

Minutes of a meeting of the Community and Environment Sub-Committee,  
of Bingham Town Council, held in the Council Chamber at The Old Court House,  
Church Street, Bingham on Tuesday 08 February 2022 at 7.00pm

**PRESENT:**

Councillors: R Bird, T Wallace, M Stockwood, J Lewis, W Stapleton and G Williams

Members of the Public: 5 Including Cllrs A Shelton, F Purdue-Horan and J Stockwood

Officer/s: J Riddle (Town Clerk)

**1. APPOINTMENT OF CHAIR**

Councillor M Stockwood opened the meeting and invited nominations for a Chair.

Councillor J Lewis was proposed as Chair by Councillor R Bird and this was seconded by Councillor T Wallace.

Councillor M Stockwood was proposed as Chair by Councillor W Stapleton and this was seconded by Councillor M Stockwood.

A vote was taken and Councillor J Lewis was duly elected as Chair.

**2. APOLOGIES FOR ABSENCE AND ACCEPTANCE**

Apologies for absence were received and accepted from Councillor V Leach. Councillor G Williams substituted.

**3. APPOINTMENT OF VICE CHAIR**

Councillor V Leach was proposed as Chair by Councillor W Stapleton and this was seconded by Councillor R Bird.

A vote was taken and Councillor V Leach was duly elected as Vice Chair.

**4. DECLARATIONS OF INTEREST**

Councillor J Lewis declared a non-pecuniary interest in item 9 as Chair of Bingham U3A.

**5. MINUTES**

The Minutes of the meeting held on the 16 November 2021, Folio 9838 to 9840 were taken as read, approved and were signed by the Chairman as a correct record.

**6. UPDATE ON OUTSTANDING DECISION AND FURTHER ACTIONS**

The committee had received an update on the outstanding actions of the committee.

## **7. UPDATE FROM THE HIGH STREET/MARKET MANAGER**

Standing orders were suspended at 7.11pm to receive an update from the Market Manager and High Street support officer.

It was confirmed that the Thursday market footfall and average spend had increased and the farmers market would hopefully start to see new stalls from February onwards. The Buttercross works were taking place in March and an area was to be fenced off for safety. A number of High Street bags had been issued for the market and local retailers.

The role of high street support was ending in March 2022, as it was funded by the Welcome Back Funding, but the aim was to get a retailers forum running prior to the role ending. The first high street retailers meeting had taken place a second was to be held on 17 February 2022. The aim was to engage with the high street and create a retailers' forum. Ideas of a shopping app, better wayfinding signage and an independent website were ideas that the retailers would be investigating.

Standing orders were re-instated at 7.34pm.

## **8. WELCOME BACK FUNDING SCHEME**

A quotation for a town centre map for the Town Guide to support the high street was considered and also a quotation for marketing support and branding to support the high street and to promote the Town. £2465 had been allocated from the £10,000 for lighting of Eaton Place.

Standing orders were suspended at 7.44pm to allow a representative of Bingham Community Events to address the committee.

Events were not able to be funded as they would be required to place prior to 31 March 2022. To assist events and the community, gazebos or festoon lighting were considered. The retailers had also requested better lighting on the market place. The Committee considered that any funding remaining should be allocated to progression of lighting and gazebos were also supported, but would have to be considered at a later date due to the limited funding available.

It was noted that the Clerk had previously been given delegated authority to progress the funding as it was time sensitive, in consultation with the committee.

Standing orders were re-instated at 8.03pm.

**RECOMMEND:** that the committee agree to accept the quote for £1750 from T O'Brien for a Town Centre focused map.

**RECOMMEND:** that the committee agree to accept the quote for £2499 from Ovy Design for Town Centre wayfinding, marketing and branding of Bingham.

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**RECOMMEND:** that the remaining funding of up to £3286 be allocated to festoon lighting for market place events.

## **9. QUEENS PLATINUM JUBLIEE**

Standing orders were suspended at 8.07pm to allow a representative of Bingham Community Events to address the committee.

Bingham Community Events had previously been approached regarding running the Jubilee events and it was confirmed that in addition to the plans for the lighting of the Beacon on 02 June 2022, a picnic on the square was being arranged for 04 June 2022.

It was agreed that the Council should formally write to Bingham Community Events to thank them for the events of 2021 and to confirm that the Council wish to continue to work in partnership with the group again in 2022.

