

PRESENT:

Councillors: F Purdue-Horan, J Stockwood, M Stockwood, R Bird, G Williams, J Best, A Shelton, P Moskwa, T Wallace, V Leach, W Stapleton, M Monni, G Simms and J Lewis.

Officers: S Pyke (Town Clerk) and J Riddle (Deputy Clerk)

Also in attendance: 3 Members of the public

1. APOLOGIES

No apologies for absence were received as all Councillors were present.

2. DECLARATIONS OF INTEREST

Councillor G Williams declared an interest in any items relating to Wynhill as a member of the Rugby Club.

3. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC

A member of the public raised concerns over access issues to their property, arising from the consultation from Metropolitan Housing about the garages on Carnarvon Place being demolished and replaced with housing.

The Town Council confirmed that maintaining their access would be a private legal matter for the resident. Advice could also be sought from the local advice service, held at the Old Court House every Wednesday morning. There had been no planning application for the Council to review at present, at the point of a planning application, the Town Council would be consulted for their views on the proposed development.

4. MINUTES

RESOLVED: that the minutes of the Full Council meeting held on 22 October 2019 (Folios 9411 to 9415), having been circulated prior to the meeting, were taken as read, approved and signed by the Mayor as an accurate record.

5. MAYORS ANNOUNCEMENTS

Since the last Mayor's Announcements, the Mayor has attended the following;

Friday 29th November, Christmas Fair and Lights switch on

Wednesday 4th December, Christmas Tree Festival at St. Mary's Church

Sunday 8th December, Bingham Penguins Swimming Group Christmas Party

Wednesday 11th December, HMP Whatton Carol Service

Monday 16th December, presented certificates to winners of the Festive Window Competition

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All Councillors are invited to the Civic Awards event on Thursday 20th February 6.45pm for 7pm at the Methodist Centre.

6. COMMITTEE MINUTES

- (a) Extra-ordinary Policy & Resources Committee, 22 October 2019

It was agreed that this item was moved to confidential matters.

- (b) Recreation & Amenities Committee, 5 November 2019

RESOLVED: that the recommendations of the meeting of this Committee be accepted.

- (c) Community & Environment Committee, 19 November 2019

RESOLVED: that the recommendations of the meeting of this Committee be accepted.

- (d) Policy & Resources Committee, 17 December 2019

RESOLVED: that the recommendations of the meeting be accepted, apart from item 35, which would be discussed under confidential matters.

- (e) Extra-ordinary Policy & Resources Committee, 14 January 2020

RESOLVED: that the recommendations of the meeting be accepted.

- (f) Planning Committee, 19 November 2019

RESOLVED: that the minutes of the meeting be accepted.

- (g) Planning Committee, 17 December 2019

RESOLVED: that the minutes of the meeting be accepted.

- (h) Extra-ordinary Planning Committee, 14 January 2020

RESOLVED: that the minutes of the meeting be accepted.

7. COMMITTEE MEMBERSHIP

- (a) Planning Resignation and election of new member.

RESOLVED: to accept Councillor Leach's resignation from the Planning Committee.

RESOLVED: to elect Councillor J Lewis as a member of the Planning Committee.

- (b) Request by Councillor J Lewis to join the Policy & Resources Committee.

It was agreed that Councillor Lewis' request to join the Policy & Resources Committee would be considered at the Annual Full Council meeting in May 2020.

8. ARMED FORCES COVENANT

- (a) Nominate and elect Armed Forces Champion(s)

Three Councillors expressed interest in being an Armed Forces Champion for Bingham.

RESOLVED: that Councillors V Leach, G Simms and G Williams be elected as Armed Forces Champions for Bingham Town Council.

- (b) Signing of the Armed Forces Covenant.

RESOLVED: that the Mayor sign the Armed Forces Covenant for Bingham Town Council.

9. COUNCILLORS' REPORTS

Councillor V Leach confirmed that she had attended the Positive Futures Awards event in December.

Councillor R Bird confirmed that the next Police Priority Setting meeting was to be held on Thursday 23 January 2020, at Radcliffe on Trent. Any comments before the date could be passed on.

10. COUNTY AND BOROUGH COUNCIL REPORTS

Nottinghamshire County Councillor N Clarke

Complaints regarding potholes and speeding had been received from Saxondale Island and a request to move the speed sign. It was also confirmed that Cllr Clarke had endorsed the LIS application from Bingham Rugby Club.

Nottinghamshire County Councillor F Purdue-Horan

Cllr Purdue-Horan had attended a meeting around Youth Services for Bingham and will look to support this in the budget.

