

**PRESENT:**

Councillors: J Lewis, A Shelton, M Stockwood, F Purdue-Horan, J Best and R Bird

Members of the Public: 2 including Councillor J Stockwood

Officer/s: J Riddle (Deputy Clerk)

**1. APPOINTMENT OF CHAIR**

Councillor M Stockwood opened the meeting and invited nominations for a Chair.

Councillor M Stockwood was proposed as Chair by Councillor F Purdue-Horan and this was seconded by Councillor A Shelton.

Councillor R Bird was proposed as Chair by Councillor J Lewis and this was seconded by Councillor R Bird.

A vote was taken and Councillor M Stockwood was duly elected as Chair.

**2. APOLOGIES FOR ABSENCE AND ACCEPTANCE**

All Councillors were present.

**3. APPOINTMENT OF VICE CHAIR**

Councillor R Bird was proposed as Vice Chair by Councillor J Lewis and this was seconded by Councillor R Bird.

Councillor J Best was proposed as Vice Chair by Councillor F Purdue-Horan and this was seconded by Councillor A Shelton.

A vote was taken and Councillor J Best was duly elected as Vice Chair.

**4. DECLARATIONS OF INTEREST**

No declarations of interest were received.

**5. TERMS OF REFERENCE**

The updated Terms of Reference for the Sub-Committee were noted.

**6. MINUTES**

The Minutes of the meeting held on the 23 March 2021, Folio 9745 to 9748 were taken as read, approved and were signed by the Chairman as a correct record.

## **7. COMMITTEE PRIORITIES FOR THE YEAR AHEAD**

The Committee noted that the main priorities for the forthcoming year would be to progress the upgrading of the CCTV, support the re-starting of events and to move forward with plans for planting at Parsons Hill.

The Chair updated the Committee on the tasks that the Committee had been progressing and members noted the items still outstanding, that would be worked on throughout the year.

## **8. REVIEW OF OUTSTANDING DECISIONS AND FURTHER ACTIONS**

The decisions and actions from the previous meeting were reviewed.

## **9. BUDGET TO ACTUAL POSITION AS AT 31 MAY 2021**

A query was raised in relation to budget expense on the Civic Code. The report was noted.

## **10. UPDATE ON THE PROGRAMME OF SUMMER EVENTS AND FURTHER ACTIONS**

Standing Orders were suspended for a representative of Bingham Community Events.

Bingham Community Events were requiring confirmation that the programme of events presented to the Annual Full Council meeting could proceed.

**RECOMMEND:** confirmation of the support from the 25 May Full Council, to deliver the four events, was confirmed to Bingham Community Events.

A query was raised in relation to the No Waste Community Food shop opening. It was confirmed to the Committee that this could not progress until documentation was provided by the Town Council's office. The Deputy Clerk noted the Committees request for this to be a priority.

Standing Orders were re-instated.

## **11. WELCOME BACK FUNDING AND FURTHER ACTION**

Standing Orders were suspended to allow comment of ideas for this item and were re-instated for the Committee's decision.

The Committee considered the following ideas:

- Repair/replacement of the Benches on the Grantham Road route to the Town Centre
- Market Place weed removal
- Buttercross Repairs
- Lighting and Bollard painting on the Market Place
- Concrete lighting posts that have faded to be re-painted to compliment the RBC owned posts (ownership of NCC)

Minutes of a meeting of the Community and Environment Sub-Committee, of Bingham Town Council, held in the Council Chamber at The Old Court House, Church Street, Bingham on Tuesday 22 June 2021 at 7.00pm

- Community Events arranged by Bingham Community Events
- Façade electrics to Market Place/Town Centre Shops for the Town's Small Christmas Tree display
- Illumination of council building for varying events
- Low level planting to brighten the Market Place that could be used to zone areas during events
- Moveable storage/stall on the Market Place that could be used for events, tables and chairs storage, to support businesses/events
- Wellbeing event aimed at children's mental health

The Committee requested that the ideas be taken to the meeting of the Growth Board on 24 June by the Council's representatives.

## **12. COMMUNITY FLOOD STORE GRANT AWARD AND FURTHER ACTIONS**

The Committee noted the receipt of the Flood Store grant and it was agreed to:

**RECOMMEND:** that a suitable location on the Wynhill site, close to Western Avenue be identified for the store.

It was requested that Network Rail be contacted to request any assistance they could provide with supplying a store.

