



BINGHAM TOWN COUNCIL

The Old Court House
Church Street
Bingham
Nottingham
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Telephone: 01949 831445

To: All Bingham Town Councillors

Email: info@bingham-tc.gov.uk
Website: www.bingham-tc.gov.uk

09 December 2020

Dear Councillor

You are hereby summoned to attend a virtual meeting of Bingham Town Council on Tuesday 15 December 2020 at 7.15pm.

Please note there is a Planning Committee meeting immediately before Full Council.

Members of the public and press who wish to remotely access the meeting, please click on the link below:

[Click here to join the meeting](#)

If you have an apple device or a mobile device, you may be asked to download the free Microsoft Teams app to join the meeting. You can test the link before the meeting, if you wish. There will be no staff available to take calls or help with technical issues on the evening.

Regards

SP

Sharon Pyke
Clerk



Bingham Town Council
Virtual meeting to be held Tuesday 15 December 2020 at 7:15pm

A G E N D A

Press and Public joining the meeting

There will be an option on entering to use your video, mic and enter your name.

- Name - The name you enter will be displayed on screen, so please decide before joining the meeting if you wish to use your first or last name only, or put anonymous if you don't want your name displayed as the meeting will be recorded. If you already have a Teams account, the name you use will be displayed.
- Camera - This does not have to be used, you will see the Councillors and other attendees, but we will not see you unless you have the camera on. If you wish to speak, it would be useful for your camera to be on, but it is not essential.
- Mic - You will need the mic on if you wish to speak, but to ensure the meeting runs as smoothly as possible, please leave your mic off until item 3 on the agenda. At this point, the Mayor will ask for anyone wishing to speak, say your name to indicate you wish to speak, the Mayor will then ask you to speak in turn. Please turn off your mic after speaking in this item for the remainder of the meeting.
- Recording – The meeting will be recorded, when the recording is on, this should be shown on your screen. The recording may show faces of those with the camera turned on and this will be uploaded to the website. By having your camera on, you will therefore need to be aware that you are agreeing to this. If you do not wish your face to be seen, please leave your camera turned off.

You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>

The recordings of meetings will be stored on the town council's website as a permanent record of the meeting.



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A G E N D A

1. **Apologies**

To receive apologies for absence and acceptance

2. **Declarations of Interest**

To receive any declarations of interest

3. **Public Session**

Members of the public to ask questions and make observations to the Town Council

4. **Minutes**

To approve and sign the minutes of the 13 October 2020 meeting (Appendix A)

5. **Committee Minutes**

To receive and resolve to approve recommendations from the following meetings:

(a) Recreation and Amenities Committee, 27 October 2020 (Appendix B)

(b) Community and Environment Committee, 10 November 2020 (Appendix C)

(c) Policy and Resources Committee, 01 December 2020 (Appendix D)

To receive the decisions from the following meetings:

(d) Planning Committee, 13 October 2020 (Appendix E)

(e) Planning Committee, 10 November 2020 (Appendix F)

6. **Annual Governance and Accountability Return for the year ended 31 March 2020**

(Appendix G)

(a) To note the unqualified audit from the external auditor

(b) To note the conclusion of the audit from the external auditor

7. **Wychwood Road Play Area**

To receive an update on the play area progress and agree terms of payment.

8. **Wynhill Re-Development Project**

(a) To agree to pay the costs of £3750 plus VAT for a Structural Survey of the Town Pavilion

(b) To agree to create a working group with the membership consisting of three representatives from The Rugby Club and Councillors W Stapleton, G Williams and F Purdue-Horan, to review the options for the re-development of the Town Pavilion.

9. **Invoices**

To approve the payment of invoices in excess of £5,000



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10. Councillor Motion

This Council recognises that not everyone may wish to speak during the public section and to encourage a more inclusive approach and potentially greater participation, Council approves a change to the format on a twelve-month trial basis.

Bingham Town Council will adopt the practice of the Rushcliffe Borough Council format of one written question only submitted by members of the public to the Town Clerk by 5.00pm on the Friday prior to the full Council meeting, i.e. two clear days Saturday and Monday, before a Tuesday meeting.

Questions that are accepted by the Town Clerk, in consultation with the Town Mayor may be read out by the author or if not present, by the Town Mayor. Answers will be provided by the Town Mayor or by written reply if an immediate answer is not possible at the meeting.

Proposer: Councillor F Purdue-Horan

Seconder: Councillor A Shelton

11. Councillor Motion

Council has noted that our HR and Health & Safety Consultants will not accept future work from Council. Council is further concerned that Councillors J Stockwood and F Purdue-Horan continue to withhold correspondence belonging to Bingham Town Council despite numerous requests to make the material available.

Council resolves:

1. That Councillors Purdue-Horan and John Stockwood are instructed to deliver up to Council copies of all correspondence of whatsoever nature, paper or electronic, which have passed between themselves and our HR & Health and Safety consultants in relation to the Council's aborted staffing restructure programme.
2. If the Councillors named refuse to deliver up to Council control all of the information and documents at paragraph 1, then Council instruct Solicitors to pursue the return of Council Property.

Proposer: Councillor A Wallace

Seconder: Councillor R Bird

12. Small Christmas Trees

Recommendation from Community & Environment – To agree the disconnection and taking down of the small Christmas Trees at a cost of £650.00

13. Financial Regulations

Recommendation from Policy & Resources - To increase the limit from £500 to £1,000 for the Clerk to authorise emergency expenditure (Paragraph 4.5)



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14. Confidential Business

Public Bodies (Admission to Meetings) Act 1960:-

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- Confidential notes from the Full Council meeting held on 13 October 2020
- Confidential notes and recommendations from Policy & Resources meeting held on 01 December 2020
- Staffing arrangements
- Town Clerk update