Rushcliffe Borough Councillor G Williams

The extra funding for making the new leisure centre carbon neutral had been agreed at a cabinet meeting at the Borough. Thanks for given for residents donating to the Friary with the bin collections in January, 13 tonnes had been collected.

11. BUDGET FOR THE YEAR ENDING 31 MARCH 2021 (FOLIO 9470 TO 9475)

Councillor F Purdue-Horan presented amendments to the recommended budget, this was seconded by Councillor M Stockwood.

RESOLVED: that the budget of £300,265 be agreed, with a Band D Household Increase of £3.19p.

12. PRECEPT FOR THE YEAR ENDING 31 MARCH 2021

(a) To set the precept for the year ending 31 March 2021

RESOLVED: that a precept of £300,265 be requested.

(b) Signing of the precept documentation

RESOLVED: that the Clerk sign the precept request.

13. NEIGHBOURHOOD PLAN GRANT

The receipt of £1773.00 from Groundsworld Ltd on 10 January 2020 and the transfer of the amount to the Neighbourhood Plan Steering Committee's bank account was noted and accepted.

14. INVOICES

RESOLVED: to make payments of £2550 to AT2 Tree Surgery, £2935.50 to Blachere, £3270 to Ellis Whittam and £2000 to Bingham Community Events Group.

15. CORRESPONDENCE

(a) Pigeons in Eaton Place.

It was commented that on completion of the refurbishment works in Eaton Place, the pigeon spikes had not been replaced. It was agreed that the Community and Environment Committee will consider correspondence to the management agents.

(b) Tree replacement and remedial paving slab work on the Market Place.

The work to replace three trees and remedial paving slab work on the Market Place was commencing week beginning 3 February 2020.

16. CONFIDENTIAL BUSINESS

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

The following matters were discussed:-

01. Confidential notes - Full Council 22 October 2019.

RESOLVED: that the notes be approved

02. Confidential notes – Policy & Resources Committee 29 October 2019

RESOLVED: that the recommendations be approved

03. Confidential notes – Community & Environment 19 November 2019

RESOLVED: that the notes and recommendations be approved

04. Confidential notes – Extra ordinary Policy & Resources 14 January 2020

RESOLVED: that the notes and recommendations be approved.

05. Staffing Matters

RESOLVED: that the temporary contract ends on 27 February 2020.

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RESOLVED: that staff appraisals for employees should be completed and reported to Policy and Resources.

RESOLVED: Actions in response to the update on the staffing matter.

RESOLVED: Payment of the initial invoice from Castle Associates.

RESOLVED: Authorise expenditure of up to £5000 for specialist services from Castle Associates to proceed with the staffing matter.

Meeting Closed at: 9.12pm

.....CHAIRMAN

Date:

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Bingham Town Council

Draft Budget for the year ending 31 March 2021 with Conservative proposed alterations

NON-PRECEPT INCOME

	2019/2020 Budget		Estimated 31.03.19		Draft Budget	Change from 2019/2020	Comments
	£	NEW CODE	£	NEW CODE	£	£	
1 CHRISTMAS/SUMMER FAIRS	6,000.00		4,428.98		3,500.00	-£ 2,500.00	Based on 2019 event figures
9 STALL HIRE	1,000.00		1,000.00		2,100.00	£ 2,000.00	2 events 2019 £960, target 4 events for 2020
20 ALLOTMENT RENT	16,000.00		9,000.00		1,000.00	£ -	Potential to increase Jan 2020, figures left at 2019/20
31 CEMETERY MEMORIALS & FEES	1,100.00		1,825.00		10,000.00	-£ 6,000.00	Lower Interments 2019 and move towards ashes over burials
38 RECREATION FACILITIES RENT	-		-		1,825.00	£ 725.00	675 Warners, £500 Rugby, £650 Butfield
39 SPORTS PITCH MAINTENANCE	200.00		221.26		-	£ -	Maintenance not paid for past 2 years, delete from income
40 WAYLEAVES	-		-		220.00	£ 20.00	Based on 2019/20 figures
68 INVESTMENT INCOME	-		870.00		500.00	£ 500.00	Income received monthly, based on 2019/20 figures
69 TRAINING	-		1,155.00		1,000.00	£ 1,000.00	Arrange training and invite parishes to attend
93 OLD COURT HOUSE TENANTS	1,500.00		4,941.00		2,450.00	£ 950.00	Architect and Police rental
94 OLD COURT HOUSE ROOM HIRE	4,000.00		4,500.00		4,500.00	£ 500.00	Based on 2019/20 income
INCOME TOTALS	29,800.00		27,941.24		27,095.00	-£ 2,705.00	

