



## BINGHAM TOWN COUNCIL

### Car Parking sub-committee

Reporting to: Policy and Resources Committee

Councillors Members:

Terms of Reference:

The sub-committee shall have 4 members, plus the Town Mayor and Deputy Town Mayor. The Chair and if required, a Vice-Chair are to be elected at the first meeting of the Car Parking sub-committee following the Annual Town Council Meeting.

- (a) To decide all matters progressing the Council decisions relating to a new Car Park until the sub-committee is dissolved when the Car Park is constructed and available for use
- (b) Shall make recommendations to the Policy and Resources Committee on all matters relating to a new Car Park
- (c) Will provide written reports on all meetings of the sub-committee to the next meeting of the Policy and Resources Committee
- (d) Shall meet when necessary at places, times and dates as required
- (e) Shall have members appointed by the Policy and Resources Committee and/or the Council
- (f) Shall have members whose membership of the sub-committee ends at the first Policy and Resources committee after the Annual Town Council Meeting
- (g) Shall have substitute members who are all the Councillors of the Council who are not members of the sub-committee
- (h) May also have members who are non-councillors
- (i) Shall have a quorum of 3
- (j) Shall not have public participation in the sub-committee
- (k) Shall not allow the press and public to attend sub-committee meetings
- (l) Shall not require advance public notice of meetings