## **13. WILDFLOWER PLANTING AND FURTHER ACTIONS**

The Committee discussed item 17 alongside this agenda item as the two were closely related.

The planting of Wildflower seeds at the Cemetery was noted and the Deputy Clerk confirmed additional seed was being sourced to extend the area planted.

Verges on the entrances to the Town were considered as suitable locations and County Councillor Neil Clarke would be approached to look at these areas.

The Council had received permission from Barratts to progress a plan for a large area of biodiversity at Parsons Hill and was approaching Nottinghamshire Wildlife Trust to assist in creating plans for the area. Locations for trees for the Queens Green Canopy Scheme would also be planned for Bingham. The Committee noted the strong public support for more wildflower planting. With the Parsons Hill project being supported by the Council, and with expertise being sought to assist, it was agreed to:

**RECOMMEND:** that an initial meeting be arranged for any residents who wished to be part of a volunteer group to support the project for biodiversity and planting schemes.

It was noted that the meeting would be held when restrictions has eased.

## **14. CIVIC AWARDS**

The Civic Awards would be planned alongside the programme of events being organised by Bingham Community Events this year.

#### **15. CCTV UPDATE**

A verbal update was received in the Clerk's absence, that Cllr J Stockwood had joined the Clerk in a meeting with the current supplier. The main points noted were the cabling and cameras being in need of replacement and a dedicated wireless network was suggested, giving the Council greater flexibility with camera locations and coverage for the planned long stay car park.

The Clerk would provide a more detailed report at a later stage and was checking on the current licence/permit for the cameras. Cllr Bird confirmed he would be happy to attend any further meetings.

#### **16. UPDATE ON THE 2022/23 TOWN GUIDE AND FURTHER ACTIONS**

The office had started to work on ideas for a new map and how this would work in the Town Guide. It was noted that any map created should be available digitally. It was agreed to:

**RECOMMEND:** that three quotes for the Town Guide production and for maps be available for the next meeting of the sub-Committee.

#### **17. QUEENS GREEN CANOPY SCHEME**

This item was discussed with agenda item 13.

#### **18. FLAG PROTOCOL FOR THE OLD COURT HOUSE**

The Government had released plans to request that the Union Jack be flown on Government buildings continuously. The Committee notes that an illumination scheme, similar to that on the Rushcliffe Arena, could be used for marking other occasions. It was agreed to:

**RECOMMEND:** that the Union Jack be raised, on the Old Court House at all times.

#### **19. WEBSITE PUBLICATION SCHEME**

The Committee requested that the publications scheme be updated to make sure that the website meets the legal requirements.

#### **20. COUNCILLORS REPORTS AS REPRESENTATIVES OF OUTSIDE BODIES**

Councillor Bird updated the Committee that as Chair of the Policy Priority Setting Group, it was hoped that physical meetings would resume in August or September. In the meantime, social media had been used to express the priorities agreed.

#### **21. CORRESPONDENCE**

Minutes of a meeting of the Community and Environment Sub-Committee,  
of Bingham Town Council, held in the Council Chamber at The Old Court House,  
Church Street, Bingham on Tuesday 22 June 2021 at 7.00pm

- a) Wayfinding signage response – The response was noted and the representatives on the Growth Board were asked to pass on the comments received.
- b) Queens Jubilee Beacons – This item would be progressed as part of the Committee's work for the year.

Recommendations/Actions:

- Confirmation of the support from the Full Council to deliver the four events was confirmed to Bingham Community Events.
- Welcome back funding ideas was to be progressed and reported to the Growth Board
- A suitable location on the Wynhill site, close to Western Avenue be identified for the flood store
- Network Rail to be approached regarding a flood store
- An initial meeting be arranged for any residents who wished to be part of a volunteer group to support the project for biodiversity and planting schemes.
- Civic Awards be presented at the Summer programme of events organised by BCE
- CCTV to be progressed and licenses checked
- Three quotes for the Town Guide production and maps be available for the next meeting of the Sub-Committee.
- The Union Jack be raised on the Old Court House at all times.
- The publications scheme be updated to make sure that the website meets the legal requirements.
- Wayfinding signage update to be taken to the Growth Board
- Plans for the Queens Jubilee Beacons would be progressed by the Committee

Meeting Closed at: 8.52pm

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CHAIRMAN

Date: .....