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CC ID	Cost Centre	2019/2020 Budget	Estimated 31.03.19	Draft Budget	Change from 2019/2020	Comments
COMMUNITY & ENVIR COMM						
COMMUNITY & EVENTS						
1	CHRISTMAS/SUMMER FAIRS	£ 9,000.00	£ 6,200.00	£ 9,000.00	£ -	Based on 2019 figures and new walkie talkies
2	CHRISTMAS LIGHTS	£ 7,000.00	£ 6,700.00	£ 8,000.00	£ 1,000.00	First quote come in higher than previous years
3	CHRISTMAS TREE	£ -	£ -	£ -	£ -	Community Tree sponsorship to provide tree
4	OTHER PROMOTIONS	£ 2,000.00	£ 2,000.00	£ 1,000.00	£ 1,000.00	Already granted £2K in 2019/20 for VE
5	TOWN NEWS/LEAFLETS	£ 2,000.00	£ 1,500.00	£ 1,500.00	£ 500.00	Only Town News
6	TOWN GUIDE/PROMO	£ 3,250.00	£ 3,250.00	£ -	£ 3,250.00	Not required 2020/21
7	CIVIC EVENTS & EXPENSES	£ 1,500.00	£ 1,750.00	£ 1,750.00	£ 250.00	Increase to cover Red Ensign/Civic Service/Awards
8	TRANSFER TO COMM RESERVE	£ -	£ -	£ -	£ -	Reserve at £2820 with no planned expenditure
9	STALL HIRE	NEW CODE	NEW CODE	£ 2,100.00	£ -	Based on 6 events at £350 inc Summer/Xmas
		£ 24,750.00	£ 21,400.00	£ 23,350.00	£ 1,400.00	
ENVIRONMENT						
12	CCTV MAINTENANCE	£ 500.00	£ 500.00	£ 500.00	£ -	CCTV service costs only
13	GENERAL MAINTENANCE	£ 300.00	£ 140.00	£ 300.00	£ -	For any notice board repairs
14	TOWN AND FLORAL DISPLAY	£ 3,200.00	£ 2,728.00	£ 2,000.00	£ 1,200.00	Extra planters if sponsorship, plant costs if no sponsorship
15	LITTER & DOG BINS	£ 1,000.00	£ 1,100.00	£ 1,200.00	£ 200.00	Based on 2019/20 figures and estimate slight increase
16	TRANS TO ENV/CCTV RESERVE	£ -	£ -	£ 3,000.00	£ 3,000.00	CCTV reserve estimated at £1428 after repairs in 2019/20
		£ 5,000.00	£ 4,468.00	£ 7,000.00	£ 2,000.00	

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RECREATION COMMITTEE

ALLOTMENTS

20 RENT	£	360.00	£	352.00	£	360.00	£	-
21 WATER CHARGES	£	500.00	£	500.00	£	500.00	£	-
22 MAINTENANCE	£	750.00	£	750.00	£	750.00	£	-
	£	1,610.00	£	1,602.00	£	1,610.00	£	-

Based on 2019/20 with no increase expected
Based on 2019/20 figures
Based on 2019/20 figures

CEMETERY

26 RATES	£	700.00	£	792.00	£	900.00	£	200.00
27 WATER/DRAINAGE	£	350.00	£	350.00	£	350.00	£	-
28 GRAVE PREPARATION	£	3,300.00	£	3,300.00	£	3,300.00	£	-
29 ELECTRICITY	£	100.00	£	100.00	£	100.00	£	-
30 MAINTENANCE	£	4,000.00	£	750.00	£	4,000.00	£	-
31 MEMORIALS & FEES	£	1,000.00	£	1,000.00	£	1,000.00	£	-
	£	9,450.00	£	6,292.00	£	9,650.00	£	200.00

Expected Increase
Based on 2019/20 figures
If increases then income will also increase to cover costs
Based on 2019/20 figures
Memorial testing in 2020/21 may increase costs
Based on 2019/20 figures

