



BINGHAM TOWN COUNCIL

The Old Court House
Church Street
Bingham
Nottingham
NG13 8AL

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To: To: Councillors R Bird
" G Simms
" G Williams
" T Wallace
" P Moskwa
" J Lewis

24 November 2021

Dear Councillor,

You are hereby summoned to attend a meeting of the HR Committee of Bingham Town Council on Tuesday 30 November 2021 at 7.15pm, in the Council Chamber at The Old Court House, Bingham.

The meeting is open to members of the public and press.

Please note that a meeting of the Planning Committee will be held immediately prior to this meeting at 7.00pm.

Regards

Joanne Riddle
Town Clerk



BINGHAM TOWN COUNCIL

Meeting of the HR Committee to be held on Tuesday 30 November 2021 at 7:15pm
in the Council Chamber at The Old Court House, Church Street, Bingham

In person attendance

You will be required to sign in and provide your contact details or you can scan the QR code for the Old Court House, if you have registered via the NHS Test and Trace app. Hand sanitiser will be available. The available space in the Council Chamber is limited so whilst the legal requirements to wear face coverings and observe social distancing have lifted, you are advised that you may wish to continue to do so and should more members of the public and the press attend than expected, we may politely request that face coverings are used.

Please be aware if you attend in person and speak (at the Chairman's discretion), your voice will be recorded.

A link to the recordings of meetings will be stored on the town council's website as a permanent record of the meeting. You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>



BINGHAM TOWN COUNCIL

Meeting of the HR Committee to be held on Tuesday 30 November 2021 at 7:15pm
in the Council Chamber at The Old Court House, Church Street, Bingham

A G E N D A

1. To elect and appoint a Chair
2. To receive apologies for absence & acceptance
3. To elect and appoint a Vice-Chair
4. To receive any Declarations of Interest
5. To sign the minutes of the meeting held on 21 September 2021 (Appendix A)
6. To note the updated terms of reference (Appendix B)
7. To consider HR consultancy services and agree further actions
8. To consider Health and Safety consultancy services and agree further actions
9. Confidential Business
Public Bodies (Admission to Meetings) Act 1960: -
To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- To approve the confidential notes from meeting held on 21 September 2021
- Staffing matters