The committee also noted that the no waste food shop had been progressed and that it would be opening in the coming weeks after final inspections.

**RECOMMEND:** that a formal letter confirming a partnership arrangement for 2022 be sent to Bingham Community Events and that the plans for the lighting of the Beacon and picnic be progressed.

Standing orders were re-instated at 8.27pm

## **10. 2022 SUMMER FAIR**

The committee noted that to hold the summer fair a week early on 04 June, along with resource issues, it would conflict with other local plans for the jubilee.

**RECOMMEND:** that the Summer Fair be held on Saturday 11 June 2022.

## **11. TOWN GUIDE**

The committee noted that the Guide was due to be printed the last week of March and that a proof would be sent to Councillors for review after the meeting. The map approved under the Welcome Back Funding would feature as the centre pages.

## **12. PUBLIC CONSULTATION ON SHELFORD DRIVE BENCHES**

The committee received a report on the response from residents. It was considered that there was no strong desire for the benches to remain, but the committee recognised the concerns over parking in the area on what is a pedestrian space.

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**RECOMMEND:** that confirmation be sent to NCC that Bingham Town Council did not wish to take ownership and maintenance of the benches at Shelford Drive. NCC would be asked to investigate the parking issues.

### **13. CIVIC AWARDS**

The committee agreed that the original timeline of a February Awards was preferred. Arrangements would be made nearer the time, but the new Community Hall would be considered as a potential location to hold the awards.

Standing orders were suspended were suspended at 8.45pm.

A member of the public discussed with the committee how the Council would be involved in the new community hall.

The committee requested that the Clerk liaise with Lex Leisure and Rushcliffe Borough Council to create a user group for the community hall.

Standing orders were reinstated at 8.49pm.

**RECOMMEND:** that the Civic Awards nominations be requested in Summer 2022, with a committee decision made late 2022, for a February 2023 awards ceremony.

### **14. DRAFT PLANS FOR PARSONS HILL**

The draft plans that were being progressed by Barratt David Wilsons for Parsons Hill were noted by the committee. It was confirmed that Barratt David Wilson would be interested in holding an informal meeting for interested groups to give their views on the draft plans. Final plans would be submitted around June so that the 2022 planting season could be achieved.

The committee welcomed the early consultation with residents, and it was agreed to

**RECOMMEND:** that the Council facilitate an informal meeting for Barratt David Wilson to present draft plans to interested groups and residents.

### **15. Q3 BUDGET TO ACTUALS**

The committee noted the Q3 Budget to Actuals report.

### **16. THREE YEAR RESERVES REVIEW**

The committee agreed the main priority was to progress the CCTV in the town centre. The shop front electrics project for the lighting of the small trees, was also still a project that was considered as a long term cost saving opportunity.

**RECOMMEND:** that CCTV be noted as a 2022/23 priority and shop front electrics would be priority in the 2023/24 financial year.

## **17. COUNCILLORS REPORTS AS REPRESENTATIVES OF OUTSIDE BODIES**

Police Priority Setting Group - Cllr Bird updated the committee that the last meeting was cancelled due to no police being available to attend the meeting. A suggestion to have the meetings virtually was made so that attendance was easier for the police and representatives of the villages. Cllr Bird will take to the next meeting for discussion.

## **18. CORRESPONDENCE**

- a) Draft Nottinghamshire and Nottingham Waste Local Plan – the correspondence was noted.

## **19. CONFIDENTIAL BUSINESS**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING  
RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

- The confidential notes from the meeting held on 16 November 2021 were approved.

### Recommendations:

- accept the quote for £1750 from T O'Brien for a Town Centre focused map
- accept the quote for £2499 from Ovy Design for Town Centre wayfinding, marketing and branding of Bingham
- remaining funding of up to £3286 be allocated to festoon lighting for market place events
- the Summer Fair be held on Saturday 11 June 2022
- confirmation be sent to NCC that Bingham Town Council did not wish to take ownership and maintenance of the benches at Shelford Drive. NCC would be asked to investigate the parking issues
- the Civic Awards nominations be requested in Summer 2022, with a committee decision made late 2022, for a February 2023 awards ceremony
- the Council facilitate an informal meeting for Barratt David Wilson to present draft plans to interested groups and residents.
- CCTV be noted as a 2022/23 priority and shop front electrics would be priority in the 2023/24 financial year.

Public Meeting Closed at: 9.38pm.

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CHAIRMAN

Date: .....