

## Bingham Town Council

Prepared by: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

Date: \_\_\_\_\_

|          |   |            |            |                   |
|----------|---|------------|------------|-------------------|
|          | <b>Bank Reconciliation at 30/11/2020</b>          |            |            |                   |
|          | Cash in Hand 01/04/2020                           |            |            | 352,413.99        |
|          | <b>ADD</b>  |            |            |                   |
|          | Receipts 01/04/2020 - 30/11/2020                  |            |            | 337,836.65        |
|          |   |            |            | 690,250.64        |
|          | <b>SUBTRACT</b>                                   |            |            |                   |
|          | Payments 01/04/2020 - 30/11/2020                  |            |            | 202,487.79        |
| <b>A</b> | <b>Cash in Hand 30/11/2020</b><br>(per Cash Book) |            |            | <b>487,762.85</b> |
|          | Cash in hand per Bank Statements                  |            |            |                   |
|          | Cash  | 30/11/2020 | 172.46     |                   |
|          | Nat West Reserve Account                          | 30/11/2020 | 460,070.10 |                   |
|          | Nat West Current Account                          | 30/11/2020 | 27,537.29  |                   |
|          |   |            |            | <b>487,779.85</b> |
|          | Less unrepresented payments                       |            |            | 17.00             |
|          |   |            |            | 487,762.85        |
|          | Plus unrepresented receipts                       |            |            | 0.00              |
| <b>B</b> | <b>Adjusted Bank Balance</b>                      |            |            | <b>487,762.85</b> |
|          | <b>A = B Checks out OK</b>                        |            |            |                   |

## Bingham Town Council

### Transactions for Cash

| Voucher | Date       | Chq/Rec No. | Description                            | Total  | Balance       | Cashed date |
|---------|------------|-------------|--|--------|---------------|-------------|
|         |            |             | <b>STARTING BALANCE</b>                |        | <b>138.71</b> |             |
| 22      | 24/04/2020 | PC          | Cleaning materials                     | -8.70  | 130.01        |             |
| 23      | 30/04/2020 | PC          | Cleaning materials                     | -2.75  | 127.26        |             |
| 24      | 30/04/2020 | PC          | Cleaning materials                     | -3.63  | 123.63        |             |
| 25      | 30/04/2020 | PC          | Cleaning materials                     | -2.37  | 121.26        |             |
| 26      | 30/04/2020 | PC          | Fuel                                   | -20.00 | 101.26        |             |
| 27      | 30/04/2020 | PC          | Fuel                                   | -10.01 | 91.25         |             |
| 60      | 01/05/2020 | PC          | Fuel                                   | -10.01 | 81.24         |             |
| 61      | 11/05/2020 | PC          | Cleaning supplies                      | -5.00  | 76.24         |             |
| 62      | 11/05/2020 | PC          | Fuel                                   | -15.00 | 61.24         |             |
| 63      | 12/05/2020 | PC          | Cleaning supplies and keys             | -17.05 | 44.19         |             |
| 64      | 19/05/2020 | PC          | Fuel                                   | -20.00 | 24.19         |             |
| 36,949  | 22/05/2020 |             | Transfer from Nat West Current Account | 175.81 | 200.00        |             |
| 71      | 29/05/2020 | PC          | Fuel                                   | -18.80 | 181.20        |             |
| 115     | 11/06/2020 | PC          | Fuel                                   | -19.30 | 161.90        |             |
| 118     | 23/06/2020 | PC          | Fuel                                   | -19.00 | 142.90        |             |
| 116     | 25/06/2020 | PC          | Cleaning materials                     | -12.05 | 130.85        |             |
| 117     | 25/06/2020 | PC          | Cleaning materials                     | -3.00  | 127.85        |             |
| 119     | 29/06/2020 | PC          | Milk                                   | -1.50  | 126.35        |             |
| 180     | 07/07/2020 | PC          | Fuel                                   | -9.99  | 116.36        |             |
| 181     | 14/07/2020 | PC          | Fuel                                   | -19.01 | 97.35         |             |
| 183     | 28/07/2020 | PC          | Fuel                                   | -10.00 | 87.35         |             |
| 182     | 30/07/2020 | PC          | Facemasks                              | -30.00 | 57.35         |             |
| 191     | 06/08/2020 | PC          | Cleaning supplies                      | -6.00  | 51.35         |             |
| 217     | 10/08/2020 | PC          | Fuel                                   | -9.99  | 41.36         |             |
| 218     | 13/08/2020 | PC          | Fuel                                   | -16.58 | 24.78         |             |
| 258     | 02/09/2020 | PC          | Fuel                                   | -15.00 | 9.78          |             |
| 42,326  | 04/09/2020 |             | Transfer from Nat West Current Account | 148.65 | 158.43        |             |
| 259     | 09/09/2020 | PC          | Petty cash tin                         | -5.99  | 152.44        |             |
| 260     | 16/09/2020 | PC          | Fuel                                   | -11.38 | 141.06        |             |
| 261     | 28/09/2020 | PC          | Milk                                   | -1.15  | 139.91        |             |
| 262     | 29/09/2020 | PC          | Fuel                                   | -15.28 | 124.63        |             |
| 291     | 01/10/2020 | PC          | Disposable face masks                  | -33.75 | 90.88         |             |
| 292     | 01/10/2020 | PC          | Antibacterial wipes                    | -4.20  | 86.68         |             |
| 293     | 01/10/2020 | PC          | Tea Bags                               | -3.50  | 83.18         |             |
| 294     | 07/10/2020 | PC          | Milk                                   | -0.55  | 82.63         |             |
| 295     | 07/10/2020 | PC          | Hand sanitiser                         | -12.50 | 70.13         |             |
| 296     | 14/10/2020 | PC          | Milk                                   | -0.90  | 69.23         |             |
| 396     | 11/11/2020 | PC          | Fuel                                   | -10.00 | 59.23         |             |
| 397     | 16/11/2020 | PC          | Fuel                                   | -10.94 | 48.29         |             |
| 398     | 17/11/2020 | PC          | Antibacterial wipes                    | -6.60  | 41.69         |             |
| 48,371  | 25/11/2020 |             | Transfer from Nat West Current Account | 130.77 | 172.46        |             |
|         |            |             | <b>CLOSING BALANCE</b>                 |        | <b>172.46</b> |             |

