



## BINGHAM TOWN COUNCIL

### Policy, Resources & Major Projects Committee

Standing Committee of Full Council

Level of authority: Advisory

Councillor Members:

Terms of Reference:

The Committee shall have 7 members. The Chairman and Vice-Chairman are to be elected at the first meeting following the Annual Council Meeting.

Responsibility for the effective management and control of the financial affairs, assets/resources of the Council, including:

- Co-ordination of committee draft budgets and recommendation of Town Council precept
- Finance and recommendation of the capital programme and expenditure
- Finance and consideration of application for grants
- Payment of accounts, wages and salaries
- Statement of accounts at end of year and balance sheet, regular monitoring of accounts
- Performance management and delivery of Council priorities
- Civic functions
- Management of the main Council office, the Old Court House, Town office, rooms and the depot
- Compliance with the Council's statutory obligations, lease agreements and insurance matters
- Co-ordination of items affecting more than one Committee such as major projects that require capital and/or grant funding
- Overall responsibility for the Wynhill Community Facilities project (Rugby Club.)
- Overall responsibility for the Butt Field new car-park project. (Former allotments.)

Responsible for funds held and co-ordination of and approval for recommendations on capital expenditure.