

Minutes of a meeting of the Community and Environment Committee, of Bingham Town Council,
held in the Council Chamber at the Old Court House, Church Street, Bingham,
on Tuesday 16 July 2020 at 7.30 pm

PRESENT:

Councillors: J Best, J Lewis, W Stapleton, J Stockwood, A Shelton and M Stockwood.

Public: 1 and Councillor F Purdue-Horan

Officers: J Riddle (Deputy Clerk) and P Sadler (Office staff)

1. ELECTION AND APPOINTMENT OF CHAIR

Councillor J Stockwood opened the meeting and invited nominations for a Chair.

Councillor M Stockwood was proposed as Chair by Councillor A Shelton and this was seconded by Councillor J Stockwood. Councillor M Stockwood was, therefore, duly elected as Chair.

2. APOLOGIES FOR ABSENCE AND ACCEPTANCE

All members of the Committee were present.

3. ELECTION AND APPOINTMENT OF VICE CHAIR

Councillor J Best was proposed as Vice Chair by Councillor J Stockwood and this was seconded by Councillor A Shelton. Councillor J Best was, therefore, duly elected as Vice Chair.

4. DECLARATIONS OF INTEREST

No declarations of interest were made.

5. MINUTES

The Minutes of the meeting held on the 05 March 2019, Folio 9224 to 9226 were taken as read, approved and signed by the Chairman as a correct record.

6. BINGHAM TOWN GUIDE QUOTATIONS

Two quotations were considered for the Town Guide 2020. It was agreed to:

RECOMMEND that quote A for £1607 for 5000 copies from K and M Media be accepted for the production of the 2020 Town Guide.

7. PRIORITIES FOR THE FORTHCOMING YEAR

Current priorities and ideas for the committee to take forward were considered. The priorities noted were:

VE Day 8 May 2020 Celebration with British Legion Support, enhancing committee events, progressing with CCTV, progressing with Plastic Free Bingham, improvements to the sign post

approaches to Bingham, involvement of ideas for the traffic island installation on Chapel Lane, events and access consideration at events for the elderly, promotion of the Rushcliffe Community Voluntary Service and investigating further the possibility of a community bus.

8. REVIEW OF THE CIVIC AWARD ARRANGEMENTS

It was agreed that the current arrangements in place from previous years were to be used. The awards would be held at a later date than the previous year and it was agreed to:

RECOMMEND that the Deputy Mayor, Chair and Vice Chair of the committee, work with the office to agree timescales to enable the Civic Award nomination forms to be issued.

9. ANNUAL CIVIC SERVICE ARRANGEMENTS

It was noted that this year's annual civic service was to be held at the Methodist Centre. It was agreed to:

RECOMMEND that Mayor, Deputy Mayor and Chair of the Community and Environment work with the office to arrange the Civic Service.

10. REVIEW OF THE BINGHAM SUMMER FAIR 2019

Although it was very wet fair this year, the community still came out to support the event and positive feedback had been received from stall holders and the public. The PA system was successful in delivering sound to the whole market place. The committee were updated on the expected costs and income for the summer fair. The desire to increase the amount of summer events was noted.

11. FLYING OF THE RED ENSIGN FOR MERCHANT NAVY DAY

It was agreed that the Council fly the Red Ensign and organise another event to mark the occasion, as per the previous year. It was agreed to:

RECOMMEND that the Mayor, Deputy Mayor, Chair and Vice Chair of Community and Environment, work with the office to agree arrangements for the Red Ensign Event

12. EMERGENCY PLAN WORKING GROUP/SUB COMMITTEE

The committee discussed the formation of a sub-committee with all Councillors interested invited to attend and with terms of reference based around the car park sub-committee, with an aim to achieve an updated emergency plan. Mayor, Deputy Mayor, Cllr M Stockwood and Cllr R Bird were noted as having an expressed interest in the committee. It was therefore agreed to:

RECOMMEND that an Emergency Plan sub-committee be formed

RECOMMEND that Councillor A Shelton be elected Chair of the Emergency Plan Sub-Committee

13. OUT OF HOURS CONTACTS

This item was deferred to the Policy and Resources committee.

