

Minutes of a meeting of the Community and Environment Committee, of Bingham Town Council, held in the Council Chamber at the Old Court House, Church Street, Bingham, on Tuesday 19 November 2019 at 7.15 pm

PRESENT:

Councillors: J Lewis, A Shelton, M Stockwood, J Stockwood, J Best and W Stapleton

Members of the Public: 2 and Councillor R Bird

Officers: S Pyke (Clerk) and J Riddle (Deputy Clerk)

1. APOLOGIES FOR ABSENCE AND ACCEPTANCE

All members of the Committee were present.

2. DECLARATIONS OF INTEREST

Councillor A Shelton declared an interest in one nomination for a civic award.

3. MINUTES

The Minutes of the meeting held on the 17 September 2019, Folio 9363 to 9366 were taken as read, approved and signed by the Chairman as a correct record.

4. REVIEW OF ACTIONS AND RECOMMENDATIONS FROM 17 SEPTEMBER 2019

The Committee reviewed the actions and recommendations and noted that a member of Nottingham County Council would not be available to attend an emergency plan sub-Committee meeting, until after mid-December.

5. UPDATE ON BINGHAM MARKETS FROM THE MARKET MANAGER

Standing Orders were suspended at 7.36pm for the Market Manager and were re-instated at the end of this item.

The Market's Manager updated the Committee on the last 7 months, since taking over as Market Manager. The traders reported that footfall had evened out, with less peaks and troughs. A new handbook had been developed; which a health and safety manager had reviewed and which included updated policies for the market. Halloween had been successful and was well supported so further half term plans would be made for next year. Music in the Buttercross had been successful and all community groups were welcome to contact her about the use of the Buttercross. The Farmers Market was now a Farmers and Makers Market and from 3 stalls earlier in the year, 15 stalls were expected in December. The Committee thanked the Market Manager for attending and updating the Committee.

6. UPDATE ON THE CHRISTMAS FAIR AND FURTHER ACTIONS

An update on lighting, stalls and grotto and entertainment was received. A budget update was also given to the Committee. It was agreed to

RECOMMEND: that a receipts and payment report be prepared for the next meeting.

Standing orders were suspended at 7.54pm and re-instated at 7.59pm to allow a member of the public to speak.

A member of the Bingham Community Events group asked the Committee for their views on LED stilt walkers. If the group could secure funding for this item, no objections were noted to this addition to the Christmas Fair.

7. UPDATE ON THE TOWN GUIDE

The front cover was discussed and it was agreed that a montage of pictures of Bingham would be used. Draft changes would be made by the end November and on receipt of the first draft, this would be issued to Councillors for checking and comments.

8. FUNDING REQUEST FOR COMMEMORATIONS FOR THE 75TH ANNIVERSARY OF VE DAY

The Bingham Community Events group had placed a request for £2,000 from the Council's promotion budget to be allocated to plans to commemorate the 75th anniversary of VE Day. The group were working in conjunction with Bingham Heritage Trails Association and the Royal British Legion, Bingham branch. It was agreed to

RECOMMEND: that subject to the Bingham Heritage Trails Association and the Royal British Legion, Bingham branch confirming their support, that £2,000 be granted to the groups arranging the events commemorating the 75th anniversary of VE Day.

9. NEIGHBOURHOOD PLAN GRANT APPLICATIONS

RECOMMEND: that Policy and Resources Committee support that any grant applications for the Neighbourhood Plan, would be made in the Town Council's name.

10. IMPROVEMENTS TO CCTV PROVISION

A CCTV report was received and considered by the Committee. The Clerk updated the Committee that one of the cameras had been sent for repair at a cost of £486.82. As the cabling had been identified as not being fibre optic, an option to test with a hi-wire, when re-installing the repaired camera, could be considered. The test would identify if the wiring would support new HD cameras. The cost for this test would be £140 when re-installing the camera. The Committee agreed that HD Cameras with night vision were a priority, a new camera would be supported on the north/east of the Market Place. Once the results of the hi-wire test were known, the Policy and Resources Committee would be asked to support the costs of any upgraded cameras or cabling. It was agreed to

RECOMMEND: that a hi-wire test be performed to identify if HD cameras could be supported and to work with the Policy and Resources Committee to achieve the CCTV improvements.

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11. COMMUNITY EVENTS ON THE TOWN COUNCIL WEBSITE

It was considered that if any Bingham based events that had flyers or posters that could be emailed to the website, these could be added to the news page.

RECOMMEND: that any Bingham based events would be added to the news section on the Town Council website.

12. POTENTIAL NEW PROJECTS FOR BUDGET PLANNING

CCTV was considered the priority for the forthcoming financial year.

13. BUDGET PLANNING FOR THE YEAR ENDING 31 MARCH 2021

It was agreed that a cost code for stalls costs and income should be added for next year's budget. It was also noted that there would be no requirement for a Town Guide budget for the forthcoming year.

14. SPONSORSHIP OF THE WINTER PLANTING OF THE FLOWER TOWERS BY COTGRAVE AND DISTRICT FUNERAL SERVICE

The Committee noted that Cotgrave and District Funeral Service had sponsored the planting of the 6 flower towers for winter, on the Market Place. These would be on display before the Christmas Fair.

15. WORK TO REPLACE THE 3 MATURE TREES ON THE MARKET PLACE BY RUSHCLIFFE BOROUGH COUNCIL

The Committee noted the replacement of the trees and agreed that Rushcliffe Borough Council should be asked to publicise that the trees being replaced.

16. CORRESPONDENCE

- a) Happy to Chat Scheme - It was agreed that Rushcliffe Borough Council be asked to dedicate a bench in the Market Place to support the scheme.
- b) Parking on double yellow lines by delivery drivers on Market Street – It was considered to be a police and County Council issue, but this would be included in the next Buttercross issue.
- c) Parking consultation – The consultation was noted by the Committee.

17. CONFIDENTIAL BUSINESS

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

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“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

The following matters were discussed:-

a) Civic Award Nominees –

RECOMMEND: that 6 Civic Awards be awarded

RECOMMEND: that the Chair, Vice Chair and Mayor agree a date and arrangements for the Civic Awards for February 2020

RECOMMEND: that the Civic Award Nominees accepted for an award be invited to the Civic Awards evening

RECOMMENDATIONS:

- A receipts and payment report for the Summer and Christmas Fairs be prepared for the next meeting of the Committee
- Subject to the other groups confirming their support, that £2,000 be granted to the groups arranging the events commemorating the 75th Anniversary of VE Day.
- Policy and Resources Committee support that any grant applications for the Neighbourhood Plan, would be made in the Town Council’s name
- A Hi-wire test be performed to identify if HD cameras could be supported and to work with the Policy and Resources Committee to achieve the CCTV improvements
- Any Bingham based events would be added to the news section on the Town Council website

ACTIONS:

- First meeting of the Emergency Plan Sub-Committee meeting be arranged after mid-December
- A draft of the Town Guide be issued to Councillors once received
- A cost code for the market stalls be added to the Budget for the year ending 31 March 2021
- Rushcliffe Borough Council be contacted to publicise the replacement of the 3 mature trees on the Market Place
- Rushcliffe Borough Council be asked to dedicate a bench in the Market Place for the Happy to Chat Scheme
- A not about parking on double yellow lines be placed in the next issue of the Buttercross

Meeting Closed at: 9:21pm

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CHAIRMAN

Date: