



**BINGHAM TOWN COUNCIL**

The Old Court House  
Church Street  
Bingham  
Nottingham  
NG13 8AL  
Telephone: 01949 831445

To: All Bingham Town Councillors

Email: [info@bingham-tc.gov.uk](mailto:info@bingham-tc.gov.uk)  
Website: [www.bingham-tc.gov.uk](http://www.bingham-tc.gov.uk)

28 July 2021

Dear Councillor,

You are hereby summoned to attend a meeting of Bingham Town Council on Tuesday 03 August 2021 at 7.00pm in the Council Chamber, The Old Court House, Bingham.

Councillors may wish to take part in prayers which will be said immediately prior to the start of the meeting.

The meeting is open to members of the public and press and will also be live streamed via YouTube for the public to listen and view via the link:

[Bingham Town Council - YouTube](#)

There is a public session at this meeting, should a member of the public wish to pose a question or make an observation, this should be emailed through in advance to [info@bingham-tc.gov.uk](mailto:info@bingham-tc.gov.uk) ; please include whether you wish to attend in person and speak at the public session, join remotely to make your question or observation or whether your preference is for it to be read out on your behalf. Please note the closing date for submitting questions and observations is Sunday 01 August 2021 by 11:59pm. You will be contacted on Monday 02 August 2021 by 5pm to confirm whether your question or observation forms part of the public session and arrangements will be made for you to join remotely, should that be your preference.

Regards

Jo Riddle  
Deputy Town Clerk



Bingham Town Council  
**Virtual meeting to be held Tuesday 03 August 2021 at 7:00pm**  
**AGENDA**

Press and Public joining the meeting

In person attendance

You will be required to sign in and provide your contact details or you can scan the QR code for the Old Court House, if you have registered via the NHS Test and Trace app. Hand sanitiser will be available. The available space in the Council Chamber is limited so whilst the legal requirements to wear face coverings and observe social distancing have lifted, you are advised that you may wish to continue to do so and should more members of the public and the press attend than expected, we may politely request that face coverings are used.

Please be aware if you attend in person, your image and if you do speak (at the Chairman's discretion) will be captured as part of the live stream.

Live Stream

For those watching via You Tube, please be aware that until the meeting starts the live stream video will not be showing on the home page. For this reason, please keep refreshing the home page until you see the video appear.

A link to the recordings of meetings will be stored on the town council's website as a permanent record of the meeting. You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>



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Virtual meeting to be held Tuesday 03 August 2021 at 7:00pm  
**AGENDA**

1. **Apologies**  
To receive apologies for absence and acceptance
2. **Declarations of Interest**  
To receive any declarations of interest
3. **Public Session**  
Invited members of the public to ask questions and make observations to the Town Council
4. **Mayor's Announcements**  
To include confirmation the Mayor's nominated charity for the civic year
5. **Minutes**  
To receive, approve and sign the minutes of the 25 May 2021 meeting (Appendix A)
6. **Committee Minutes**  
To note the decisions and to resolve to approve recommendations from the following meeting:
  - (a) Policy, Resources and Major Projects Committee, 20 July 2021 (Appendix B)To note the decisions from the following meetings:
  - (b) Planning Committee, 08 June 2021 (Appendix C)
  - (c) Planning Committee, 06 July 2021 (Appendix D)
  - (d) Planning Committee, 20 July 2021 (Appendix E)
7. **Car Park Sub-Committee**  
To receive a recommendation to agree costs for the reports required to progress the long stay car park and to consider any required budget increase within the three-year reserve's expenditure plan
8. **HR and Health & Safety Consultants**  
To resolve to accept the proposal for a HR and Health & Safety Consultant
9. **Code of Conduct**  
To report a breach of the Code of Conduct (Appendix F)
10. **Merchant Navy Day**  
To agree support for the flying of the Merchant Navy Flag and delegation to an officer to arrange a small event, in consultation with the Mayor
11. **Budget Expenditure**  
To resolve to agree expenditure over budget for Open Spaces Maintenance and Cemetery Maintenance, for outsourcing costs
12. **Confidential Business**



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**A G E N D A**

Public Bodies (Admission to Meetings) Act 1960:-

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- Confidential notes from the Full Council meeting held on 25 May 2021
- Confidential notes and recommendations from the Policy, Resources & Major Projects meeting held on 20 July 2021, and to include any recommendations from its Sub-Committees
- Confidential notes and recommendations from the Car Park Sub-Committee meeting held on 02 August 2021