

**PRESENT:**

Councillors: F Purdue-Horan, J Stockwood, M Stockwood, G Williams, J Best (via phone), A Shelton, P Moskwa, T Wallace, V Leach, W Stapleton, M Monni, G Simms and J Lewis.

Officers: S Pyke (Town Clerk) and J Riddle (Deputy Clerk)

Also in attendance: 6 Members of the public

It was agreed to move onto item 12 to the first item of business. The minutes are written to reflect the original agenda order.

**1. APOLOGIES**

An apology for absence was received and accepted from Councillor R Bird for personal reasons.

**2. DECLARATIONS OF INTEREST**

Councillor G Williams declared an interest in any items relating to the Wynhill site as a coach for Bingham Rugby Club. Councillor P Moskwa declared an interest in any items relating to the play areas as the Chair of the Bingham Community Parks Project. Councillor J Lewis and Councillor V Leach, both declared an interest in item 7c, in relation to the Bomberz grant award, as both Councillors were members of the Community Interest Company.

**3. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC**

Residents raised several queries:

- Disappointment with regards to the motion in item 12
- Progress of the staff review
- Progress of the long-term car park
- How the Council are supporting the local community during the Coronavirus pandemic
- The wish for local Councillors to be visible
- The transparency of the resilience sub-committee
- How Bingham Helping Hands could access the lead cell officer at the Borough Council
- The opinion that the resilience sub-committee was undemocratic
- How the discussions and decisions of the resilience sub-committee would be recorded
- Flood victims of Western Avenue asked the Council do not forget them and work needed
- Concerns about the calling of the virtual meeting were raised

The Council responded that due to the Coronavirus pandemic, progress on some projects would be delayed.

Councillors were working with Nottinghamshire County Council and Rushcliffe Borough Council very closely and that schemes similar to those shown in the Newark Advertiser regarding the work of Newark Town Council were to be considered. A scheme would be put together with the co-

ordinator at Rushcliffe Borough Council and that Bingham was well served by Borough Councillors and two County Councillors working on local efforts. It was not always possible due to isolating for Councillors to be visible.

It was also confirmed that the appropriate officers were aware of the local initiatives and would respond accordingly for help and the Town Council would be working on updating operational processes for the Cemetery.

Western Avenue residents could be reassured that MP Robert Jenrick had secured a meeting with Network Rail and was committed to progressing the work. The Coronavirus pandemic had currently delayed this meeting taking place but had not been forgotten.

#### **4. MINUTES**

**RESOLVED:** that the minutes of the Full Council meeting held on 21 January 2020 (Folios 9465 to 9475), having been circulated prior to the meeting, were taken as read, approved and signed by the Mayor as an accurate record.

#### **5. MINUTES**

**RESOLVED:** that the minutes of the extra-ordinary Full Council meeting held on 18 February 2020 (Folios 9482), having been circulated prior to the meeting, were taken as read, approved and signed by the Mayor as an accurate record.

#### **6. MAYORS ANNOUNCEMENTS**

Since the last Mayor's Announcements, the Mayor has attended the following;

Wednesday 12th February, Bingham Care Home Ground-breaking Ceremony  
Thursday 20th February, Bingham Town Council Civic Awards

Today is Maundy Thursday and the Archbishop of Canterbury reminds us that this is the day where we remember the Last Supper, when Jesus commanded His disciples to love and serve one another, and that this night, He would know the fear of dying alone as He prayed in the Garden of Gethsemane.

On behalf of Bingham Town Council, I thank everyone in the NHS, carers and keyworkers and the members of Bingham Helping Hands and all those whose efforts are serving our community during the pandemic.

And on behalf of the Town Council, I give our sincerest condolences to all those who have suffered and lost family, friends and loved ones in these difficult times.

#### **7. COMMITTEE MINUTES**

(a) Recreation & Amenities Committee, 04 February 2020

**RESOLVED:** that the recommendations of the meeting of this Committee be accepted.

(b) Community & Environment Committee, 18 February 2020

**RESOLVED:** that the recommendations of the meeting of this Committee be accepted.

(c) Policy & Resources Committee, 03 March 2020

All recommendations apart from the grant award to the Bomberz (item 11a) were considered, as the event that the group were planning was currently not able to proceed during the pandemic.

