



**BINGHAM TOWN COUNCIL**

The Old Court House  
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To: Councillor J Stockwood  
" M Stockwood  
" F Purdue-Horan  
" A Shelton  
" R Bird  
" T Wallace

03 February 2021

Dear Councillor,

You are hereby summoned to attend a virtual meeting of the Policy and Resources Committee, on Tuesday 09 February 2021 at 7.15pm.

Please note there is a Planning meeting immediately beforehand.

Members of the public and press who wish to remotely access the meeting, please click on the link below:

[Click here to join the meeting](#)

If you have an apple device or a mobile device, you may be asked to download the free Microsoft Teams app to join the meeting. You can test the link before the meeting, if you wish. There will be no staff available to take calls or help with technical issues on the evening.

Regards

SP

Sharon Pyke  
Proper Officer of Council



## BINGHAM TOWN COUNCIL

### Press and Public joining the meeting

There will be an option on entering to use your video, mic and enter your name.

- Name - The name you enter will be displayed on screen, so please decide before joining the meeting if you wish to use your first or last name only, or put anonymous if you don't want your name displayed as the meeting will be recorded. If you already have a Teams account, the name you use will be displayed.
- Camera - This does not have to be used, you will see the Councillors and other attendees, but we will not see you unless you have the camera on. If you wish to speak, it would be useful for your camera to be on, but it is not essential.
- Mic - There is not a public speaking section on the agenda, it will be at the Chair's discretion if a request to speak is made and then a vote taken by Councillors, to suspend standing orders (Council's rules) and allow comments. Please could we ask you to mute your microphones on entering the meeting.
- Recording – The meeting will be recorded, when the recording is on, this should be shown on your screen. The recording may show faces of those with the camera turned on and this will be uploaded to the website. By having your camera on, you will therefore need to be aware that you are agreeing to this. If you do not wish your face to be seen, please leave your camera turned off.

You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>

The recordings of meetings will be stored on the town council's website as a permanent record of the meeting.



## BINGHAM TOWN COUNCIL

Virtual meeting of the Policy and Resources Committee of Bingham Town Council  
to be held on Tuesday 09 February 2021 at 7.15pm

### A G E N D A

1. To receive apologies for absence & acceptance
2. To receive any Declarations of Interest
3. To sign the minutes of the meeting held on 01 December 2020 (Appendix A)
4. To receive an update on outstanding decisions and consider further actions
  - (a) Old Court House Matters - update on Council Chamber Loop System and Recording
5. To consider whether to set up a Major Projects Committee
6. To receive an update on the Car Park Project
  - (a) To receive the minutes from the Car Park Sub-Committee held on 09 October 2020 (Appendix B)
  - (b) To receive any correspondence (Appendix C)
7. To verify Accounts Paid Report to 31 December 2020 (Appendix D)
8. To verify the Bank Reconciliations:
  - (a) to 30 November 2020 (Appendix E)
  - (b) to 31 December 2020 (Appendix F)
9. To receive the budget to actuals to 31 December 2020 (Appendix G)
10. To receive the year end forecast to 31 March 2021 (Appendix H)
11. To request Councillors complete a GDPR Security Compliance Checklist form (Appendix I)
12. To consider Grant Aid requests (Appendix J)
13. To receive any correspondence (Appendix K)
14. Confidential Business  
Public Bodies (Admission to Meetings) Act 1960: -  
To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- To approve the confidential notes from 01 December 2020
- Car-park
- Land
- Staffing Matters

*Twinned in friendship with Wallenfels, Bavaria, Germany*