

Minutes of a meeting of the Car Park Sub-Committee,  
of Bingham Town Council, held in the Council Chamber at The Old Court House,  
Church Street, Bingham on Monday 02 August 2021 at 11.30am

**PRESENT:**

Councillors: J Stockwood, A Shelton, F Purdue-Horan and R Bird

Officer/s: J Riddle (Deputy Clerk)

Public: 0

1. **CHAIR**

Councillor F Purdue-Horan was proposed as Chair by Councillor J Stockwood, and this was seconded by Councillor A Shelton. Councillor F Purdue-Horan was, therefore, duly elected as Chair.

2. **APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Councillor J Lewis due to a family commitment, Councillor M Stockwood due to another commitment and Councillor G Williams due to work commitments.

3. **VICE CHAIR**

Councillor A Shelton was proposed as Vice Chair by Councillor F Purdue-Horan, and this was seconded by Councillor J Stockwood. Councillor A Shelton was, therefore, duly elected as Vice Chair.

4. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

5. **TERMS OF REFERENCE**

The committee noted the terms of reference but requested that the terms of reference reflect those of the other sub-committees to include executive authority for financial decisions.

**RECOMMEND:** that the terms of reference be altered to include the executive authority up to its annual allocated budget and capital projects in the three-year reserve's expenditure plan.

6. **MINUTES**

The sub-committee noted that minutes of the sub-committee moving forward would now include folio numbers.

The minutes of the meeting held on 09 October 2020, were taken as read, approved and were signed by the Chairman as a correct record.

7. **BINGHAM TOWN SPORTS CLUB REPRESENTATIVE**

A representative had been requested and would be confirmed by Bingham Town Sports Club.

8. **PROGRESS UPDATE**

The previous Chair updated the committee on aims of the project and the progress that had been made so far. Now that progress had been made with the access road, the committee considered that it was confident to take the next step in moving forward with considering a quotation for grounds reports to move the project forward

9. **CONFIDENTIAL BUSINESS**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING  
RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

- Quotation for reports

The full list of reports was reviewed, and the initial ones suggested to proceed, and it was agreed to:

**RECOMMEND:** that the Waterman Group be instructed to proceed with the following reports: Preliminary Ecological Appraisal (PEA), Local Planning Authority Consultation, Phase 1 – desk study (for planning), ground investigation assessment, ground investigation intrusive investigation, interpretative report and a utility assessment totalling £19,875 from the three-year reserves expenditure plan.

It was also agreed to:

**RECOMMEND:** that a further £50,000 be added to the three-year reserves plan to enable the sub-committee to proceed to further reports, should the initial reports provide reassurance to the Council to progress the project further.

Public Meeting Closed at 11.52am