



## BINGHAM TOWN COUNCIL

The Old Court House  
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To: Councillor J Stockwood  
" A Shelton  
" P Moskwa  
" M Monni  
" V Leach  
" G Williams

21 October 2020

Dear Councillor,

You are hereby summoned to attend a meeting of the Recreation and Amenities Committee of Bingham Town Council to be held via virtual meeting on Tuesday 27 October 2020 at 7.00pm.

Members of the public and press who wish to remotely access the meeting, please click on the link below to attend the meeting:

### [Join Microsoft Teams Meeting](#)

If you have an apple device or a mobile device, you may be asked to download the free Microsoft Teams app to join the meeting. You can test the link before the meeting, if you wish. There will be no staff available to take calls or help with technical issues on the evening.

Or, if you are reading the agenda on a notice board please contact [info@bingham-tc.gov.uk](mailto:info@bingham-tc.gov.uk) in advance, by 09:00am the day of the meeting so that arrangements can be made to join the virtual meeting.

Members of the public and press who wish to remotely access the meeting, please contact [info@bingham-tc.gov.uk](mailto:info@bingham-tc.gov.uk) in advance, by 09:00am the day of the meeting so that arrangements can be made to join the virtual meeting.

Regards

SP

Sharon Pyke  
Proper Officer of the Council



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### Press and Public joining the meeting

There will be an option on entering to use your video, mic and enter your name.

- Name - The name you enter will be displayed on screen, so please decide before joining the meeting if you wish to use your first or last name only, or put anonymous if you don't want your name displayed as the meeting will be recorded. If you already have a Teams account, the name you use will be displayed.
- Camera - This does not have to be used, you will see the Councillors and other attendees, but we will not see you unless you have the camera on. If you wish to speak, it would be useful for your camera to be on, but it is not essential.
- Mic - There is not a public speaking section on the agenda, it will be at the Chair's discretion if a request to speak is made and then a vote taken by Councillors, to suspend standing orders (Council's rules) and allow comments. Please could we ask you to mute your microphones on entering the meeting.
- Recording – The meeting will be recorded, when the recording is on, this should be shown on your screen. The recording may show faces of those with the camera turned on and this will be uploaded to the website. By having your camera on, you will therefore need to be aware that you are agreeing to this. If you do not wish your face to be seen, please leave your camera turned off.

You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>

The recordings of meetings will be stored on the town council's website as a permanent record of the meeting.



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### A G E N D A

1. To receive apologies for absence & acceptance
2. To receive any Declarations of Interest
3. To sign the minutes of the meeting held on 9 June 2020 (Appendix A)
4. To note Councillor Simms's resignation from the Committee
5. To receive an update in relation to the re-development of the Wynhill site
6. To receive an update on pitch maintenance and drainage at the Wynhill site and agree further actions.
7. To receive a report from the ROSPA play area inspections and agree further actions (Appendix B)
8. To consider any matters in relation to the playparks and agree further actions:
  - a) Orchard Play Area
    - i. To note the re-opening of the toddler area
    - ii. To note the repair to the trampoline
    - iii. To receive an update on security of the site
  - b) Wychwood Road Play Area
    - i. To receive an update on the installation of the play area
    - ii. To note the use of the contingency budget for design improvements
    - iii. To agree any further actions in relation to the opening of the play area
  - c) Cogley Lane Play Area
    - i. To receive an update and agree any further actions
9. To consider matters in relation to teen provision and agree further actions
10. To receive the Recreation & Amenities budgets to Q2 ending 30 September 2020 (Appendix C)
11. To review the annual tree survey report and consider the quotation for the recommend work (Appendix D)
12. To receive an update on the allotments and agree further actions
13. To receive an update on the Linear Park and agree further actions
14. To consider a resident's request to reduce two sycamore trees

15. To note the hire of an additional vehicle for the ground staff
16. To receive and update and agree further actions in relation to the large ground's maintenance equipment review
17. To consider memorial benches in the cemetery and agree further actions:
  - i. To agree a review of the memorial benches
  - ii. To consider alternative memorial ideas
18. To receive an update on litter bins at Wynhill and Butt Field sites and consider further actions
19. Confidential Business

Public Bodies (Admission to Meetings) Act 1960: -

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- To approve the confidential notes from 9 June 2020