RECREATION

35 LINEAR PARK	£	1,000.00	£	810.00	£	1,000.00	£	-
36 TRANSFER TO LINEAR PARK RES	£	3,000.00	£	3,000.00	£	-	£	3,000.00
37 PLAY AREA/OPEN SPACE MAINT	£	8,000.00	£	8,000.00	£	6,000.00	£	2,000.00
38 RENT	£	300.00	£	579.00	£	520.00	£	220.00
39 SPORTS PITCH MAINTENANCE	£	-	£	18,500.00	£	-	£	-
40 WAYLEAVES	£	-	£	7.00	£	10.00	£	10.00
41 TREE/SHRUB MAINTENANCE	£	2,500.00	£	3,425.00	£	3,000.00	£	500.00
42 TRANSFER TO RECREATION RES	£	5,000.00	£	5,000.00	£	10,000.00	£	5,000.00
	£	19,800.00	£	39,321.00	£	20,530.00	£	730.00

Based on 2019/20 figures
Linear Reserve at £6000
Less repairs as will have two new play areas
Warners £120, Cogley Lane £400
Bingham Sports Club to be taking over 2020/21
Nominal charge each year
Managed by own staff where possible with chipper hire
Reserves yr end 2019/20 est £45,932 with parks planned

RECREATION EQUIPMENT

46 EQUIPMENT & MAINTENANCE	£	7,500.00	£	7,500.00	£	7,500.00	£	-
47 MOBILE PHONES	£	600.00	£	600.00	£	600.00	£	-
48 VEHICLE TAX/INSURANCE	£	1,500.00	£	1,038.00	£	1,500.00	£	-
49 FUEL	£	1,750.00	£	2,000.00	£	2,000.00	£	250.00
50 TRANSFER TO REGR EQUIP RES	£	5,000.00	£	5,000.00	£	-	£	5,000.00
	£	16,350.00	£	16,138.00	£	11,600.00	£	4,750.00

Based on 2019/20 figures
Based on 2019/20 figures
Based on 2019/20 figures
Using more fuel for equipment with extra staff
£10K in equip reserve and £25K in depot reserve

POLICY & RESOURCES COMM

DEPOT		delete code	
54	DEPOT MAINTENANCE	£	-
55	TRANSFER TO DEPOT RESERVE	£	-
£		£	-
FINANCE		delete code as depot reserve can move to Rec Equip Reserve	
60	AUDIT	£	1,100.00
61	OFFICE EXPENSES	£	6,500.00
62	SUBSCRIPTIONS	£	800.00
63	TRAVEL/MILEAGE STAFF	£	300.00
64	INSURANCE	£	3,500.00
65	GRANT AID	£	5,000.00
66	TRANS TO RISK MANAGEM RES	£	-
67	ELECTIONS	£	-
68	INVESTMENT INCOME	£	-
69	TRAINING	£	3,000.00
70	MILEAGE/EXP COUNCILLORS	£	100.00
71	WEBSITE/IT	£	3,000.00
72	RECRUITMENT	£	250.00
73	BANK FEES	£	250.00
74	QUALITY COUNCIL	£	-
75	COUNCILLORS TRAINING	£	1,500.00
76	PWLB LOAN REPAYMENT	£	-
£		£	25,300.00
SALARIES & ON COSTS		Based on 2019/20 and slight increase from internal auditor Increase to cover extra staff & new accounts package SLCC £220 & £175, Allotment £55, NALC £1450 Based on 2019/20 Based on 2019/20 Reserve stands at £17,415 None expected No costs only income Training costs to include putting on courses at BTC Based on 2019/20 2019/20 due to new laptop/disk. Need windows for 3 machines Based on 2019/20 Based on 2019/20 Not currently planned Based on 2019/20 New code for loan repayments	
80	GROUNDSTAFF	£	69,000.00
81	OFFICE STAFF	£	82,500.00
82	CARETAKER	£	6,900.00
83	PENSION DEFICIT	£	5,704.00
£		£	164,104.00
OLD COURT HOUSE		Pay rises not confirmed and pensions increasing from 17.7 to 20.2	
86	ALARM	£	250.00
87	INSURANCE	£	400.00
88	WATER RATES	£	1,200.00
89	NON DOMESTIC RATES	£	6,400.00
90	GAS/ELEC	£	4,500.00
91	REPAIRS/MAINTENANCE	£	5,000.00
92	TRANSFER TO OLD COURT	£	-
93	TENANTS RENT	£	-
94	ROOM HIRE	£	17,750.00
£		£	32,650.00
		Based on 2019/20 Figures Based on 2019/20 Figures Based on 2019/20 Figures Increase expected Based on 2019/20 Figures Based on 2019/20 Figures Reserve stands at £5265, Alarm, building survey, Record/ind Loop Income only code Income code, room hire fees for Methodist Centre 2019/20	

