PRESENT:

Councillors: F Purdue-Horan, J Stockwood, M Stockwood, R Bird, G Williams, J Best, A Shelton, P Moskwa, T Wallace, V Leach, W Stapleton, M Monni, G Simms and J Lewis.

Officers: S Pyke (Town Clerk) and J Riddle (Deputy Clerk)

Also in attendance: 3 Members of the public

1. APOLOGIES

No apologies for absence were received as all Councillors were present.

2. <u>DECLARATIONS OF INTEREST</u>

Councillor G Williams declared an interest in any items relating to Wynhill as a member of the Rugby Club.

3. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC

A member of the public raised concerns over access issues to their property, arising from the consultation from Metropolitan Housing about the garages on Carnarvon Place being demolished and replaced with housing.

The Town Council confirmed that maintaining their access would be a private legal matter for the resident. Advice could also be sought from the local advice service, held at the Old Court House every Wednesday morning. There had been no planning application for the Council to review at present, at the point of a planning application, the Town Council would be consulted for their views on the proposed development.

4. MINUTES

RESOLVED: that the minutes of the Full Council meeting held on 22 October 2019 (Folios 9411 to 9415), having been circulated prior to the meeting, were taken as read, approved and signed by the Mayor as an accurate record.

5. MAYORS ANNOUNCEMENTS

Since the last Mayor's Announcements, the Mayor has attended the following;

Friday 29th November, Christmas Fair and Lights switch on Wednesday 4th December, Christmas Tree Festival at St. Mary's Church Sunday 8th December, Bingham Penguins Swimming Group Christmas Party Wednesday 11th December, HMP Whatton Carol Service Monday 16th December, presented certificates to winners of the Festive Window Competition

All Councillors are invited to the Civic Awards event on Thursday 20th February 6.45pm for 7pm at the Methodist Centre.

6. COMMITTEE MINUTES

- (a) Extra-ordinary Policy & Resources Committee, 22 October 2019 It was agreed that this item was moved to confidential matters.
- (b) Recreation & Amenities Committee, 5 November 2019

 RESOLVED: that the recommendations of the meeting of this Committee be accepted.
- (c) Community & Environment Committee, 19 November 2019

 RESOLVED: that the recommendations of the meeting of this Committee be accepted.
- (d) Policy & Resources Committee, 17 December 2019 <u>RESOLVED:</u> that the recommendations of the meeting be accepted, apart from item 35, which would be discussed under confidential matters.
- (e) Extra-ordinary Policy & Resources Committee, 14 January 2020 <u>RESOLVED:</u> that the recommendations of the meeting be accepted.
- (f) Planning Committee, 19 November 2019 **RESOLVED:** that the minutes of the meeting be accepted.
- (g) Planning Committee, 17 December 2019 **RESOLVED:** that the minutes of the meeting be accepted.
- (h) Extra-ordinary Planning Committee, 14 January 2020 **RESOLVED:** that the minutes of the meeting be accepted.

7. COMMITTEE MEMBERSHIP

- (a) Planning Resignation and election of new member.
 - **RESOLVED:** to accept Councillor Leach's resignation from the Planning Committee. **RESOLVED:** to elect Councillor J Lewis as a member of the Planning Committee.
- (b) Request by Councillor J Lewis to join the Policy & Resources Committee. It was agreed that Councillor Lewis' request to join the Policy & Resources Committee would be considered at the Annual Full Council meeting in May 2020.

8. ARMED FORCES COVENANT

- (a) Nominate and elect Armed Forces Champion(s) Three Councillors expressed interest in being an Armed Forces Champion for Bingham. <u>RESOLVED:</u> that Councillors V Leach, G Simms and G Williams be elected as Armed Forces Champions for Bingham Town Council.
- (b) Signing of the Armed Forces Covenant.

 RESOLVED: that the Mayor sign the Armed Forces Covenant for Bingham Town Council.

9. COUNCILLORS' REPORTS

Councillor V Leach confirmed that she had attended the Positive Futures Awards event in December.

Councillor R Bird confirmed that the next Police Priority Setting meeting was to be held on Thursday 23 January 2020, at Radcliffe on Trent. Any comments before the date could be passed on.