Statement for account [REDACTED] from 01/11/2020 to 30/11/2020

|             |                   |               |                           |
|-------------|-------------------|---------------|---------------------------|
| Short name: | BING TOWN COUNCIL | Currency:     | GBP                       |
| Alias:      | BING TOWN COUNCIL | Account type: | BUSINESS CURRENT          |
| BIC:        | [REDACTED]        | Bank name:    | National Westminster Bank |
| IBAN:       | [REDACTED]        | Bank branch:  | WEST BRIDGFORD (A)        |

| Date       | Narrative                               | Type | Debit  | Credit | Ledger balance     |
|------------|---|------|--------|--------|--------------------|
|            | <b>CLOSING BALANCE</b>                  |      |        |        | <b>27,537.29Cr</b> |
| 30/11/2020 | UTILITY WAREHOUSE<br>6094729/6094729/16 | D/D  | 785.99 |        | 27,537.29Cr        |
| 30/11/2020 | ENVA ENGLAND LTD<br>WC00346             | D/D  | 199.68 |        | 28,323.28Cr        |
| 27/11/2020 | SCREWERY DIRECT LT                      | EBP  | 96.68  |        | 28,522.86Cr        |

Statement for account [REDACTED] from 01/11/2020 to 30/11/2020

|             |                 |               |                           |
|-------------|-----------------|---------------|---------------------------|
| Short name: | BINGHAM TOWN CL | Currency:     | GBP                       |
| Alias:      | BINGHAM TOWN CL | Account type: | BUSINESS RESERVE ACC      |
| BIC:        | [REDACTED]      | Bank name:    | National Westminster Bank |
| IBAN:       | [REDACTED]      | Bank branch:  | WEST BRIDGFORD (A)        |

| Date          | Narrative                             | Type | Debit            | Credit      | Ledger balance      |
|---------------|---------------------------------------|------|------------------|-------------|---------------------|
|               | <b>CLOSING BALANCE</b>                |      |                  |             | <b>460,070.10Cr</b> |
| 30/11/2020    | 30NOV GRS 21499039                    | INT  |                  | 3.94        | 460,070.10Cr        |
| 04/11/2020    | BING TOWN COUNCIL<br>TRANS TO CURRENT | EBP  | 20,000.00        |             | 460,066.16Cr        |
|               | <b>OPENING BALANCE</b>                |      |                  |             | <b>480,066.16Cr</b> |
| <b>Totals</b> |                                       |      | <b>20,000.00</b> | <b>3.94</b> |                     |