



BINGHAM TOWN COUNCIL

The Old Court House
Church Street
Bingham
Nottingham
NG13 8AL
Telephone: 01949 831445

To: All Bingham Town Councillors

Email: info@bingham-tc.gov.uk
Website: www.bingham-tc.gov.uk

13 October 2021

Dear Councillor,

You are hereby summoned to attend a meeting of Bingham Town Council on Tuesday 19 October 2021 at 7.15pm in the Council Chamber, The Old Court House, Bingham.

The meeting is open to members of the public and press.

Please note that a meeting of the Planning Committee will be held immediately prior to this meeting at 7.00pm.

Regards

Joanne Riddle
Town Clerk



Bingham Town Council
Meeting of Bingham Town Council to be held on Tuesday 19 October at 7:15pm
in the Council Chamber at The Old Court House, Church Street, Bingham
A G E N D A

Press and Public joining the meeting

In person attendance

You will be required to sign in and provide your contact details or you can scan the QR code for the Old Court House, if you have registered via the NHS Test and Trace app. Hand sanitiser will be available. The available space in the Council Chamber is limited so whilst the legal requirements to wear face coverings and observe social distancing have lifted, you are advised that you may wish to continue to do so and should more members of the public and the press attend than expected, we may politely request that face coverings are used.

Please be aware if you attend in person and speak (at the Chairman's discretion), your voice will be recorded.

A link to the recordings of meetings will be stored on the town council's website as a permanent record of the meeting. You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>

Public Questions

Should a member of the public wish to pose a question, this should be delivered to the Town Council offices or be emailed through in advance to info@bingham-tc.gov.uk; please include whether you wish to attend in person and speak at the public session, or whether your preference is for it to be read out on your behalf. Only one written question can be submitted. Questions are accepted from residents and business owners within the Parish.

Please note the closing date for submitting questions is Friday 15 October 2021 by 5.00pm.

Questions that are accepted by the Town Clerk, in consultation with the Town Mayor, may be read out by the author or if not present, by the Town Mayor. Answers will be provided by the Town Mayor or by written reply if an immediate answer is not possible at the meeting

Questions may be rejected by the Town Clerk, in consultation with the Mayor, for the following reasons:

- The question relates to an issue that is not a Council responsibility
- The question is defamatory, vexatious, or offensive
- The question is similar to or has already been asked in the last 6 months
- Where a response would disclose confidential or exempt information
- Where a response would relate to matters currently under investigation



Bingham Town Council

Meeting of Bingham Town Council to be held on Tuesday 19 October at 7:15pm
in the Council Chamber at The Old Court House, Church Street, Bingham

A G E N D A

1. **Apologies**

To receive apologies for absence and acceptance

2. **Declarations of Interest**

To receive any declarations of interest

3. **Public Session**

Invited members of the public to ask questions

4. **Mayors Announcement**

To receive the Mayors announcements

5. **Minutes**

(a) To receive, approve and sign the minutes of the 03 August 2021 meeting (Appendix A)

(b) To receive, approve and sign the minutes of the 17 August Extra-Ordinary meeting
(Appendix B)

6. **Committee Minutes**

To note the decisions and to resolve to approve recommendations from the following meetings:

(a) Policy, Resources and Major Projects Committee, 05 October 2021, to include any
recommendations from its sub-committees (Appendix C)

To note the decisions from the following meetings:

(b) Planning Committee, 17 August 2021 (Appendix D)

(c) Planning Committee, 14 September 2021 (Appendix E)

7. **Appointment of Clerk**

To note the appointment of J Riddle as Town Clerk

8. **Improvement Board**

To receive the correspondence from Rushcliffe Borough Council and to consider the offer to set up an improvement board to review governance and improvement issues (Appendix F)

9. **Councillor Motion – Public Speaking**

Bingham Town Council recognise that the changes made to the town's rules on public participation at meetings was an error and was one of the principal drivers of the Bingham Deserves Better petition. Town Council resolves immediately to set aside the provisions passed at Full Council in December 2020 and to revert to the previous procedures in place governing questions from the public:

- Members of the public may make representations, answer questions and give evidence at meetings which they are entitled to attend in respect of the business on the agenda.



Bingham Town Council

Meeting of Bingham Town Council to be held on Tuesday 19 October at 7:15pm
in the Council Chamber at The Old Court House, Church Street, Bingham

A G E N D A

- The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 20 minutes unless directed by the chairman of the meeting.
- Subject to standing order 3(f) a member of the public shall not speak for more than 5 minutes.
- In accordance with standing order 3(e) a question shall not require a response at the meeting nor start a debate on the question. The chairman may direct that a written or oral answer be given.
- A person shall raise their hand when requesting to speak and stand when speaking (except where a person has a disability or is likely to suffer discomfort). The chairman at the meeting may at any time permit a person to be seated when speaking
- A person who speaks at a meeting shall direct their comments to the chairman of the meeting.
- Only one person is permitted to speak at a time. If more than one person wants to speak the chairman of the meeting shall direct the order of speaking.

Proposed: Councillor Anthony Wallace

Seconded: Councillor Gareth Williams

10. Conclusion of Audit

To note the conclusion of Audit for year ending 31 March 2021

(Appendix G)

11. Internal Auditor

To approve the recommendation from the Policy, Resources and Major Projects committee to instruct CA Plus as the internal auditor for the year ending 31 March 2022, at a cost of £425.00 plus VAT

12. Nottinghamshire Association of Local Councils 76th Annual General Meeting

Notification of the 76th Annual General meeting to be held on Wednesday 17 November 2021 has been given with the following options:

- (a) To appoint one voting delegate
- (b) Nominations for the election of Officers
- (c) Nominations for the election of the Executive Committee
- (d) Nominations for Long Service certificate recognising 25, 30, 35, 40 and 50 years of continuous service

13. Invoices

To approve the payment of invoices in excess of £5000

14. Correspondence

- (a) Manor House – to consider the public complaints about the Manor House

15. Confidential Business

Public Bodies (Admission to Meetings) Act 1960:-

To resolve that "in view of the confidential nature of the business about to be transacted,



Bingham Town Council

Meeting of Bingham Town Council to be held on Tuesday 19 October at 7:15pm
in the Council Chamber at The Old Court House, Church Street, Bingham

A G E N D A

the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- Confidential notes from the meeting held on 03 August 2021
- Confidential notes from the Extra-Ordinary meeting held on 17 August 2021
- Confidential notes and recommendations from the Policy, Resources and Major Projects Committee meeting held on 05 October 2021, to include any recommendations from its sub-committees
- Staff Matters