



BINGHAM TOWN COUNCIL

The Old Court House
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To: Councillor J Stockwood
" M Stockwood
" F Purdue-Horan
" A Shelton
" R Bird
" T Wallace

09 September 2020

Dear Councillor,

You are hereby summoned to attend a virtual meeting of the Policy and Resources Committee, on Tuesday 15 September 2020 at 7.15pm.

Members of the public and press who wish to remotely access the meeting, please click on the link below:

[Join Microsoft Teams Meeting](#)

If you have an apple device or a mobile device, you may be asked to download the free Microsoft Teams app to join the meeting. You can test the link before the meeting, if you wish. There will be no staff available to take calls or help with technical issues on the evening.

Please note there will be a Planning Committee meeting at 7:00pm.

Regards

SP

Sharon Pyke
Town Clerk

Press and Public joining the meeting

There will be an option on entering to use your video, mic and enter your name.

- Name - The name you enter will be displayed on screen, so please decide before joining the meeting if you wish to use your first or last name only, or put anonymous if you don't want your name displayed as the meeting will be recorded. If you already have a Teams account, the name you use will be displayed.
- Camera - This does not have to be used, you will see the Councillors and other attendees, but we will not see you unless you have the camera on. If you wish to speak, it would be useful for your camera to be on, but it is not essential.
- Mic - There is not a public speaking section on the agenda, it will be at the Chair's discretion if a request to speak is made and then a vote taken by Councillors, to suspend standing orders (Council's rules) and allow comments. Please could we ask you to mute your microphones on entering the meeting.
- Recording – The meeting will be recorded, when the recording is on, this should be shown on your screen. The recording may show faces of those with the camera turned on and this will be uploaded to the website. By having your camera on, you will therefore need to be aware that you are agreeing to this. If you do not wish your face to be seen, please leave your camera turned off.

You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>

The recordings of meetings will be stored on the town council's website as a permanent record of the meeting.



BINGHAM TOWN COUNCIL

Virtual meeting of the Policy and Resources Committee of Bingham Town Council
to be held on Tuesday 15 September 2020 at 7.15pm

A G E N D A

1. To receive apologies for absence & acceptance
2. To receive any Declarations of Interest
3. To sign the minutes of the meeting held on 07 July 2020 (Appendix A)
4. To receive an update on outstanding decisions and consider further actions
5. To verify Accounts Paid Report to 31 August 2020 (Appendix B)
6. To verify the Bank Reconciliations:
 - (a) to 30 June 2020 (Appendix C)
 - (b) to 31 July 2020 (Appendix D)
 - (c) to 31 August 2020 (Appendix E)
7. To receive the budget to actuals to 31 August 2020 (Appendix F)
8. To consider the Christmas lighting quotations (Appendix G)
9. To receive an update on the grass cutting equipment and to agree further actions
10. To consider community grant applications and a donation request for Humanitarian Aid (Appendix H)
 - a) Bingham Bowling Club
 - b) Bingham Bullettes Junior Netball Club
 - c) Rosie May Foundation
 - d) British Red Cross
11. To consider a grant application from The Community Heartbeat Trust Charity (Appendix I)
12. To note the National Salary Pay Award from 01 April 2020 (Appendix J)
13. To receive a reserve report to 31 August 2020 and consider the three-year spending plan (Appendix K)
14. To receive a recommendation from the Resilience Sub-Committee for the purchase of a chair
15. To approve a payment over £2000 to Ellis Whittam Limited

16. To consider the Monitoring Officer's letter dated 14 July 2020

(Appendix L)

(a) To agree actions to take the Council forward

(b) To consider an independent Governance Review

17. Confidential Business

Public Bodies (Admission to Meetings) Act 1960: -

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- To approve the confidential notes from 07 July 2020
- Land Valuations
- Staff Matters