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PROFESSIONAL FEES									
98	HR	£	1,500.00	£	5,000.00	£	1,500.00	£	-
99	HEALTH & SAFETY	£	1,500.00	£	1,500.00	£	1,500.00	£	-
100	LEGAL FEES	£	5,000.00	£	14,000.00	£	7,000.00	£	2,000.00
£		£	8,000.00	£	20,500.00	£	10,000.00	£	2,000.00
MAYORS CHARITY									
104	MAYORS CHARITY	£	-	£	-	£	-	£	-
£		£	-	£	-	£	-	£	-
PROPERTY DEVELOPMENT									
105	PROPERTY DEVELOPMENT	£	-	£	-	£	11,700.00	£	11,700.00
£		£	-	£	-	£	11,700.00	£	11,700.00
RESERVES									
107	COMMUNITY RESERVE	£	-	£	-	£	-	£	-
108	PROMOTIONS RESERVE	£	-	£	-	£	-	£	-
109	ENVIRONMENT/CCTV RESERVE	£	-	£	1,572.00	£	-	£	-
110	RECREATION	£	-	£	261.00	£	-	£	-
111	RECREATION EQUIPMENT	£	-	£	-	£	-	£	-
112	LINEAR PARK RESERVE	£	-	£	-	£	-	£	-
113	DEPOT RESERVE	£	-	£	-	£	-	£	-
114	OLD COURT HOUSE RESERVE	£	-	£	-	£	-	£	-
115	RISK MANAGEMENT RESERVE	£	-	£	500.00	£	-	£	-
116	LAND & PROP DEVELOP RES	£	-	£	-	£	-	£	-
117	GENERAL RESERVE	£	21,100.00	£	36,400.00	£	-	£	-
£		£	21,100.00	£	38,733.00	£	-	£	-

Based on 2019/20 figures
Based on 2019/20 figures
Warners £750, Rugby Club Lease, Butt Field land/lease

Income Only

Reserve is a £143,519

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BUDGET SUMMARY					
COMMUNITY & ENVIRONMENT					
COMMUNITY & EVENTS					
ENVIRONMENT		£ 24,750.00	£ 21,400.00	£ 23,350.00	£ 1,400.00
		£ 5,000.00	£ 4,468.00	£ 7,000.00	£ 2,000.00
		£ 29,750.00	£ 25,868.00	£ 30,350.00	£ 600.00
RECREATION COMMITTEE					
ALLOTMENTS		£ 1,610.00	£ 1,602.00	£ 1,610.00	£ -
CEMETERY		£ 9,450.00	£ 6,292.00	£ 9,650.00	£ 200.00
RECREATION		£ 19,800.00	£ 39,321.00	£ 20,530.00	£ 730.00
RECREATION EQUIPMENT		£ 16,350.00	£ 16,138.00	£ 11,600.00	£ 4,750.00
		£ 47,210.00	£ 63,353.00	£ 43,390.00	£ 3,820.00
POLICY & RESOURCES					
DEPOT		£ -	£ -	£ -	£ -
FINANCE		£ 25,300.00	£ 25,485.00	£ 29,400.00	£ 4,100.00
SALARIES & ON COSTS		£ 164,104.00	£ 169,604.00	£ 169,870.00	£ 5,766.00
OLD COURT HOUSE		£ 17,750.00	£ 21,960.00	£ 32,650.00	£ 14,900.00
PROFESSIONAL FEES		£ 8,000.00	£ 20,500.00	£ 10,000.00	£ 2,000.00
MAYOR'S CHARITY		£ -	£ -	£ -	£ -
PROPERTY DEVELOPMENT		£ 215,154.00	£ 237,549.00	£ 11,700.00	£ 11,700.00
		£ 21,100.00	£ 38,733.00	£ -	£ 21,100.00
RESERVES					
EXPENDITURE		£ 313,214.00	£ 365,503.00	£ 327,360.00	£ 14,146.00
INCOME		£ 29,800.00	£ 27,941.24	£ 27,095.00	£ 2,705.00
PRECEPT		£ 283,414.00	£ 337,561.76	£ 300,265.00	£ 16,851.00
Budget 2019/20		£ 283,414.00	£ 283,414.00		
Council Tax Base			3545.9		
Band D Household		£ 79.93			
Budget 2020/21		£ 300,265.00	£ 300,265.00		
Council Tax Base			3612.3		
Band D Household		£ 83.12			
Band D Increase		£ 3.19			
Percentage Increase		4.0%			

Confirmed