



BINGHAM TOWN COUNCIL

The Old Court House
Church Street
Bingham
Nottingham
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To: All Bingham Town Councillors

Email: info@bingham-tc.gov.uk
Website: www.bingham-tc.gov.uk

17 November 2021

Dear Councillor,

You are hereby summoned to attend an Extra-Ordinary meeting of Bingham Town Council on Tuesday 23 November 2021 at 7.00pm in the Council Chamber, The Old Court House, Bingham.

The meeting is open to members of the public and press.

Regards

AS

Councillor Andrew Shelton
Town Mayor



Bingham Town Council

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A G E N D A

Press and Public joining the meeting

In person attendance

You will be required to sign in and provide your contact details or you can scan the QR code for the Old Court House, if you have registered via the NHS Test and Trace app. Hand sanitiser will be available. The available space in the Council Chamber is limited so whilst the legal requirements to wear face coverings and observe social distancing have lifted, you are advised that you may wish to continue to do so and should more members of the public and the press attend than expected, we may politely request that face coverings are used.

Please be aware if you attend in person and speak (at the Chairman's discretion), your voice will be recorded.

A link to the recordings of meetings will be stored on the town council's website as a permanent record of the meeting. You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>



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1. **Apologies**

To receive apologies for absence and acceptance

2. **Declarations of Interest**

To receive any declarations of interest

3. **Public Session**

Invited members of the public to ask questions

4. **Improvement Board**

- (a) To agree the draft terms of reference for the Improvement Board (Appendix A)
- (b) To agree to set a budget of £5000 for the work of the Improvement Board
- (c) To nominate two Councillors to attend as the Bingham Town Council representatives
- (d) To nominate substitute members to attend as the Bingham Town Council representatives

5. **Councillor Motion – Committee Structure and Terms of Reference**

Bingham Town Council have resolved to work collaboratively with Rushcliffe Borough Council in the setting up of an Improvement Board to review its governance arrangements. To assist with moving forward in a positive direction and to support the work of the improvement board, the Town Council should take steps to revise its decision-making processes and the committees' terms of reference. This will see a return to committee structures reverting directly to the Full Council to support open and transparent decision making.

This Council resolves to immediately disapply the following resolutions made to amend Council's structure, at Council's Annual meeting of 25 May 2021:

12.TERMS OF REFERENCE (FOLIO 9767-9772)

The following updates were put forward by the leading group, the Clerk had not been consulted on the proposed changes:

- a) Planning Committee **RESOLVED:** No change
- b) HR Committee
RESOLVED: that the Committee is designated as a sub-committee of Policy, Resources and Major Projects with authority to spend up to its allocated budget including any reserve. Remove the date of the 1st meeting as no longer relevant.
- c) Community & Environment Committee:
RESOLVED: that the Committee is designated as a sub-committee of Policy, Resources and Major Projects with authority to spend up to its allocated budget including any reserve.
- d) Recreation & Amenities Committee
RESOLVED: that the Committee is designated as a sub-committee of Policy,



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Resources and Major Projects with authority to spend up to its allocated budget including any reserve.

e) Policy, Resources and Major Projects Committee

RESOLVED: that HR, Community & Environment and Recreation & Amenities become sub-committees of this committee with overall responsibility for the Wynhill community facilities project and the Butt Field new car-park project.

Council further Resolves that Council Structure shall Immediately be revised as follows:

1. The Terms of Reference for each Committee shall be as set out at Folios 9767 to 9772 of Council minutes subject to the following amendments:

a. Planning Committee: No change

b. HR Sub-Committee:

The Terms of Reference to be as set out at Folio 9770-9771 except as to the following, which are to be enacted immediately:

- i. The level of authority of HR Sub-Committee from parent Committee to be Advisory
- ii. Councillor members: To be subject to appointment at the Extraordinary Full Council meeting of 23 November 2021
- iii. The Committee shall have six members: The Chairman and Vice-Chairman to be elected at the first meeting after the extraordinary Full Council meeting of 23 November 2021
- iv. The first meeting to be held on 30 November 2021

c. Community & Environment Committee:

The Terms of Reference to be as set out at Folio 9769 except as to the following, which are to be enacted immediately:

- i. Community and Environment is designated a Standing Committee of Full Council
- ii. Level of Authority: Advisory
- iii. Councillor members: To be subject to appointment at the Extraordinary Full Council meeting of 23 November 2021
- iv. The Committee shall have six members: The Chairman and Vice-Chairman to be elected at the first meeting after the extraordinary Full Council meeting of 23 November 2021



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d. Recreation & Amenities Committee:

The Terms of Reference to be as set out at Folio 9768 except as to the following, which are to be enacted immediately:

- i. Recreation and Amenities is designated a Standing Committee of Full Council
- ii. Level of Authority: Advisory
- iii. Councillor members: To be subject to appointment at the Extraordinary Full Council meeting of 23 November 2021
- iv. The Committee shall have six members: The Chairman and Vice-Chairman to be elected at the first meeting after the extraordinary Full Council meeting of 23 November 2021

e. Resources & Major Projects:

The Terms of Reference to be as set out at Folio 9772 except as to the following, which are to be enacted immediately

- i. Policy, Resource and Major Projects is designated a Standing Committee of Full Council
- ii. Level of Authority From full Council: Advisory
- iii. Councillor members: To be subject to appointment at the Extraordinary Full Council meeting of 23 November 2021
- iv. The Committee shall have Seven members: The Chairman and Vice-Chairman to be elected at the first meeting after the extraordinary Full Council meeting of 23 November 2021

f. Car Park Sub-Committee:

The Terms of Reference to be as set out as agreed on Folio 9796 of the Policy, Resources and Major Projects Committee, held on 20 July, except as to the following, which are to be enacted immediately

- i. Level of Authority of the Car Park Sub-Committee from parent Committee to be Advisory
- ii. Councillor members: To be subject to appointment at the Extraordinary Full Council meeting of 23 November 2021



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- iii. The Committee shall have Seven members: The Chairman and Vice-Chairman to be elected at the first meeting after the extraordinary Full Council meeting of 23 November 2021

Proposed: Councillor A Wallace

Seconded: Councillor G Simms

Signatories: Councillors A Wallace, G Simms, R Bird, G Williams and J Lewis

6. Councillor Motion – Membership of Committees

To remove the practice of determining Membership of Committees by reference to a political group.

This Council Resolves that membership of any Standing Committee or Subcommittee of Bingham Town Council being determined by reference to a political group has been damaging to Bingham Town Council and should be discontinued forthwith.

Proposed: Councillor A Wallace

Seconded: Councillor R Bird

Signatories: Councillors A Wallace, R Bird J Lewis and G Williams

7. Confidential Business

Public Bodies (Admission to Meetings) Act 1960:-

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- Legal advice
- Staff Matters