10. COUNTY AND BOROUGH COUNCIL REPORTS

Nottinghamshire County Councillor N Clarke

Complaints regarding potholes and speeding had been received from Saxondale Island and a request to move the speed sign. It was also confirmed that Cllr Clarke had endorsed the LIS application from Bingham Rugby Club.

Nottinghamshire County Councillor F Purdue-Horan

Cllr Purdue-Horan had attended a meeting around Youth Services for Bingham and will look to support this in the budget.

Rushcliffe Borough Councillor G Williams

The extra funding for making the new leisure centre carbon neutral had been agreed at a cabinet meeting at the Borough. Thanks for given for residents donating to the Friary with the bin collections in January, 13 tonnes had been collected.

11. BUDGET FOR THE YEAR ENDING 31 MARCH 2021 (FOLIO 9470 TO 9475)

Councillor F Purdue-Horan presented amendments to the recommended budget, this was seconded by Councillor M Stockwood.

RESOLVED: that the budget of £300,265 be agreed, with a Band D Household Increase of £3.19p.

12. PRECEPT FOR THE YEAR ENDING 31 MARCH 2021

- (a) To set the precept for the year ending 31 March 2021 **RESOLVED:** that a precept of £300,265 be requested.
- (b) Signing of the precept documentation

RESOLVED: that the Clerk sign the precept request.

13. NEIGHBOURHOOD PLAN GRANT

The receipt of £1773.00 from Groundswork Ltd on 10 January 2020 and the transfer of the amount to the Neighbourhood Plan Steering Committee's bank account was noted and accepted.

14. INVOICES

RESOLVED: to make payments of £2550 to AT2 Tree Surgery, £2935.50 to Blachere, £3270 to Ellis Whittam and £2000 to Bingham Community Events Group.

15. CORRESPONDENCE

- (a) Pigeons in Eaton Place.
 - It was commented that on completion of the refurbishment works in Eaton Place, the pigeon spikes had not been replaced. It was agreed that the Community and Environment Committee will consider correspondence to the management agents.
- (b) Tree replacement and remedial paving slab work on the Market Place.

 The work to replace three trees and remedial paving slab work on the Market Place was commencing week beginning 3 February 2020.

16. CONFIDENTIAL BUSINESS

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw"

The following matters were discussed:-

01. Confidential notes - Full Council 22 October 2019.

RESOLVED: that the notes be approved

02. Confidential notes – Policy & Resources Committee 29 October 2019

RESOLVED: that the recommendations be approved

03. Confidential notes - Community & Environment 19 November 2019

RESOLVED: that the notes and recommendations be approved

04. Confidential notes – Extra ordinary Policy & Resources 14 January 2020

RESOLVED: that the notes and recommendations be approved.

05. Staffing Matters

RESOLVED: that the temporary contract ends on 27 February 2020.

RESOLVED: that staff appraisals for employees should be completed and reported to Policy and Resources.

RESOLVED: Actions in response to the update on the staffing matter.

RESOLVED: Payment of the initial invoice from Castle Associates.

RESOLVED: Authorise expenditure of up to £5000 for specialist services from Castle Associates to proceed with the staffing matter.

Meeting Closed at: 9.12pm	
	CHAIRMAN
	Data

Draft Budget for the year ending 31 March 2021 with Conservative proposed alterations

Comments	Based on 2019 event figures	2 events 2019 £960, target 4 events for 2020	Potential to Increase Jan 2020, figures left at 2019/20	Lower Interments 2019 and move towards ashes over burials	675 Warners, £500 Rugby, £650 Buttfield	Maintenance not paid for past 2 years, delete from income	Based on 2019/20 figures	Income received monthly, based on 2019/20 figures	Arrange training and invite parishes to attend	Architect and Police rental	Based on 2019/20 income	
Change from 2019/2020	2,500.00	2,000.00		6,000.00	725.00	•	20.00	200.00	1,000.00	950.00	200.00	2 705 00
Draft Budget	3-00:005'8	2,100.00	1,000.00	10,000.00	1,825.00	- 3	220.00	3 00:005	1,000.00	2,450.00 £	4,500.00	37 095 00
Estimated 31,03,19	4,428.98	3 NEW CODE	1,000.00	3 00.000,6	1,825.00		221.26 £	3 00.078	1,155.00 £	4,941.00	4,500.00	27 941 24
2019/2020 Budget	3 00'000'9 3	NEW CODE	3 00.000,1	3 00:000'91 3	3 00.001,1	3 -	£ 200.00 £	3 . 3	3 - 3	3 00.002,1	3 00.000,4	£ 29.800.00 £
	1 CHRISTMAS/SUMMER FAIRS	9 STALL HIRE	20 ALLOTMENT RENT	31 CEMETERY MEMORIALS & FEES	38 RECREATION FACILITIES RENT	39 SPORTS PITCH MAINTENANCE	40 WAYLEAVES	68 INVESTMENT INCOME	69 TRAINING	93 OLD COURT HOUSE TENANTS	94 OLD COURT HOUSE ROOM HIRE	INCOME TOTALS

