



**BINGHAM TOWN COUNCIL**

The Old Court House  
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To: Councillor J Stockwood  
" M Stockwood  
" F Purdue-Horan  
" A Shelton  
" G Williams  
" J Lewis  
" T Wallace

29 September 2021

Dear Councillor,

You are hereby summoned to attend a meeting of the Policy, Resources and Major Projects Committee of Bingham Town Council to be held on Tuesday 05 October 2021 at 7:00pm in the Council Chamber, The Old Court House, Bingham.

The meeting is open to members of the public and press.

Regards

Joanne Riddle  
Town Clerk



## BINGHAM TOWN COUNCIL

### Public and Press Information

#### In person attendance

You will be required to sign in and provide your contact details or you can scan the QR code for the Old Court House, if you have registered via the NHS Test and Trace app. Hand sanitiser will be available. The available space in the Council Chamber is limited so whilst the legal requirements to wear face coverings and observe social distancing have lifted, you are advised that you may wish to continue to do so and should more members of the public and the press attend than expected, we may politely request that face coverings are used.

Please be aware if you attend in person and speak (at the Chairman's discretion), your voice will be recorded.

A link to the recordings of meetings will be stored on the town council's website as a permanent record of the meeting. You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>



## BINGHAM TOWN COUNCIL

Meeting of the Policy, Resources and Major Projects Committee of Bingham  
Town Council to be held on Tuesday 05 October 2021 at 7.00pm

### A G E N D A

1. To receive apologies for absence & acceptance
2. To receive any Declarations of Interest
3. To sign the minutes of the meeting held on 20 July 2021 (Appendix A)
4. To receive and resolve to approve recommendations from the following meetings:
  - (a) Recreation & Amenities Sub-Committee, 17 August 2021 (Appendix B)
  - (b) Community & Environment Sub-Committee, 14 September 2021 (Appendix C)
  - (c) HR Sub-Committee, 21 September 2021 (Appendix D)
5. To receive an update on outstanding decisions and agree any further actions
6. To verify Accounts Paid Report to 31 August 2021 (Appendix E)
7. To verify the Bank Reconciliations:
  - (a) to 31 July 2021 (Appendix F)
  - (b) to 31 August 2021 (Appendix G)
8. To review the budget to actuals to 31 August 2021 (Appendix H)
9. To review the three-year reserves plan to 31 March 2022 (Appendix I)
10. To note the conclusion of audit for the year ending 31 March 2021 (Appendix J)
11. To note the emergency expenditure of £523 Plus Vat for the removal of two concrete manholes
12. To appoint the internal auditor for the year ending 31 March 2022
13. To agree arrangements for the review of a pensions discretions policy
14. To note the fees for the review of the staff handbook and to consider the impact to the HR budget code
15. To agree delegation to an officer in consultation with the Mayor for civic events
16. To receive any correspondence

## 17. Confidential Business

Public Bodies (Admission to Meetings) Act 1960: -

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- To approve the confidential notes from 20 July 2021
- Confidential notes and recommendations from the HR Sub Committee meeting, 21 September 2021
- Warners Paddock
- Staff Matter