

Minutes of the Meeting of Bingham Town Council
held on Tuesday 22 March 2022 at 7:00pm
in the Council Chamber at the Old Court House, Church Street, Bingham

PRESENT:

Councillors: J Stockwood, M Stockwood, A Shelton, P Moskwa, F Purdue-Horan, J Best, T Wallace, R Bird, G Williams, J Lewis, and W Stapleton

Officers: J Riddle (Town Clerk)

Members of the public: 4

1. APOLOGIES

An apology for absence was received and accepted from Councillor V Leach.

2. DECLARATIONS OF INTEREST

Councillor J Lewis declared an interest in item 22 having made an offer on an unused piece of equipment.

3. PUBLIC SESSION

No public questions or comments were received.

4. MAYORS ANNOUNCEMENTS

The Mayor confirmed that he had attended the retailers meetings that had been held recently.

5. MINUTES

- (a) **RESOLVED:** that the minutes of the meeting held on 18 January 2022 (Folios 9866 to 9869), having been circulated prior to the meeting, were taken as read, approved and were signed by the Mayor as an accurate record.
- (b) **RESOLVED:** that the minutes of the extra-ordinary meeting held on 01 February 2022 (Folios 9874 to 9875), having been circulated prior to the meeting, were taken as read, approved and were signed by the Mayor as an accurate record.
- (c) **RESOLVED:** that the minutes of the extra-ordinary meeting held on 01 March 2022 (Folio 9889), having been circulated prior to the meeting, were taken as read, approved and were signed by the Mayor as an accurate record.

6. COMMITTEE MINUTES

- (a) Community & Environment Committee, 08 February 2022
RESOLVED: that the recommendations of the meeting of this Committee be accepted.
- (b) Recreation & Amenities Committee, 15 February 2022
RESOLVED: that the recommendations of the meeting of this Committee be accepted.
- (c) HR Committee, 22 February 2022
RESOLVED: that the recommendations of the meeting of this Committee be accepted.

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- (d) Policy, Resources and Major Projects Committee, 08 March 2022
RESOLVED: that the recommendations of the meeting of the Committee be accepted.
- (e) Planning Committee, 25 January 2022
RESOLVED: that the decisions of the meeting be noted.
- (f) Planning Committee, 22 February 2022
RESOLVED: that the decisions of the meeting be noted.
- (g) Planning Committee, 08 March 2022
RESOLVED: that the decisions of the meeting be noted.

7. BINGHAM COMMUNITY EVENTS

The Council had confirmed that they wished to continue the successful partnership working arrangement in 2022 and hoped that this would result in the group moving towards becoming self-sustainable in future years. The events programme was considered, and it was

RESOLVED: that Bingham Town Council and Bingham Community Events work in partnership for the 2022 Summer and Christmas Fairs.

RESOLVED: that £7500 be given from the 2022/2023 promotional budget and reserves to support the delivery of a beer festival, music on the square, classic car show and Platinum Jubilee Event.

8. WELCOME BACK BRANDING

The Council received the branding work templates completed from Ovy Design and confirmed their support for the design. To keep the Council in line with the new branding, it was agreed to proceed with the suggestion of a new Town Council logo.

RESOLVED: to accept the quotation from Ovy Design to design a new Town Council logo.

9. CRICKET CLUB

The Council noted the progression of the plans to enhance the sporting facilities at Butt Field by the addition of a 2-lane covered net bay.

10. PROCUREMENT SUPPORT

Costs of £65 per hour had been confirmed by Welland Procurement to produce a report for the Council for the redevelopment of Wynhill. The report would summarise the processes followed and to identify any issues to the Council. It was estimated that 10hrs work would be required.

The Council noted the updated deadlines for securing the RFU Loan that Bingham Rugby Club had secured, and raised concerns over the timescales. The report was seen as positive first step in providing more information to consider progression of the project.

RESOLVED: to accept the costs of £65 per hour from Welland Procurement

11. IMPROVEMENT BOARD

The Council noted that the Improvement Board members had offered a further meeting to residents and stakeholders in February and that all who had requested meetings had met with the board on their two visits to Bingham.

