



BINGHAM TOWN COUNCIL

Staffing Capacity Working Group

Level of authority from Policy & Resources: Advisory

Councillors Members: John Stockwood
Andrew Shelton
Francis Purdue-Horan
Maureen Stockwood
Rowan Bird
Tony Wallace
Gemma Simms

Non-Councillor Member: Town Clerk

Terms of Reference:

This Working Group is operating on a task and finish basis. It shall have 5 members, plus the Town Mayor, Deputy Town Mayor and the Town Clerk. The Town Clerk is a non-voting member of the Working Group.

The Chairman and Vice-Chairman are to be elected at the first meeting following the Annual Council Meeting.

1. The Staffing Review Working Group purpose is to consider the Staffing Review Report, prepared for Bingham Town Council by our HR advisers, Ellis Whittam and to make recommendations to the Policy and Resources Committee
2. The Staffing Review Working Group will report to Policy & Resources Committee
3. The minimum quorum will be three voting members
4. Shall not have public participation at the Working Group
5. Shall not allow the press and public to attend the Working Group
6. Shall not require advance public notice of meetings

