

PRESENT:

Councillors: Jane Costello, F Purdue-Horan, J Stockwood, M Stockwood, S Hull, R Bird, G Williams, Jim Costello, J Best, A Shelton, P Moskwa, S Orr and K Vallance.

Officers: S Pyke (Town Clerk) and J Riddle (Deputy Clerk)

Members of Public: 3

1. APOLOGIES

An apology for absence was received and accepted from Councillor G Davidson due to illness.

2. DECLARATIONS OF INTEREST

Councillor S Hull declared an interest in item 14 in relation to any discussions regarding the allotments. Councillor F Purdue-Horan and Councillor M Stockwood both declared a non-pecuniary interest in the Christmas Fair as stall holders.

Councillors M and J Stockwood declared an interest in a planning application on Hill Drive which was considered by the Planning Committee on 30 October 2018.

3. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC

Comments were made in relation to the planning application for the Old Police Station site. There were concerns over no light and noise pollution survey, a third storey was still proposed affecting some residents and parking remained a concern, especially during shifts changes.

4. MINUTES

RESOLVED: that the Minutes of the Extra Ordinary Full Council meeting held on 27 November 2018 (Folios 9110 to 9111), having been circulated prior to the meeting, were taken as read, approved and signed by the Mayor.

The Clerk updated the Council that the Planning minutes for 27 November and 11 December 2018 had incorrect folio numbers and would be taken back to Committee for re-signing.

It was agreed to discuss item 9 after 4, the minutes are recorded in agenda order.

5. MAYORS ANNOUNCEMENTS

The Mayor Jane Costello confirmed that she had attended:

- Remembrance events including Barratts and Southwell Minster
- Bingham Christmas Fair and the Community Christmas Fair
- Democracy week at Toot Hill School
- Mayor's Awards were presented at Toot Hill School to four students
- Visited Cubs as part of Democracy week
- Presented Councillor G Davidson with his long service award.

6. COMMITTEE MINUTES

- (a) Community & Environment Committee, 30 October 2018
RESOLVED: that the recommendations of the meeting of this Committee be accepted.
- (b) Recreation & Amenities Committee, 13 November 2018
RESOLVED: that the recommendations of the meeting of this Committee be accepted.
- (c) Policy & Resources Committee 11 December 2018
RESOLVED: that the recommendations of the meeting of this Committee be accepted
- (d) Planning Committee 30 October 2018
RESOLVED: that the decisions of the meeting of this committee be noted.
- (e) Planning Committee, 27 November 2018
RESOLVED: that the decisions of the meeting of this Committee be noted.
- (f) Planning Committee, 11 December 2018
RESOLVED: that the decisions of the meeting of this Committee be noted.

7. COUNCILLORS' REPORTS

Councillor Bird

It was noted that the next Police Priority Setting meeting was to be held at 7pm on 24 January 2018 at the Grange in Radcliffe on Trent. It was also noted that Councillor Bird has been invited to a meeting with Inspector Berry, this would be added to the next agenda for 29 January 2019.

8. COUNTY AND BOROUGH COUNCIL REPORTS

Councillor J Stockwood

Council was updated that the Examiner had concluded their work and the Borough were awaiting the Inspectorate's report for the Local Plan Part 2. A progress report on the Leisure Centre was expected in February. It was also confirmed that Councillor Stockwood had raised the subject of the Manor House at a meeting regarding the empty homes strategy. Plans have been submitted for a crematorium near Stragglethorpe. A thank you was noted to all the residents who has donated to the Friary with their bin collections.

County Councillor F Purdue-Horan

Council was updated that Veolia had appointed planning consultants for the recycling centre project. The plans for unitary had been withdrawn and opportunities and ideas to save money were being investigated with other local authorities.

9. PLANNING APPLICATIONS

- (a) Reserved matters Planning Application 18/01468/REM land West of Chapel Lane, Bingham – for 733 residential dwellings (Phase 2 of the wider approved development as originally approved under application 10/01962/OUT) including details of access, appearance, landscaping, layout and scale of development.

