVES PLAN**

The updated three-year reserves plan was noted by the committee.

12. **COUNCILLOR TRAINING – CIVILITY AND RESPECT PROJECT**

The committee notes the training available and the 50% discount for any training attended during 2022.

13. **PENSIONS DISCRETION POLICY UPDATE**

Councillor F Purdue-Horan agreed to work with the Clerk to gain more information on each area and the consequences. The item was deferred to give the opportunity to gain further information.

14. **HEALTH & SAFETY MANAGEMENT SYSTEM**

**RECOMMEND:** adoption of the Health and Safety Management System and the Clerk was asked to implement the system.

**15. HEALTH & SAFETY EMPLOYEE HANDBOOK**

It was noted that Croner had left a reference to another names company within the document that required removal.

**RECOMMEND:** adoption of the health & safety employee handbook, subject to the alteration noted.

**16. YEAR 1 HEALTH & SAFETY EVALUATION**

The committee received the report and the progress made on implementing the improvements. An update would be taken to the next meeting of the committee so that progress on the actions can be considered.

**17. FIRE RISK ASSESSMENT REPORT**

The report and recommendations within the report were considered and the actions taken. A further update would be considered at the next meeting of the committee.

**18. FIRE ALARM IN GARAGE AREA**

The committee considered the advice that as a storage area, the outside store did not require a fire detection system, but the committee agreed that as a good neighbour further quotes would be sought for consideration.

**19. QUOTATION FOR PAINTING**

**RECOMMEND:** to accept the quote for £1290 for the re-decoration of the tenant's office and main ground floor administration office.

**20. CORRESPONDENCE**

Councillor Bird thanked Councillor Purdue-Horan was noting a residents concerns regarding an overgrown pathway and for the quick response of the work.

**21. CONFIDENTIAL BUSINESS**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING  
RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

The following matters were discussed:

Minutes of a meeting of the Policy, Resources & Major Projects Committee of Bingham Town Council  
held on Tuesday 12 July 2022 at 7.15pm  
held in the Councill Chamber of The Old Court House, Church Street, Bingham

- To approve the confidential notes from 8 March 2022

The notes were approved as an accurate record.

- First Floor tenancy review

**RECOMMEND:** the changes to the tenant's contract

The meeting closed at: 9:09pm

.....CHAIRMAN

Date: .....

