



BINGHAM TOWN COUNCIL

The Old Court House
Church Street
Bingham
Nottingham
NG13 8AL

Tel: 01949 831445
Email: info@bingham-tc.gov.uk
Website: www.bingham-tc.gov.uk

To: To: Councillors J Stockwood
" A Shelton
" J Best
" W Stapleton
" J Lewis
" M Stockwood

25 August 2020

Dear Councillor,

You are hereby summoned to attend a virtual meeting of the Community and Environment Committee of Bingham Town Council on Tuesday 01 September 2020 at 7.00pm.

Members of the public and press who wish to remotely access the meeting, please click on the link below to attend the meeting:

[Join Microsoft Teams Meeting](#)

If you have an apple device or a mobile device, you may be asked to download the free Microsoft Teams app to join the meeting. You can test the link before the meeting, if you wish. There will be no staff available to take calls or help with technical issues on the evening.

Or, if you are reading the agenda on a notice board please contact info@bingham-tc.gov.uk in advance, by 09:00am the day of the meeting so that arrangements can be made to join the virtual meeting.

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Regards

SP

Sharon Pyke
Town Clerk

Twinned in friendship with Wallenfels, Bavaria, Germany



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Press and Public joining the meeting

There will be an option on entering to use your video, mic and enter your name.

- Name - The name you enter will be displayed on screen, so please decide before joining the meeting if you wish to use your first or last name only, or put anonymous if you don't want your name displayed as the meeting will be recorded. If you already have a Teams account, the name you use will be displayed.
- Camera - This does not have to be used, you will see the Councillors and other attendees, but we will not see you unless you have the camera on. If you wish to speak, it would be useful for your camera to be on, but it is not essential.
- Mic - There is not a public speaking section on the agenda, it will be at the Chair's discretion if a request to speak is made and then a vote taken by Councillors, to suspend standing orders (Council's rules) and allow comments. Please could we ask you to mute your microphones on entering the meeting.
- Recording – The meeting will be recorded, when the recording is on, this should be shown on your screen. The recording may show faces of those with the camera turned on and this will be uploaded to the website. By having your camera on, you will therefore need to be aware that you are agreeing to this. If you do not wish your face to be seen, please leave your camera turned off.

You can view the Town Council's privacy's policy by visiting <https://www.bingham-tc.gov.uk/2018/05/16/general-privacy-notice-may-2018/>

The recordings of meetings will be stored on the town council's website as a permanent record of the meeting.



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A G E N D A

1. To receive apologies for absence & acceptance
2. To receive any Declarations of Interest
3. To sign the minutes of the meeting held on 23 June 2020 (Appendix A)
4. To receive an update on outstanding decisions and consider further actions
5. To receive the minutes from the Emergency Plan sub-committee meeting (Appendix B)
6. To receive Community & Environment budget to 31 July 2020 (Appendix C)
7. To consider the Christmas Lighting Quotations
8. To nominate a representative for the Rural/Market Towns Grouping (RMTG) in the Rural Services Network