Estimated 31.03.19 Change 6,200.00 E 9,000.00 E 9,000.00 E 2,000.00 E 1,000.00 E 1,500.00 E 1,500.00 E 1,500.00 E 1,500.00 E 2,000.00 E 1,500.00 E 1,500.00 E 1,700.00 E 1,700.00 E 1,700.00 E 1,700.00 E 2,100.00 E 2,100.00 E 2,100.00 E 2,100.00 E 300.00 E 300.00 E 500.00 E 500.00 E 500.00 E 1,000.00 E 1,000.00 E 1,000.00 E 1,000.00 E 3,000.00 E 3,000	1		-			_	_	_	_	_	_	_	_	_			_	_	_	_	-
Cost Centre 2019/2020 Budget Estimated 31,03.19 Draft Budget Change 2019/2019/2019/2019/2019/2019/2019/2019/		Comments			Based on 2019 floures and new walkie talkies	First quote come in higher than previous years	Community Tree sponsorship to provide tree	Already granted £2K in 2019/20 for VE	Only Town News	Not required 2020/21	Increase to cover Red Ension/Civic Service/Awards	Reserve at £2820 with no planned expenditure	Based on 6 events at £350 inc Summer/Xmas			CCTV service costs only	For any notice board repairs	Extra planters if sponsorship, plant costs if no sponsorship	Based on 2019/20 fourtes and estimate slight increase	CCTV reserve estimated at £1428 after repairs in 2019/20	
Cost Centre 2019/2020 Budget Estimated 31.03.19 Draft Bud		Change from 2019/2020				1,000.00		1,000.00	500.00	3,250,00	250.00			1,400.00				1,200.00	200.00	3,000.00	2 000 00
Cost Centre 2019/2020 Budget Estimated 31,03.19		Draft Budget			3 00:000'6	8,000.00		1,000.00	1,500.00	4	1,750.00 £		2,100.00 £	23,350.00		3 00.005	300.00	2,000.00 -£	1,200.00 £	3,000.00 €	7.000.00
Cost Centre 2019/2020 Budget		Estimated 31.03.19			6,200.00	6,700.00		2,000.00 £	1,500.00 £	3,250.00 E	1,750.00 £			21,400.00 £		3 00.005	140.00 £	2,728.00 £	1,100.00 £		4.468.00 £
COST CENTE COMMUNITY & ENVIR COMM COMMUNITY & EVENTS CHRISTMAS/SUMMER FAIRS CHRISTMAS LIGHTS CHRISTMAS LIGHTS CHRISTMAS LIGHTS CHRISTMAS LIGHTS CHRISTMAS LIGHTS CHRISTMAS LIGHTS TOWN UBENOTIONS TOWN GUIDE/PROMO CIVIC EVENTS & EXPENSES TOWN GUIDE/PROMO CIVIC EVENTS & EXPENSES TRANSFER TO COMM RESERVE STALL HIRE ENVIRONMENT CCTV MAINTENANCE GENERAL MAINTENANCE TOWN AND FLORAL DISPLAY LITTER & DOG BINS TRANS TO ENVICCTV RESERVE					3 00:000'6	3 00.000,7		2,000.00 £	2,000.00 £	3,250.00 £	1,500.00	GI	NEW CODE	24,750.00 £		₹ 200.00	300.00€	3,200.00 £	1,000.00 €	3	5,000.00 E
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RECREATION COMMITTEE