14. UPDATE ON HIRING OF MARKET STALLS

A trial of stall hire to Rushcliffe Borough Council for the young market had taken place and this had given a steer on pricing and timings for future events. The committee confirmed that they were in support of moving forward with commercial stall hire. Policy and Resources were to consider the setting of fees and the full logistics of hiring out the stalls.

15. CCTV RECORDER QUOTE

The committee felt that replacement of this piece of equipment was a positive step forward in the upgrading of the CCTV system. It was agreed to:

RECOMMEND to Policy and Resources that the quote for a CCTV recorder and monitor for £1084.59 be approved from reserve expenditure.

The committee also noted that Councillor W Stapleton had requested to lead on the replacement of the CCTV. It was therefore agreed to:

RECOMMEND that the Mayor, Deputy Mayor and Councillor W Stapleton, proceed with progressing the replacement or upgrade of the CCTV.

16. COMMUNITY EVENTS CHARITY

The committee considered the request from a community group to run the Bingham Christmas Fair. There would need to be further investigation into the change of date and the committee also requested that more detailed information on what the group were expecting in support from the Council. The idea was supported in principal and the information would be reported to the Policy and Resources Committee for further consideration.

17. UPDATE ON TREE WARDENS SCHEME

The committee were updated that four members of the community had stepped forward to be tree wardens. A meeting would be arranged with the Council's tree surgeon and ground staff to discuss how to support them.

18. TOWN AND FLORAL DISPLAYS

The committee had positive feedback for the summer floral displays and it was agreed to:

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RECOMMEND that quotes for winter planting should be obtained and sponsorship investigated.

19. POLLING DISTRICT, STATIONS AND PLACES REVIEW

Councillors were encouraged to send any individual views directly.

20. STAGE QUOTATION FOR THE BINGHAM CHRISTMAS FAIR

A further quote and availability for Saturday was to be obtained and it was agreed to:

RECOMMEND to support the hire of a stage for the Christmas Fair, the costs to be reported to the Policy and Resources Committee for approval.

21. ST MARYS AND ALL SAINTS CHRISTMAS TREE FESTIVAL

An invitation to take part in the tree festival had been received and it was agreed to:

RECOMMEND that Bingham Town Council enter a tree, decorated by the Councillors.

22. RUSHCLIFFE BOROUGH COUNCILS HEALTHY FUTURES FUND

The launch of the Healthy Futures Fund was noted and it was agreed to advertise the details on the website and in the Buttercross Magazine.

Meeting Closed at: 9:17pm

RECOMMENDATIONS:

- Quote A for £1607 for 5000 copies from K and M Media be accepted for the 2020 Town Guide.
- The Deputy Mayor, Chair and Vice Chair of the committee, work with the office to agree timescales to enable the Civic Awards nomination forms to be issued.
- The Mayor, Deputy Mayor and Chair of the Community and Environment work with the office to arrange the Civic Service
- The Mayor, Deputy Mayor, Chair and Vice Chair of Community and Environment, work with the office to agree arrangements for the Red Ensign Event
- An Emergency Plan sub-committee be formed
- Councillor A Shelton be elected Chair of the Emergency Plan Sub-Committee.
- The quote for a CCTV recorder and monitor for £1084.59 be approved from reserve expenditure to the Policy & Resources Committee
- The Mayor, Deputy Mayor and Councillor W Stapleton, proceed with progressing the replacement or upgrade of the CCTV
- That quotes for winter planting should be obtained and sponsorship investigated
- To support the hire of a stage for the Christmas Fair, the costs to be reported to the Policy and Resources Committee for approval
- That Bingham Town Council enter a tree, decorated by the Councillors.

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ACTIONS:

- Officers to query the timescales for the installation on the Chapel Lane traffic island
- Officers to complete the application for the Christmas Tree Festival
- Further information to be obtained from the Community Events group for consideration at Policy and Resources
- Officers to investigate the stage and fair availability for Saturday 30 November 2019
- Councillors to consider and submit views on the polling review

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CHAIRMAN

Date: