

**COMMUNITY, RECREATION AND AMENITIES COMMITTEE – SUMMARY OF OUTSTANDING ACTIONS AND PRIORITIES
UPDATED: 11.10.22**

Three Year Reserves Plan:

- CCTV upgrade –Spec of what is required need to be agreed so a tender document can be created to progress to quotations. Update from NSDC received to say no capacity for monitoring at their location
- Shop front tree project –review moved to 2023/24 and electrician report is outstanding to progress feasibility
- Allotments south side fencing –2023/24 priority. The heras fencing at the old allotment site will be used for fencing once a long stay car park is underway.
- Butt Field Pitch expansion – awaiting the Crown Estates nationwide review to complete
- Cogley Lane Refurbishment – meeting requested with Play Area consultant – meeting still outstanding and chased
- Linear Park Bridges – Inspections took place in July 2022, report on agenda October 2022
- Ground maintenance equipment review – a review of all equipment is outstanding. Smaller equipment is being replaced and some items are being considered for trade in or for writing off.
- Open Space Security Improvements – site security review will be conducted by the ground staff and this is scheduled for 2022/23. Budgets will be reviewed once improvements are identified.
- Professional fees – Community Land. Welham Architects have commenced work to start a public consultation.
- Cemetery deeds legal work – initial documents are now with the Council’s solicitors

	Action	Update and further details	Completed
1.	Town map	Committee to consider large scale prints in the Council reception area – recommendation accepted by Full Council Oct 2022 – order to be placed	
2.	Branding	Work is ongoing on the expansion of use of the new branding and the use of the Council’s new logo. Costs for signage are being investigated and Ovy design is working on brand guides for councils’ consideration prior to meeting with retailers	
3.	Town Centre Flowers	Winter flower plans will be progressed during Sept ready for autumn planting	Completed
4.	Operation London Bridge	Staff training has been undertaken and plan implemented. New items to replenish stock used will be under operational matters.	Completed
5.	Civic Awards	2022 nominations open until 23 Sept 2022 for a February event to be planned. October 22 agenda to consider nominations	
6.	Civic Service	Confirmed as 23 October 2022 – arrangements in place for event and invitations issued.	Completed
7.	J9 Campaign	All office staff now trained (Oct 2022) Risk assessment required and display of posters	

	Action	Update and further details	Completed
8.	Flood Store Grant	Flood store location confirmed, items to be purchased. Consideration is being given to protecting the equipment from rodent attacks prior to ordering.	
9.	Parsons Hill	Community consultation event held, facilitated by Bingham Town Council. Barratts plans to be submitted to RBC in Autumn 2022 – Committee to monitor progress	
10.	Finding fitness sports project	Taking place in August 2022. The equipment will belong to the Town Council and will be added to the asset register. Feedback on October 2022 agenda.	Completed
11.	Tithby road bridge art project	Still outstanding positive futures grant application for costs – attending meeting Oct 22	
12.	Cemetery water	Land drains require investigations – cemetery review to take place and work to identify land drain expert	
13.	Cemetery review	Memorial testing and review quote on October 2022 agenda	
14.	Allotment tenancy agreement review	The unauthorised gate had now had a new padlock placed on as the gate accessed the centre of one plot. The committee expressed that they would like to see unauthorised gates closed permanently. Agreed that the request for CCTV be declined. An initial meeting with two representatives of the allotment association will take place October 2022	
15.	Drone Mapping	Completed and on file	Completed
16.	Orchard Park	Wet pour repair completed and report awaited. Costs to identify solutions for the bucket swing outstanding to include costs for an alternative piece of equipment.	
17.	Plum Tree	Completed Project – Planted at the Linear Walk entrance in June 2022	Completed
18.	Butt Field	Lease will be progressed as plans for expansion/car park are known. Locations for additional bins included on October 2022 agenda	
19.	Teen provision	Teen provision – No new requests and a public consultation on Chapel Lane land will give community groups the change to consider if they wish to explore a project. The teen area at Wynhill would also see some temporary repairs made to improve the site – Repairs to the seating area have been completed and quotes for parts are being investigated.	
20.	Wychwood Road	Swings removed and awaiting site inspection. Progressing the repairs offered by Kompan, at no cost to the Council. Initial date for repair is week commencing 17 October 2022.	
21.	Tree survey	The two moderate risk trees are completed and 2 quotes are outstanding for the remainder of the work. Warners Paddock was noted as requiring work now the site was vacant and use of a chipper would be recommended due to the volume of work required. Winter work will start from November onwards	

	Action	Update and further details	Completed
22.	Site/building inspections	Dates have been requested for both assets for inspections to take place and will be completed annually.	
23.	Linear Park	Grant amount for 2022 will be reported to committee when allocated	
24.	Swing at Wallenfels	Order placed July 2022 for new bucket swing – chased Oct 2022 for date	
25.	RoSPA reports and repairs	The RoSPA reports for the five play areas were reviewed and the committee could see from the summary report that an action plan was in place for addressing any issues identified.	
26.	Emergency plan	The plan was reviewed and was accepted subject to one number being clarified	Completed
27.	Jubilee Hall	Plaque request was accepted and will be produced by RBC. The previous request for a community hall user group isn't to be progressed as no alterations could be made at this late stage and RBC will monitor usage and feedback as the hall opens.	Completed
28.	Cemetery Parking Restrictions	Formal request be made to Via East Midlands for consideration of parking restrictions near the Cemetery gates.	Completed
29.	Resident's request for tree works	Request be accepted at the resident's expense and confirmation of the use of the Council's arborist	Completed
30.	Planting request for Church Lane	Existing arrangement was supported and the request was declined – resident informed and Church looking into providing space.	Completed
31.	Workwear Colour	Workwear colour be altered to Navy to include the new heritage coloured logo.	Completed
32.	U3A request for the queens beacon	Request for the use of the Beacon and a member of staff to deliver to site and operate the beacon accepted – event now taken place.	Completed
33.	Conservation area review	Bingham Heritage Trails Association would be approached for capacity to be named for the review. If the group were unable to assist then Rushcliffe Borough Council would be asked to lead on the review – BHTA confirmed that RBC should be asked to lead.	Completed
34.	Barratt David Wilson – Poppy Circles	Clerk had arranged a meeting with a representative of the British Legion to assist in progressing a memorial to replace the failing poppy circles – bricks to be donated to schools for memorials and Town Map to be used to create information boards with Barratts and the British Legion. Barratts to arrange.	Completed