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To: All Bingham Town Councillors

Email: <a href="mailto:info@bingham-tc.gov.uk">info@bingham-tc.gov.uk</a> Website: <a href="mailto:www.bingham-tc.gov.uk">www.bingham-tc.gov.uk</a>

26 August 2020

Dear Councillor,

You are hereby summoned to attend a virtual extra-ordinary meeting of Bingham Town Council on Tuesday 01 September 2020 at 6.30pm.

Members of the public and press who wish to remotely access the meeting, please click on the link below:

### Join Microsoft Teams Meeting

If you have an apple device or a mobile device, you may be asked to download the free Microsoft Teams app to join the meeting. You can test the link before the meeting, if you wish. There will be no staff available to take calls or help with technical issues on the evening.

Yours sincerely,

JAS

John Stockwood Mayor



# Bingham Town Council Extra-ordinary virtual meeting to be held Tuesday 01 September 2020 at 6:30pm A G E N D A

#### Press and Public joining the meeting

There will be an option on entering to use your video, mic and enter your name.

- Name The name you enter will be displayed on screen, so please decide before joining
  the meeting if you wish to use your first or last name only, or put anonymous if you don't
  want you name displayed as the meeting will be recorded. If you already have a Teams
  account, the name you use will be displayed.
- Camera This does not have to be used, you will see the Councillors and other attendees, but we will not see you unless you have the camera on. If you wish to speak, it would be useful for your camera to be on, but it is not essential.
- Mic There is not a public speaking section on the agenda, it will be at the Chair's
  discretion if a request to speak is made and then a vote taken by Councillors, to
  suspend standing orders (Council's rules) and allow comments. Please could we ask you to
  mute your microphones on entering the meeting.
- Recording The meeting will be recorded, when the recording is on, this should be shown
  on your screen. The recording may show faces of those with the camera turned on and this
  will be uploaded to the website. By having your camera on, you will therefore need to be
  aware that you are agreeing to this. If you do not wish your face to be seen, please leave
  your camera turned off.

You can view the Town Council's privacy's policy by visiting <a href="https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/">https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/</a>

The recordings of meetings will be stored on the town council's website as a permanent record of the meeting.



#### Bingham Town Council

## Extra-ordinary virtual meeting to be held Tuesday 01 September 2020 at 6:30pm A G E N D A

#### 1. Apologies

To receive apologies for absence and acceptance

#### 2. Declarations of Interest

To receive any declarations of interest

3. Orchard Park (Appendix A)

- a) To note the closure of the toddler area
- b) To agree delegated authority to progress the matter
- c) To note the meeting with local residents
- d) To agree delegated authority to proceed with site security

4. Wychwood Road (Appendix B)

- a) To note the concerns raised by the contractor
- b) To consider a contingency budget
- c) To agree delegated authority to progress the completion of the play park
- d) To agree the permanent siting of the rock snake

Twinned in friendship with Wallenfels, Bavaria, Germany