**RESOLVED:** that the Bomberz Grant Award go back to the Committee for consideration.

**RESOLVED:** that all other recommendations of the meeting of this Committee be accepted.

(d) Planning Committee, 21 January 2020

**RESOLVED:** that the decisions of the meeting be noted.

(e) Extra-ordinary Planning Committee, 04 February 2020

**RESOLVED:** that the decisions of the meeting be noted.

(f) Planning Committee, 18 February 2020

**RESOLVED:** that the decisions of the meeting be noted.

## 8. **INVOICES**

Payment had been made for the production of the Town Guide, although the payment exceeded £2,000, Council had approved the production and cost of 8000 Guides and income of £700 had been received from County Cllr F Purdue-Horan, bringing the cost to the Council under £2,000.

**RESOLVED:** to retrospectively approve payment of £2,296 to County Life Ltd.

## 9. **SUBSCRIPTIONS**

Alternatives to re-joining the Nottinghamshire Association of Local Councils had been investigated but the costs of these were in the region of £8-9,000 a year.

**RESOLVED:** to join the Nottinghamshire Association of Local Councils at a cost of £1,425.85

## 10. **CHRISTMAS FAIR**

**RESOLVED:** that Bingham Community Events and Bingham Town Council work jointly on the 2020 Bingham Christmas Fair.

## 11. **WYCHWOOD ROAD PLAY AREA**

(a) FCC Community Foundation third-party funding -

**RESOLVED:** to pay the third-party funding sum of £5,369.63 to the FCC to secure the grant of £49,950.00

(b) Awarding of tender -

**RESOLVED:** to proceed with the previously resolved winning tender, Kompan, for the play area improvement works.

**RESOLVED:** that the Clerk be the authorised signatory for the grant funding agreement

The Town Clerk confirmed that a publicity plan would be worked on with Councillor P Moskwa, in his capacity as the Chair of the Bingham Community Parks Project, the Council noted this.

## **12. CORONAVIRUS (Folios 9516 to 9518)**

Appendix I was written and put forward as a motion to the Council by Councillor F Purdue-Horan and this was seconded by Councillor M Monni, along with an amended meeting calendar. An amended motion to consider each item separately was made by Councillor T Wallace, this was seconded by Councillor V Leach. A recorded vote was requested by Councillor T Wallace.

Amended motion - to consider each item of appendix I as separate items.

For:

Councillor V Leach  
Councillor J Lewis  
Councillor G Simms  
Councillor T Wallace

Against:

Councillor J Best  
Councillor M Monni  
Councillor P Moskwa  
Councillor F Purdue-Horan  
Councillor A Shelton  
Councillor W Stapleton  
Councillor J Stockwood  
Councillor M Stockwood  
Councillor G Williams

**RESOLVED:** that the amended motion was defeated.

The original motion to accept appendix I was then considered.

**RESOLVED:** that appendix I be accepted.

Standing orders were suspended at 9.26pm and were re-instated at 9.28pm to allow a member of the public to speak.

A representative of Bingham Community Events thanked the staff for arranging the virtual meeting and made the Council aware that the grant for the VE day celebration would now be used to celebrate VJ day.

### **13. CONFIDENTIAL BUSINESS**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960  
PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING  
RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

The following matters were discussed:-

01. Confidential notes - Full Council meeting 21 January 2020

**RESOLVED:** that the notes be approved

02. Confidential – Extra-ordinary Full Council 18 February 2020

**RESOLVED:** that the notes be approved

03. Confidential notes and recommendations - Community and Environment 18 February 2020

**RESOLVED:** that the notes are accepted.

04. Confidential notes and recommendations - Policy & Resources 3 March 2020

**RESOLVED:** that the recommendations are accepted.

05. Warner’s Paddock Lease

**RESOLVED:** that the lease be accepted.

06. Land Valuation

**RESOLVED:** that the Mayor sign a None Disclosure Agreement.

07. Staffing Matters

Minutes of the Virtual Extra-Ordinary Meeting of Bingham Town Council held on  
Thursday 09 April 2020 at 7.00pm

**RESOLVED:** that the start date be amended to Monday 20 April 2020.

**RESOLVED:** that the outstanding holiday could be carried over.

The Clerk and Deputy Clerk left the meeting for this item. Minutes were taken by Councillors.

**RESOLVED:** Accept the outcome of the staffing matter.

**RESOLVED:** Authorise continued expenditure, up to the previously resolved £5,000, for specialist services from Castle Associates for any further action relating to the staffing matter

Meeting Closed at 10.25pm

.....CHAIRMAN

Date: .....

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## To resolve to agree actions and business continuity in response to the Coronavirus Act 2020.