RESOLVED: that there was no objection provided the following comments are taken into account:

- The need for parking provision at the lake to avoid an on-street parking burden
- Concerns relating to the 5 bay parking areas as the end bay looks too near to a wall.
- The Council wished to support the comments made by Highways England in regard to access to the balancing ponds and the National Grid relating to access to the pipeline.

- (b) To consider the Planning Application 18/02887/DEMOL Nottinghamshire Constabulary Police Station, 18 Grantham Road, Bingham – Demolition of former Bingham Police Station, Police accommodation, training suite and ancillary buildings

RESOLVED: that there was no objection to the plans to demolish the former Police station site provided an archaeological brief and any bat activity was taken into account.

- (c) To consider the Planning Application 18/02800/FUL Nottinghamshire Constabulary Police Station, 18 Grantham Road, Bingham – for demolition of former police buildings and redevelopment of 70 bed residential care facility with associated access, car parking, ambulance drop off area and new landscaping including removal of 3 No trees in a Conservation Area.

RESOLVED: to object to the plans for the following reasons and comments:

- The care home is a business which will be operational 24/7, appropriate consideration must be given to the impact of the care home on a residential neighbourhood
- The parking provision appears to be at odds with requirements in relation to residents of the care facility who may have a car, their visitors, care home employees and those who will be called to the care home in any professional capacity. The travel plan should address the specifics of vehicular dependency.
- The pre-dominance of vehicular dependency set against the parking provision has led to concerns that there is an over-intensive development of the site
- A request for an archaeological study of the site
- Bat activity must be taken into account

10. CLEARANCE OF CONTAMINATED LAND

RESOLVED: that quote 1 for £2,960 be awarded the work for the clearance of the contaminated land.

11. OLD COURT HOUSE DRAIN REPAIRS

RESOLVED: that quote 3 for £10,578 be awarded the contract for the drain repairs at the Old Court House, subject to confirmation of the grade plastics used and guarantee details.

The poor condition of the main access drive was discussed and it was agreed that the tarmac costs for this be obtained and bought back for approval.

12. COUNCILLOR MOTION – PERSONNEL COMMITTEE

Councillor K Vallance proposed and Councillor S Hull seconded a motion to reinstate the Personnel Committee, to reflect best practice.

A debate regarding the motion gave various views on the reinstatement of the Personnel Committee.

It was noted that some Councillors felt that the Council should follow the Good Employer, best practice advice, from the National Association of Local Councils which was supported in the recent HR training. It demonstrates the importance of staff to the Council. It was also noted that staffing items are often left until the end of a Policy and Resources meeting and do not get the discussion and time they deserve. A meeting of a Policy and Resources sub-committee for Personnel matters had not been arranged, in the year, following the dissolution of the Personnel Committee, so therefore time is not being given to staffing matters.

It was noted that other Councillors felt a lot had been agreed in the last year with regards to staff terms and policies including the work in support of the staff handbook. The staff handbook has included a panel arrangement for hearing issues such as grievances. It was also noted that if additional meetings were required then an extra meeting the Policy and Resources Committee could be called. The Council also employs a HR consultant to advise on HR matters. There is an opportunity to review Committee arrangements at the start of the new civic year and bearing in mind the elections.

RESOLVED: that the Personnel Committee would not be re-instated.

13. STAFFING REVIEW

The Chair of Policy and Resources updated Council that whilst talking with the Council's HR advisors, it was suggested that a staffing review could be completed which would give an analysis about the capacity and staffing levels. It was noted that staff should be reassured that this was not about getting rid of, or cutting staff, but was more likely to result in an increase in staff.

A query was raised why one quote was named to the Council, it was confirmed that the Policy and Resources Committee had been presented the quote previously with the company name. Three quotes were considered and a vote was taken, it was therefore

RESOLVED: to award the staff review to quote 1 for £4,550

14. BUDGET (FOLIOS 9164 to 9170)

The election costs were noted as incorrect and could be revised down. It was agreed to give further narrative to the increases/decreases for further consideration at the meeting of 29 January 2019. This would give scope that if a decision was not reached the figures would then return to Policy and Resources for further review before presentation at Full Council on 19 February 2019.

15. INVOICES

RESOLVED: to approve a payment of £2,725 to Ellis Whittam for the HR and Health and Safety contract and £6,250 to Ken Waller for the purchase of the market stalls.