12. THREE-YEAR RESERVES PLAN

Throughout the last cycle of committee meetings, the plan had been reviewed and recommendations had been made by the appropriate committees.

RESOLVED: that the three-year reserves plan be approved.

13. RISK REGISTER

The Council considered the alterations made to the risk register and accepted the changes made. Further risks identified would be added to the document over the next financial year and the document would be kept under constant review.

RESOLVED: to adopt the risk register.

14. INTERNAL CONTROLS

RESOLVED: to accept the internal controls.

15. INVOICES

No invoices over £5000 had been received for approval.

16. DIRECT DEBIT

RESOLVED: to add Croner to the list of approved direct debits.

17. EMERGENCY EXPENDITURE

The Council noted the emergency expenditure for Gator Tyres made in consultation with the Chair of Policy, Resources and Major Projects and the Chair of Recreation & Amenities.

18. FUEL TANK

The Council noted the report of the failure of the fuel tank.

RESOLVED: to accept the quotation from CHF Supplies Ltd for £3210 inc vat to replace the fuel tank with a new Harlequin 1400 Fuel Station.

19. COMMITTEE MEMBERSHIP

It was agreed to defer this item until after the by-election.

20. SUBSTITUTE MEMBERS

It was agreed to defer this item until after the by-election.

21. CALENDAR OF MEETINGS

The agenda order was changed to consider item 21 before item 20. The minutes have been recorded to reflect the agenda order.

To assist with the reduced staffing capacity in the office, Council was asked to consider deferring the draft calendar of meetings and to cancel the next cycle of committee meetings. The Council considered that as all the committees had met to agree the current priorities of the Council, a Full Council in April could assist with any decisions.

RESOLVED: to cancel the next cycle of Committee meetings apart from Planning Committee meetings and a Full Council meeting would be held on 19 April and 24 May 2022.

22. ASSETS

An offer of £5 had been received from Councillor J Lewis for an old office chair that had been unused for many years and was surplus to requirements.

RESOLVED: to accept the offer of £5 and to remove the Chair from the asset register.

23. CORRESPONDENCE

- (a) Growth Board Minutes – The minutes had not been available prior to the meeting and a copy would be circulated on receipt. The Mayor updated the Council that Bingham Community Events had attended the meeting for the first time and updates had been discussed on the market, welcome back funding, events, leisure centre summer opening, long stay car park progression and cycle/paths signage.
- (b) Residents concerns over Long Acre parking – The residents' comments were noted by the council and that the Clerk had made the Via aware of the concerns and that a direct response would be sent to the resident. Standing orders were suspended at 8.09pm for County Councillor Clarke to confirm that the district highways manager would be meeting with County Councillor F Purdue-Horan the following week to discuss the concerns during a site visit.
- (c) Cllr Bird made the Council aware of residents concerns for a permitted development application on Derry Lane and this would be sent for consideration at the next Planning Meeting.
- (d) Rushcliffe South Villages Community Safety Group – Councillors were asked to contact the Clerk should they wish to attend the meeting that is due to be held at Rushcliffe Arena in May 2022.

24. CONFIDENTIAL BUSINESS

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING
RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

- Confidential notes from the meeting held on 18 January 2022
RESOLVED: that the notes be approved.
- Confidential notes from the extra ordinary meeting held on 01 February 2022
RESOLVED: that the notes be approved.
- Confidential recommendations from the HR Committee held on 22 February 2021
RESOLVED: that the recommendations of the committee be approved.
- Confidential recommendations from the Policy, Resources and Major Projects Committee held on 08 March 2022
RESOLVED: that the recommendations of this committee be approved.
- Staff Matters
RESOLVED: that the holiday be approved to move into the 2022/23 holiday year.
- Vacancies
The Council considered quotations for recruitment support and considered the available roles.
RESOLVED: to accept the quotation from Adhook to create two adverts at a cost of £799 per vacancy.

RESOLVED: to advertise the roles of Full Time Senior Administrator and Part Time Administrator for 12-16hrs.
- Legal Advice – the Council received an update, but no decisions were required for this item.

The Council concluded business at 8.26pm.

.....CHAIRMAN

.....DATE