

## Bingham Town Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*Name and Role (RFO/Chair of Finance etc)*

<b>Bank Reconciliation at 31/12/2019</b>			
	Cash in Hand 01/04/2019		433,819.14
	<b>ADD</b> Receipts 01/04/2019 - 31/12/2019		329,829.13
	<b>SUBTRACT</b> Payments 01/04/2019 - 31/12/2019		763,648.27
			344,275.39
<b>A</b>	<b>Cash in Hand 31/12/2019</b> (per Cash Book)		<b>419,372.88</b>
	Cash in hand per Bank Statements		
	Cash	31/12/2019	168.20
	Nat West Reserve Account	31/12/2019	398,256.86
	Nat West Current Account	31/12/2019	20,947.82
			<b>419,372.88</b>
	Less unrepresented cheques		0.00
			419,372.88
	Plus unrepresented receipts		0.00
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>419,372.88</b>
<b>A = B Checks out OK</b>			

## Bingham Town Council

### Transactions for Cash

Voucher	Date	Chq/Rec No.	Description	Total	Balance	Cashed date
			<b>STARTING BALANCE</b>		<b>109.27</b>	
41	05/04/2019		Bubble wrap	-0.99	108.28	
42	05/04/2019		Postage	-3.00	105.28	
43	08/04/2019		Petrol	-19.62	85.66	
44	10/04/2019		Milk	-1.50	84.16	
45	11/04/2019		Tea Bags	-3.00	81.16	
46	16/04/2019		Refreshments	-12.40	68.76	
47	25/04/2019		Milk	-1.10	67.66	
48	29/04/2019		Coffee	-10.00	57.66	
106	02/05/2019	PC	Town Meeting refreshments	-14.95	42.71	
107	02/05/2019	PC	Gorilla Tape	-7.50	35.21	
108	07/05/2019	PC	Milk	-1.50	33.71	
109	14/05/2019	PC	Petrol	-20.00	13.71	
110	16/05/2019	PC	Milk	-1.50	12.21	
23,777	21/05/2019		Transfer from Nat West Current Account	142.34	154.55	
111	24/05/2019	PC	Card	-2.50	152.05	
112	29/05/2019	PC	Milk	-1.50	150.55	
113	30/05/2019	PC	Petrol	-21.37	129.18	
162	06/06/2019	PC	Coffee	-4.00	125.18	
163	07/06/2019	PC	Staff Food for Summer fair	-40.00	85.18	
164	12/06/2019	PC	Dry Cleaning - Tea towels	-3.00	82.18	
165	13/06/2019	PC	Tea Bags	-2.00	80.18	
166	18/06/2019	PC	Milk	-1.50	78.68	
167	26/06/2019	PC	Fuel	-24.31	54.37	
215	02/07/2019	PC	Coffee	-4.19	50.18	
216	10/07/2019	PC	Milk/biscuits	-3.40	46.78	
217	12/07/2019	PC	Milk	-0.90	45.88	
219	18/07/2019	PC	Fuel	-20.06	25.82	
220	18/07/2019	PC	Dry Cleaning - Tea towels	-4.00	21.82	
221	24/07/2019	PC	Milk	-0.52	21.30	
218	31/07/2019	PC	Car parking fee	-2.00	19.30	
264	13/08/2019	PC	Milk	-0.52	18.78	
265	05/09/2019	PC	Fuel	-10.00	8.78	
312	06/09/2019	PC	Petrol	-10.00	-1.22	
313	06/09/2019	PC	Postage	-7.40	-8.62	
314	06/09/2019	PC	Postage	-7.40	-16.02	
315	06/09/2019	PC	Merchant Navy Day Refreshments	-25.70	-41.72	
316	06/09/2019	PC	Petrol	-20.00	-61.72	
317	09/09/2019	PC	Coffee	-6.00	-67.72	
319	10/09/2019	PC	Fuel	-23.12	-90.84	
24,389	10/09/2019		Transfer from Nat West Current Account	191.22	100.38	
320	11/09/2019	PC	Parking charges	-3.60	96.78	
322	21/09/2019	PC	Coffee	-4.00	92.78	
321	23/09/2019	PC	Milk	-1.50	91.28	
318	30/09/2019	PC	Coffee	-5.00	86.28	
323	30/09/2019	PC	Milk	-3.50	82.78	
324	30/09/2019	PC	Postage	-29.28	53.50	
325	30/09/2019	PC	Parking charges	-4.00	49.50	
25,758	01/10/2019		Transfer from Nat West Current Account	150.50	200.00	
349	03/10/2019	PC	Postage	-2.00	198.00	
350	03/10/2019	PC	Fuel	-22.84	175.16	
351	06/10/2019	PC	Coffee	-6.00	169.16	
352	09/10/2019	PC	Refreshments	-6.00	163.16	
353	16/10/2019	PC	Condolence Cards	-1.50	161.66	
354	16/10/2019	PC	napkins	-0.99	160.67	