ALLOTMENTS							
20 RENT	cu	360.00	352.00	4	360.00 £		Based on 2019/20 with no increase expected
21 WATER CHARGES	3	500.00	200.00	3	3 00.002		Based on 2019/20 figures
22 MAINTENANCE	3	750.00 £	750.00	Ci	3 00.087		Based on 2019/20 figures
	3	1,610.00 €	1,602.00 £		,610.00 E		
CEMETERY	_						
26 RATES	G.	3 00.007	792.00	£1	3 00.006	200.00	Expected Increase
27 WATER/DRAINAGE	3	350.00 £	350.00 £		350.00 £		Based on 2019/20 figures
28 GRAVE PREPARATION	G.	3,300.00 E	3,300.00	3,300.00	3 00.0		If increases then income will also increase to cover costs
29 ELECTRICITY	33	100.00	100.00	ч	100.001		Based on 2019/20 figures
30 MAINTENANCE	3	4,000.00	750.00 £		4,000.00	,	Memorial testing in 2020/21 may increase costs
31 MEMORIALS & FEES	3	1,000.00	1,000.00		1,000.00		Based on 2019/20 figures
	3	9,450.00 E	6,292.00	3	3 00.058,6	200.00	
RECREATION	_						
35 LINEAR PARK	E G	1,000.00	810.00	3	1,000.00	9	Based on 2019/20 figures
36 TRANSFER TO LINEAR PARK RES	3	3,000.00	3,000.00	ε	ч	3,000.00	Linear Reserve at £6000
37 PLAY AREA/OPEN SPACE MAINT	3	8,000.00	8,000.00	3	6,000.00	2,000.00	Less repairs as will have two new play areas
38 RENT	3	300.00	3 00.625		520.00 £	220.00	Warners £120, Cogley Lane £400
39 SPORTS PITCH MAINTENANCE	3	3	. 18,500.00 E		ربا اب		Bingham Sports Club to be taking over 2020/21
40 WAYLEAVES	3	3	7.00	3	10.00	10.00	Nominal charge each year
41 TREE/SHRUB MAINTENANCE	3	2,500.00	3,425.00	E 3,000.00	3 00.0	500.00	Managed by own staff where possible with chipper hire
42 TRANSFER TO RECREATION RES	£	5,000.00	3,000.000		10,000,00	5,000.00	Reserves yr end 2019/20 est £45,932 with parks planned
	3	19,800.00	39,321.00 £		20,530.00 £	730.00	
RECREATION EQUIPMENT						Í	
46 EQUIPMENT & MAINTENANCE	G.	7,500.00	7.500.00	3	7.500.00	-	Based on 2019/20 fourse
47 MOBILE PHONES	G.	600.00	3 00.009		€00.00		Based on 2019/20 figures
48 VEHICLE TAX/INSURANCE	3	1,500.00	1,038.00 E		1,500.00 £		Based on 2019/20 figures
49 FUEL	ı	1,750.00 £	2,000.00	3	2,000.00 £	250.00	Using more fuel for equipment with extra staff
50 TRANSFER TO RECR EQUIP RES	હ	5,000.00	5,000.00 E	3	3-	5,000.00	£10K in equip reserve and £25K in depot reserve
	e.	16,350.00 £	16,138.00 E		11,600.00 -£	4,750.00	