This Council resolves,

- a) To authorise the Proper Officer(s) in **consultation with the Chair of Policy & Resources**, to prioritise the use of Council resources to support distribution of official advice and the provision of Cemetery services and facilities, and that this prioritisation may mean the reduction or suspension of other services provided by the Council.
- b) To authorise the Proper Officer(s) in **consultation with the Chair of Policy & Resources**, to amend operational procedures in accordance with official advice for the safety of employees, councillors and users of Council services and facilities.
- c) **To authorise meetings using remote communication, IT and video facilities, to be reviewed by 31<sup>st</sup> August.**
- d) To cancel the 13<sup>th</sup> June 2020 Summer Fair.
- e) **To amend the 2019/2020 meeting calendar between 25<sup>th</sup> March and 5<sup>th</sup> May 2020 and to approve a new partial 2020/2021 Civic Year meeting calendar from 5<sup>th</sup> May to the 30<sup>th</sup> September 2020.**
- f) To approve the absence of any Councillor for **up to** six months from 25<sup>th</sup> March 2020.
- g) To add to the 3-year reserve forecast an item in the 2020/21 financial year for £25,000 humanitarian aid for Bingham residents during the Coronavirus pandemic, to be funded from the General Reserve.
- h) To appoint a Resilience sub-committee of the Policy and Resources committee
  - 1) Whose terms of reference are **to support the existing Committees and full Council between meetings and** enable the continuation of Council business during the Coronavirus **Act 2020 period up to 7<sup>th</sup> May 2021.**
  - 2) The membership shall be the Town Mayor, Deputy Mayor **and Committee Chairmen, Cllr Monni and one opposition Councillor**, with the Chairman of Policy & Resources as the Chairman. The sub-committee may appoint other councillors to be members as required. If all sub-committee members are unavailable, the **Chairman** may appoint other councillors as members.
  - 3) Shall meet without the public and press and without public notice at times and places as required.
- i) To delegate the following functions of the Council to the Resilience sub-committee and amend or suspend the Financial Regulations to allow this delegation
  - 1) To appoint Proper Officer(s) and a Responsible Financial Officer from the employees who are available to work.
  - 2) To engage temporary staff to fulfil employee roles.
  - 3) To agree temporary contracts to deliver Council services.
  - 4) To implement the procedures of the approved health and safety policy handbook, employee handbook and training and development policy
  - 5) To consider official advice and decide whether to proceed with, reschedule or cancel the Annual Meeting of the Council and the Annual Town Meeting, **both usually held in May.**
  - 6) To authorise expenditure within the approved budget and 3-year reserve forecast, such expenditure being in accordance with a resolution of the Council.
  - 7) To instruct payments be made by the Responsible Financial Officer for authorised expenditure.
  - 8) To approve additional Councillors to sign Cheques and Orders for Payment, as required.

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Sources of official advice:

The Coronavirus Act 2020

Government advice: <https://gov.uk/coronavirus>

NALC advice for parish councils: <https://www.nalc.gov.uk/coronavirus>

Nottingham and Nottinghamshire Local Resilience Forum: <https://www.nottinghamshire.police.uk/site-page/emergency-planning-preparing-nottingham-and-nottinghamshire>

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Minutes of the Virtual Extra-Ordinary Meeting of Bingham Town Council held on  
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<b>BINGHAM TOWN COUNCIL</b>			
<b>MEETINGS MAY 2020 TO SEPT 2020</b>			
Tues	<b>APRIL</b>	7	
THU		9	Extraordinary Full Council
<b>Fri</b>		<b>10</b>	<b>Good Friday</b>
<b>Mon</b>		<b>13</b>	<b>Easter Monday Bank Holiday</b>
Tues		14	
Tues		21	Planning Recreation & Amenities
Tues		28	
Tues	<b>MAY</b>	5	Community & Environment
<b>Fri</b>		<b>8</b>	<b>May Day Bank Holiday - (VE 75th)</b>
Tues		12	
Tues		19	Planning Policy & Resources
<b>Mon</b>		<b>25</b>	<b>Spring Bank Holiday</b>
Tues		26	
Tues	<b>JUNE</b>	2	
Tues		9	Planning Recreation & Amenities
Tues		16	
Tues		23	Community & Environment
Tues		30	
Tues	<b>JULY</b>	7	Planning Policy & Resources
Tues		14	
Tues		21	
Tues		28	Full Council
Tues	<b>AUG</b>	4	
Tues		11	Planning Recreation & Amenities
Tues		18	
Tues		25	
<b>Mon</b>		<b>31</b>	<b>Late Summer Bank Holiday</b>
Tues	<b>SEPT</b>	1	Community & Environment
Tues		8	
Tues		15	Planning Policy & Resources
Tues		22	
Tues		29	

The above calendar of meetings is a guide only and may be subject change during the period of the Coronavirus Act 2020 regulations  
Meetings usually commence from 7.00pm