



**BINGHAM TOWN COUNCIL**

The Old Court House  
Church Street  
Bingham  
Nottingham  
NG13 8AL  
Telephone: 01949 831445

To: All Bingham Town Councillors

Email: [info@bingham-tc.gov.uk](mailto:info@bingham-tc.gov.uk)  
Website: [www.bingham-tc.gov.uk](http://www.bingham-tc.gov.uk)

17 February 2021

Dear Councillor,

You are hereby summoned to attend a virtual meeting of Bingham Town Council on Tuesday 23 February 2021 at 7.00pm. Councillors may wish to take part in prayers which will be said immediately prior to the start of the meeting.

Members of the public and press who wish to remotely access the meeting, please click on the link below:

[Click here to join the meeting](#)

If you have an apple device or a mobile device, you may be asked to download the free Microsoft Teams app to join the meeting. You can test the link before the meeting if you wish. There will be no staff available to take calls or help with technical issues on the evening.

There is a public session at this meeting, should a member of the public wish to pose a question or make an observation, this should be emailed through in advance to [info@bingham-tc.gov.uk](mailto:info@bingham-tc.gov.uk) ; please include whether you wish to speak at the public session to your question or observation or whether your preference is for it to be read out on your behalf. Please note the closing date for submitting questions and observations is Friday 19 February 2021 by 5:00pm. You will be contacted on Monday 22 February 2021 by 5pm to confirm whether your question or observation forms part of the public session.

Regards

**SP**

Sharon Pyke  
Proper Officer of Council



Bingham Town Council  
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**A G E N D A**

Press and Public joining the meeting

There will be an option on entering to use your video, mic and enter your name.

- Name - The name you enter will be displayed on screen, so please decide before joining the meeting if you wish to use your first or last name only, or put anonymous if you don't want your name displayed as the meeting will be recorded. If you already have a Teams account, the name you use will be displayed.
- Camera - This does not have to be used, you will see the Councillors and other attendees, but we will not see you unless you have the camera on. If you wish to speak, it would be useful for your camera to be on, but it is not essential.
- Mic - You will need the mic to speak to your question or observation but to ensure the meeting runs as smoothly as possible, please leave your mic off until item 3 on the agenda. At this point, the Mayor will invite you to speak. Please turn off your mic after speaking in this item for the remainder of the meeting.
- Recording – The meeting will be recorded, when the recording is on, this should be shown on your screen. The recording may show faces of those with the camera turned on and this will be uploaded to the website. By having your camera on, you will therefore need to be aware that you are agreeing to this. If you do not wish your face to be seen, please leave your camera turned off.

You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>

The recordings of meetings will be stored on the town council's website as a permanent record of the meeting.



Bingham Town Council  
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**A G E N D A**

1. **Apologies**  
To receive apologies for absence and acceptance
2. **Declarations of Interest**  
To receive any declarations of interest
3. **Public Session**  
Invited members of the public to ask questions and make observations to the Town Council
4. **Minutes**
  - (a) To approve and sign the minutes of the 15 December 2020 meeting (Appendix A)
  - (b) To approve and sign the minutes of the 02 February 2021 extra-ordinary meeting (Appendix B)
5. **Committee Minutes**  
To receive and resolve to approve recommendations from the following meetings:
  - (a) Recreation and Amenities Committee, 19 January 2021 (Appendix C)
  - (b) Community and Environment Committee, 26 January 2021 (Appendix D)
  - (c) Policy and Resources Committee, 09 February 2021 (Appendix E)  
To receive the decisions from the following meetings:
  - (d) Planning Committee, 15 December 2020 (Appendix F)
  - (e) Planning Committee, 19 January 2021 (Appendix G)
  - (f) Planning Committee, 09 February 2021 (Appendix H)
6. **Sub-Committee Notes**  
To receive and resolve to approve recommendations from the following meetings:
  - (a) Resilience Sub-Committee, 16 February 2021 (Appendix I)
7. **Bank Authorised Signatories**  
To request additional bank authorisation signatories
8. **Internal Controls**  
To receive and adopt the internal controls procedures (Appendix J)
9. **Joint Working Group**  
To receive the Terms of Reference for the Butt Field Sports Expansion Working Group (Appendix K)
10. **Major Projects Committee**  
To consider the benefits of setting up a Major Projects Committee
11. **Old Court House Broadband and Telephone Upgrade**  
To receive a report and quotation in support of the broadband and telephone upgrade for Voice Over Internet Protocol (VOIP) (Appendix L)
12. **Vehicle Accessories**



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Virtual meeting to be held Tuesday 23 February 2021 at 7:00pm  
**AGENDA**

To receive a quotation to enhance the gator vehicle

(Appendix M)

**13. Confidential Business**

Public Bodies (Admission to Meetings) Act 1960:-

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- Confidential notes from the Full Council meeting held on 15 December 2020
- Confidential notes from the extraordinary Full Council meeting held on 02 February 2021
- Confidential notes and recommendations from Community & Environment meeting held on 26 January 2021
- Confidential notes and recommendations from Policy & Resources meeting held on 09 February 2021
- Staff Matter