16. ANNUAL TOWN MEETING

RESOLVED: that the Mayor agree a date with the Clerk between 2 and 14 May to hold the Annual Town Meeting.

17. CORRESPONDENCE

The Clerk updated the Council that she had received a request from the Tomorrow Project for room hire to assist with a 12 week programme in relation to their suicide prevention work. A grant aid application was being completed and would be taken to the Policy and Resources meeting.

18. CLERK'S REPORT

There was no Clerk's report presented.

19. CONFIDENTIAL BUSINESS

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw"

The following matters were discussed:

- Confidential notes and recommendations from the Full Council meeting held on 27 November 2018

RESOLVED: that the notes and recommendations be approved.

Minutes of the Meeting of Bingham Town Council held in the Hall, Methodist Centre, Bingham,
on Tuesday 15 January 2019 at 7.00pm

- Confidential notes and recommendations from Policy & Resources meeting held on 11 December 2018

RESOLVED: that the notes and recommendations be approved.

RESOLVED: that the Clerk could write about Bingham Town Council in her Community Governance Course.

Meeting Closed at: 9.45 pm

.....CHAIRMAN

Date:

Community and Environment

Community & Events		Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19	
Code						
1	Xmas & Summer Fair	9000	9100	9000	Combine	with code 2
2	Christmas Lights/Tree	6500	6500	7000		
3	Christmas Tree	500	0	delete		
4	Other Promotions/Events	2000	0	2000		
5	Town News/Leaflets	2000	2000	2000		
6	Town Guide/promo	0	0	3250		
7	Civic Events & Expenses	3000	1500	1500		
NEW	Transfer to Community Reserve	0	0	0		New code
NEW	Transfer to Promotion Reserve	0	0	0		New code
		23000	19100	24750		

Environment		Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
12	CCTV Maint	425	750	500	
13	General Maint	300	0	300	
14	Town Floral Displays	3000	3085	3200	
15	Litter & Dog Bins	900	950	1000	
	Transfer to Env & CCTV				
16	Reserve	500	500	0	
		5125	5285	5000	

Recreation and Amenities

Allotments

	Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
20 Rent	360	360	360	
21 Water Charges	250	500	500	
22 Maintenance	500	3285	4000	
	1110	4145	4860	

Cemetery

	Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
26 Rates	650	650	700	
27 Water/Drainage	300	350	350	
28 Grave preparation	1750	2500	2750	
29 Electricity	100	80	100	
30 Maintenance	1000	3400	1500	
31 Memorials and Fees	1000	3500	1000	
	4800	10480	6400	

Recreation

	Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
35 Linear Park	1000	1915	2500	
36 Transfer to Linear Park Reserve	3000	3000	3000	
37 Play Area/Open Space Maint	8000	8000	8000	
38 Rent	300	300	300	
39 Sports Pitch Maint	8000	19800	4000	
40 Wayleaves	0	7	0	
41 Tree/shrub Maint	4000	4000	2500	
42 Transfer to Recreation Res	5000	5000	5000	
	29300	42022	25300	

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Recreation Equipment

	Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
46 Equipment & Maint	4500	5500	7500	
47 Mobiles	300	600	600	
48 Vehicle Tax/Insurance	1500	1500	1500	
49 Fuel	2500	1750	1750	
50 Transfer to Equipment Reserve	5000	5000	5000	
	13800	14350	16350	

Policy & Resources

Depot

	Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
54 Depot Maintenance	325	0	0	
55 Transfer to Depot Reserve	0	0	0	
	325	0	0	

Finance

	Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
60 Audit	1000	1065	1100	
61 Office Expenses	5500	6500	7500	
62 Subscriptions	2000	2000	2000	
63 Travel/Mileage Staff	300	300	300	
64 Insurance	3500	3255	3500	
65 Grant Aid	5000	5000	5000	
66 Trans to risk management reserve	5000	5000	0	
67 Elections	0	0	16000	
68 Investment Income	0	0	0	
69 Training	1500	1500	6500	
70 Mileage Members	100	100	100	
71 Website/IT	2600	2850	3000	
72 Recruitment	500	250	500	
73 Bank Fees	300	250	250	
74 Quality Council	0	0	0	
75 Councillors Training	1000	500	3000	
	28300	28570	48750	

