



BINGHAM TOWN COUNCIL

The Old Court House
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To: To: Councillors R Bird
" G Williams
" T Wallace
" P Moskwa
" J Lewis

16 February 2022

Dear Councillor,

You are hereby summoned to attend a meeting of the HR Committee of Bingham Town Council on Tuesday 22 February 2022 at 7.15pm, in the Council Chamber at The Old Court House, Bingham.

The meeting is open to members of the public and press.

Please note that a meeting of the Planning Committee will be held immediately prior to this meeting at 7.00pm.

Regards

Joanne Riddle
Town Clerk



BINGHAM TOWN COUNCIL

Meeting of the HR Committee to be held on Tuesday 22 February 2022 at 7:15pm
in the Council Chamber at The Old Court House, Church Street, Bingham

In person attendance

You will be required to sign in and provide your contact details or you can scan the QR code for the Old Court House, if you have registered via the NHS Test and Trace app. Hand sanitiser will be available. The available space in the Council Chamber is limited and face coverings are still encouraged when entering the building until seated.

A link to the audio recordings of meetings will be stored on the town council's website as a permanent record of the meeting. You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>

A G E N D A

1. To receive apologies for absence & acceptance
2. To receive any Declarations of Interest
3. To sign the minutes of the meeting held on 30 November 2021 (Appendix A)
4. To consider the quotations for HR and Health & Safety Consultants
5. To receive an update on outstanding decisions and agree further actions
6. To receive an update on Locum support and agree further actions
7. To receive an update on the review of the staff handbook and agree further actions
8. Confidential Business
Public Bodies (Admission to Meetings) Act 1960: -
To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- To approve the confidential notes from meeting held on 30 November 2021
- Vacancies
- Staffing matters