



BINGHAM TOWN COUNCIL

The Old Court House
Church Street
Bingham
Nottingham
NG13 8AL
Telephone: 01949 831445

To: All Bingham Town Councillors

Email: info@bingham-tc.gov.uk
Website: www.bingham-tc.gov.uk

20 January 2021

Dear Councillor,

You are hereby summoned to attend a virtual extra-ordinary meeting of Bingham Town Council on Tuesday 02 February 2021 at 7.00pm.

Members of the public and press who wish to remotely access the meeting, please click on the link below:

[Click here to join the meeting](#)

If you have an apple device or a mobile device, you may be asked to download the free Microsoft Teams app to join the meeting. You can test the link before the meeting, if you wish. There will be no staff available to take calls or help with technical issues on the evening.

There is a public session at this meeting, should a member of the public wish to pose a question or make an observation, this should be emailed through in advance to info@bingham-tc.gov.uk ; please include whether you wish to speak at the public session to your question or observation or whether your preference is for it to be read out on your behalf. Please note the closing date for submitting questions and observations is Friday 29 January 2021 by 5pm. You will be contacted on Monday 01 February 2021 by 5pm to confirm whether your question or observation forms part of the public session.

Yours sincerely,

JAS

John Stockwood
Mayor



Bingham Town Council
Extra-ordinary virtual meeting to be held Tuesday 02 February 2021 at 7:00pm
A G E N D A

Press and Public joining the meeting

There will be an option on entering to use your video, mic and enter your name.

- Name - The name you enter will be displayed on screen, so please decide before joining the meeting if you wish to use your first or last name only, or put anonymous if you don't want your name displayed as the meeting will be recorded. If you already have a Teams account, the name you use will be displayed.
- Camera - This does not have to be used, you will see the Councillors and other attendees, but we will not see you unless you have the camera on. If you wish to speak, it would be useful for your camera to be on, but it is not essential.
- Mic - You will need the mic to speak to your question or observation but to ensure the meeting runs as smoothly as possible, please leave your mic off until item 3 on the agenda. At this point, the Mayor will invite you to speak. Please turn off your mic after speaking in this item for the remainder of the meeting.
- Recording – The meeting will be recorded, when the recording is on, this should be shown on your screen. The recording may show faces of those with the camera turned on and this will be uploaded to the website. By having your camera on, you will therefore need to be aware that you are agreeing to this. If you do not wish your face to be seen, please leave your camera turned off.

You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>

The recordings of meetings will be stored on the town council's website as a permanent record of the meeting.



Bingham Town Council

Extra-ordinary virtual meeting to be held Tuesday 02 February 2021 at 7:00pm

A G E N D A

1. **Apologies**

To receive apologies for absence and acceptance

2. **Declarations of Interest**

To receive any declarations of interest

3. **Public Session**

Invited members of the public to ask questions and make observations to the Town Council

4. **Budget**

a) To agree the budget for the year ending 31 March 2022

(Appendix A)

b) To agree the 3 year reserve plan

(Appendix B)

5. **Precept**

c) To agree the precept for the year ending 31 March 2022

d) To authorise the Responsible Financial Officer to sign the precept demand

6. **HR Committee**

a) To agree the setting up of an HR Committee

b) To agree the Terms of Reference

(Appendix C)

c) To agree the membership

7. **Cemetery Arrangements**

a) As a consequence of the wet conditions, should it not be possible to dig a grave for 2, that the Council agree that, if requested, the pre-purchase of the adjacent grave space be permitted.

b) To determine a time to review the arrangement

8. **Confidential Business**

Public Bodies (Admission to Meetings) Act 1960:-

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- Warner's Paddock
- Bingham Town Sports Club
- Staff Matter
- Town Clerk Update