Projects		Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
NEW	Master Plan Delivery		0	10000	
		0	0	10000	

Salaries & on Costs		Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
80	Groundstaff	56000	56000	70000	
81	Office	82000	90000	120000	
82	Caretaking/Cleaning	6500	6500	6500	
83	Pension Deficit	5500	5500	5704	
		150000	158000	202204	

Old Court House		Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
86	Alarm	220	220	250	
87	Insurance	400	375	400	
88	Water Rates	1200	1200	1200	
89	Non Domestic Rates	6200	6200	6400	
90	Gas/Elec	4000	4500	4500	
91	Repairs/Maint	4000	21000	10000	
92	Transfer to OCH Reserve	0	0	0	
93	Tenants Rent	0	0	0	
94	Room Hire	0	0	0	
		16020	33495	22750	

Professional Fees		Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
98	HR	1500	1500	1500	
99	Health & Safety	1500	1500	1500	
100	Legal Fees	3000	3000	5000	
		6000	6000	8000	

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Mayor's Charity		Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
104	Mayor's Charity	0	0	0	
		0	0	0	

Property Dev Reserve		Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
105	Land/Property Development Reser	5000	5000	0	
		5000	5000	0	

General Reserve		Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
117	General Reserve	17000	17000	0	
		17000	17000	0	

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Expenditure Summary

	Budget 2018/2019	Estimated 31.03.19	Draft Budget	FC 15.01.19
Community and Events	23000	19100	24750	
Environment	5125	5285	5000	
Allotments	1110	4145	4860	
Cemetery	4800	10480	6400	
Recreation	29300	42022	25300	
Recreation Equipment	13800	14350	16350	
Depot	325	0	0	
Finance	28300	28570	48750	
Projects	0	0	10000	
Salaries and On Costs	150000	158000	202204	
Old Court House	16020	33495	22750	
Professional Fees	6000	6000	8000	
Mayors Charity	0	0	0	
Property Development Reserve	5000	5000	0	
General Reserve	17000	17000	0	
	299780	343447	374364	
Anticipated Income	31500	32000	28000	
Net Expenditure	268280	311447	346364	

Budget 18/19	268280
Council Tax Base	3490.6
Band D Household	76.86

Budget 19/20	346364
Council Tax Base	3545.9
Band D Household	97.68

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RESERVES	Reserves at 1 April 2018	2018/2019 Receipts budget	Payments at 30 Dec 2018	Estimated payments yr end 2018/2019	Estimated yr end 2018/2019
Community	£ 2,820.00	£ -	£ -	£ -	£ 2,820.00
Promotion	£ -	£ -	£ -	£ -	£ -
Environment & CCTV	£ 2,500.00	£ 500.00	£ -	£ -	£ 3,000.00
Recreation	£100,191.00	£ 5,000.00	£ -	£ 64,000.00	£ 41,191.00
Recreation Equipment	£ -	£ 5,000.00	£ -	£ -	£ 5,000.00
Linear Park	£ -	£ 3,000.00	£ -	£ -	£ 3,000.00
Depot	£25,246.00	£ -	£ -	£ -	£25,246.00
Old Court House	£6,265.00	£ -	£ -	£ -	£6,265.00
Risk Management	£13,500.00	£5,000.00	£585.00	£ -	£17,915.00
Land & Property Development	£138,519.00	£5,000.00	£ -	£ -	£143,519.00
General Reserve	£135,245.16	£17,000.00	£5,635.00	£1,960.00	£144,650.16
Reserve Totals	£424,286.16	£40,500.00	£6,220.00	£65,960.00	£392,606.16
		Actual Payments to 30.12.18	Estimated yr end 2018/2019		
General Reserve Ringfenced Playparks	£ 25,000.00	£5,635.00	£17,405.00		
Former Allotments Site	£25,000.00	£ -	£25,000.00		
Neighbourhood Dev Plan	£3,750.00	£ -	£3,750.00		
General Reserve minus Ringfenced	£81,495.16	£5,635.00	£46,155.00		