

**PRESENT:**

Councillors: A Shelton, R Bird, T Wallace, J Stockwood, M Stockwood and F Purdue-Horan

Officer: J Riddle (Deputy Clerk)

Members of the Public: 5 Including Councillors W Stapleton, J Lewis and M Monni.

1. **APOLOGIES FOR ABSENCE**

All Councillors were present.

2. **DECLARATIONS OF INTEREST**

No declarations of interest were received.

3. **MINUTES**

The minutes of 09 February 2021, Folio 9709 to 9723 were taken as read, approved and will be signed retrospectively by the Chairman as a correct record after lockdown measures have eased.

4. **OUTSTANDING DECISIONS AND FURTHER ACTIONS**

The internal auditor had raised monthly budget monitoring, by Councillors, in their recommendations and to meet with this, the Council had arranged read only access to the Council's Scribe accounting system. Reports could now be viewed at any time, by all Councillors that requested access.

To streamline the reporting process, Scribe reports would be produced and presented, without manual changes that took up officer's time. The reports could also be printed by the office in A3 size for those who request larger print. Minutes would no longer repeat the appendices, that were available in the agenda pack and that are published on the website. The committee were reassured at all documents would still be visible to Councillors and the public for transparency. The update was noted by the committee.

5. **ACCOUNTS PAID REPORT TO 31 MARCH 2021**

**RECOMMEND:** approval of the accounts paid report of £194,575.82

6. **BANK RECONCILIATIONS**

The Reconciliation Reports to:

- (a) 31 January 2021
- (b) 28 February 2021
- (c) 31 March 2021

were presented and it was agreed to

**RECOMMEND:** approval of the Reconciliation Reports.

7. **BUDGET TO ACTUAL TO 31 MARCH 2021**

The budgets to actuals report was noted by the Committee.

8. **RESERVES EXPENDITURE PLAN TO 31 MARCH 2022**

The reserves plan had now moved over to the three-year plan, that had previously been approved. The committee would be updated as spending occurred, and the plan was noted by the committee.

9. **CAR PARK PROJECT MEETING UPDATE**

The committee were updated that the Mayor and Deputy Mayor had a meeting with the potential partner, and had been collecting information from other parties relating to the site. Documentation had been requested by the potential partner, which had been provided, and a list of actions and a schedule was expected for the Council to consider.

10. **COMMUNITY AND ENVIRONMENT COMMITTEE REFERRAL FOR EVENTS ON THE MARKET PLACE.**

The committee noted that Bingham Community Events (BCE) had met with the Chair of the Community and Environment Committee. BCE had confirmed their commitment to working with the Council to deliver a programme of events. Financial support would be required to deliver the events, but the Chair noted that the expected costs fell within the Council budgets. The progress to deliver events was noted and further information about the events and financial support required would be considered by Council in its next cycle of meetings.

11. **TENANTS RENT REQUEST**

A query was raised around work to the building and as it related to security, this query would be discussed under item 16.

**RESOLVED:** that the current rental charges continue for up to 6 months, whilst progress is made to complete work in the upstairs room.

12. **UPDATE ON OLD COURT HOUSE MATTERS**

The committee was updated that all staff had laptops for flexibility and that now the cabling work was completed, docking stations and monitors would be purchased, as part of the priority of business and IT continuity.

13. **COUNCIL AND COMMITTEE MEETINGS DIARY AND FORMAT**

**RESOLVED:** that the calendar of meetings be accepted, noting the 11 May meeting would be moved.

**14. OPEN SPACES FOR COMMUNITY GROUPS AND BUSINESSES**

The committee noted that a Boot Camp request for Cogley Lane had been received by the Recreation and Amenities Committee. The committee supported use of the Council open spaces for outdoor activities, these could be booked through the Council's tenants at Wynhill and Butt Field. The four play area locations, were considered as not being suitable as they fell inside residential areas and concerns about parking and traffic around the play areas had also been raised as an issue.

**15. CORRESPONDENCE**

The committee noted that a resident had made contact about glass and litter at Wynhill playing fields and that this was being discussed with the relevant organisations.

**16. CONFIDENTIAL BUSINESS**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING  
RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw"

The following matters were discussed:

- Confidential Notes from 09 February 2021

**AGREED:** that the notes be approved.

- Cemetery

**RECOMMEND:** that the Cemetery Review proceed.

The public meeting closed at: 8:37pm. The confidential meeting closed at: 9:13pm

.....CHAIRMAN

Date: .....

**RECOMMENDATIONS:**

- Approval of the accounts paid report of £194,575.82 to 31 March 2021
- Approval of the Reconciliation Reports to 31 Jan, 28 Feb and 31 March 2021
- the current rental charges continue up to 6 months, whilst progress is made to complete work in the upstairs room
- that the calendar of meetings be accepted, noting the 11 May meeting would be moved.