## Bingham Town Council

### Transactions for Cash

Voucher	Date	Chq/Rec No.	Description	Total	Balance	Cashed date
			<b>STARTING BALANCE</b>		<b>109.27</b>	
355	16/10/2019	PC	Civic Service refreshments	-3.00	157.67	
356	16/10/2019	PC	Civic Reception refreshments	-6.70	150.97	
357	17/10/2019	PC	Civic Service refreshments	-1.90	149.07	
358	17/10/2019	PC	Fuel	-23.99	125.08	
360	20/10/2019	PC	Civic Service Flowers	-6.17	118.91	
359	21/10/2019	PC	table cloth hire	-98.74	20.17	
400	01/11/2019	PC	Stamps	-7.32	12.85	
401	01/11/2019	PC	Refreshments - Staff training	-7.95	4.90	
402	01/11/2019	PC	Milk	-1.50	3.40	
26,759	04/11/2019		Transfer from Nat West Current Account	179.83	183.23	
466	05/11/2019	PC	Dry Cleaning - Tea towels	-4.00	179.23	
467	05/11/2019	PC	Coffee & milk	-6.50	172.73	
468	05/11/2019	PC	German flag	-2.99	169.74	
469	12/11/2019	PC	Stamps	-7.32	162.42	
470	13/11/2019	PC	Refreshments	-12.60	149.82	
471	15/11/2019	PC	Stick on tape	-8.32	141.50	
472	19/11/2019	PC	Postage	-2.00	139.50	
473	21/11/2019	PC	Coffee	-5.00	134.50	
474	21/11/2019	PC	Fuel	-23.53	110.97	
475	25/11/2019	PC	Fuel	-20.00	90.97	
476	26/11/2019	PC	Milk	-1.50	89.47	
477	29/11/2019	PC	Staff Food for Christmas Fair	-70.00	19.47	
478	05/12/2019	PC	Milk	-1.50	17.97	
479	05/12/2019	PC	Snow for Xmas Grotto	-12.50	5.47	
529	09/12/2019	PC	Fuel	-19.90	-14.43	
530	09/12/2019	PC	Refreshments	-8.40	-22.83	
521	13/12/2019	PC	Tea Bags	-2.00	-24.83	
531	17/12/2019	PC	Milk	-1.50	-26.33	
28,687	30/12/2019		Transfer from Nat West Current Account	194.53	168.20	
			<b>CLOSING BALANCE</b>		<b>168.20</b>	

Statement for account [REDACTED] from 01/12/2019 to 31/12/2019

Short name:	BING TOWN COUNCIL	Currency:	GBP
Alias:	BING TOWN COUNCIL	Account type:	BUSINESS CURRENT
BIC:	[REDACTED]	Bank name:	National Westminster Bank
IBAN:	[REDACTED]	Bank branch:	WEST BRIDGFORD (A)

Date	Narrative	Type	Debit	Credit	Ledger balance
	<b>CLOSING BALANCE</b>				<b>20,947.82Cr</b>
31/12/2019	UTILITY WAREHOUSE 6094729/6094729/14	D/D	1,210.63		20,947.82Cr
31/12/2019	ENVA ENGLAND LTD WC00346	D/D	178.61		22,158.45Cr

Statement for account [REDACTED] from 01/12/2019 to 31/12/2019

Short name:	BINGHAM TOWN CL	Currency:	GBP
Alias:	BINGHAM TOWN CL	Account type:	BUSINESS RESERVE ACC
BIC:	[REDACTED]	Bank name:	National Westminster Bank
IBAN:	[REDACTED]	Bank branch:	WEST BRIDGFORD (A)

Date	Narrative	Type	Debit	Credit	Ledger balance
	<b>CLOSING BALANCE</b>				<b>398,256.86Cr</b>
31/12/2019	31DEC GRS 21499039	INT		71.79	398,256.86Cr
17/12/2019	BING TOWN COUNCIL TRANS TO CURRENT	EBP	20,000.00		398,185.07Cr
	<b>OPENING BALANCE</b>				<b>418,185.07Cr</b>
<b>Totals</b>			<b>20,000.00</b>	<b>71.79</b>	