POLICY & RESOURCES COMM

DEPOT							
54 DEPOT MAINTENANCE	3	-	- 3	ᅜ	-		delete code
55 TRANSFER TO DEPOT RESERVE	£			ti Ti	,	3	delete code as depot reserve can move to Rec Equip Reserve
	3		. 3	3	-	- 3	
u C 24 22 34							1
60 AUDIT	3	1 100 00	00 800	4	4 400 00		Design of the second
61 OFFICE EXPENSES	1 4	_	2 330.00	4 0	1,100.00		_
62 SUBSCRIPTIONS	3	-		4 4	1 900 00 6	1,000.00	
63 TRAVEUMILEAGE STAFF	G	-		1 4	-		Based on 2010/20
64 INSURANCE	S.	_	3,	1 4			Based on 2019/20
65 GRANT AID	3	5,000.00	5,000.00	4			Based on 2019/20
66 TRANS TO RISK MANAGEM RES	3			¥	1	,	Reserve stands at £17 415
67 ELECTIONS	3		. 3	ti ti	-	3	None expected
68 INVESTMENT INCOME	3			佑	,	3	No costs only income
69 TRAINING	3	3,000.00	3,000.00	£.	4,000.00	1,000.00	_
70 MILEAGE/EXP COUNCILLORS	3	100.00		4	100.001		
71 WEBSITE/IT	3	3,000.00	3,800.00	3	4,000.00	1,000.00	_
72 RECRUITMENT	£	_	£ 250.00	3	250.00	3	Based on 2019/20
73 BANK FEES	3	250.00	£ 250.00	G	250.00 £	3	Based on 2019/20
74 QUALITY COUNCIL	3		. 3	3		41	Not currently planned
75 COUNCILLORS TRAINING	3	1,500.00	1,500.00	3	1,500.00	3	Based on 2019/20
76 PWLB LOAN REPAYMENT	£	1	. 3	c)	,	61	New code for loan repayments
	£	25,300.00	£ 25,485.00	3	29,400.00	£ 4,100.00	
SALARIES & ON COSTS							Pav rises not confirmed and pensions increasing from 17.7 to 20.2
80 GROUNDSTAFF	3	00'000'69	£ 69,000.00	3	71,500.00	2.500.00	_
81 OFFICE STAFF	£	82,500.00	\$ 88,000.00	ti.	85,000.00	2,500.00	
82 CARETAKER	3	6,900.00	00.006,9	3	7,500.00	00.009	
83 PENSION DEFICIT	£	5,704.00	£ 5,704.00 £		5,870.00 £		
	3	164 104 00	169,604.00	43	169,870.00	5,766.00	
OLD COURT HOUSE							
86 ALARM	3	250.00	250.00 £	3	250.00 £		Based on 2019/20 Figures
87 INSURANCE	3	400.00	£ 400.00	3	400.00	,	Based on 2019/20 Figures
88 WATER RATES	£	1,200.00	1,400.00	બ	1,500.00	300.00	
89 NON DOMESTIC RATES	£		£ 7,365.00		8,000.00	1,600.00	
90 GAS/ELEC	3	$\overline{}$	£ 6,000.00 £		3 00.000,9	1,500.00	Based on 2019/20 Figures
91 REPAIRS/MAINTENANCE	3	5,000.00	£ 6,500.00 £		8,500.00	1,500.00	
92 IRANSFER TO OLD COURT	3				10,000,00	10,000.00	Reserve stands at £6265. Alarm, building survey, Record/Ind Loop
93 TENANTS RENT	3			3	-	- 3	Income only code
94 ROOM HIRE	3					- 3	Income code, room hire fees for Methodist Centre 2019/20
	3	17,750.00	21,960.00 £		32,650.00 £	14,900.00	

Bingham Town Council		ā	Draft Budget for the year ending 31 March 2021 with Conservative proposed alterations	ng 31 March 2021 with G	onservative proposed alter	ations
PROFESSIONAL FEES	_					
98 HR	3	1,500.00	3 00:000'5	3 00.002,1 3		Based on 2019/20 figures
99 HEALTH & SAFETY	3	1,500.00 £		1,500.00		Based on 2019/20 figures
100 LEGAL FEES	3	5,000.00 €	14,000.00 €	3 00'000'2 3	£ 2,000.00	Warners £750, Rugby Club Lease, Butt Field land/lease
	3	3,000.000,8	20,500.00 £	£ 10,000.00 £	£ 2,000.00	
MAYORS CHARITY	_					
104 MAYORS CHARITY	3	٠.			. 3	Income Only
	3	- 6		- 3	. 3	
PROPERTY DEVELOPMENT	_					
105 PROPERTY DEVELOPMENT	3	- E		£ 11,700.00	11,700.00	Reserve is a £143,519
	£	3 -		11,700.00	£ 11,700.00	
RESERVES						
107 COMMUNITY RESERVE	3	3 -		3		
108 PROMOTIONS RESERVE	£	- 5				
109 ENVIRONMENT/CCTV RESERVE	G)	3 -	1	. 3		
110 RECREATION	£	- [261.00	- 3		
111 RECREATION EQUIPMENT	£	3 -		- 3		
112 LINEAR PARK RESERVE	3	- E		- 3		
113 DEPOT RESERVE	3	3 -		. 3		
114 OLD COURT HOUSE RESERVE.	3	3 -		3		
115 RISK MANAGEMENT RESERVE	ε	- E	200.00	- 3		
116 LAND & PROP DEVELOP RES	3	3 -		- 3		
117 GENERAL RESERVE	G	21,100.00 £		- 3		
	3	21,100.00 £	38,733.00	- 3		