

Minutes of a meeting of the Policy & Resources Committee of Bingham Town Council
held in the Council Chamber at The Old Court House, Church Street, Bingham,
on Tuesday 9 October 2018 at 7.30pm

PRESENT:

Councillors: Jane Costello, S Hull, A Shelton, M Stockwood, J Stockwood, F Purdue-Horan

Officers: S Pyke (Town Clerk), J Riddle (Deputy Town Clerk)

Members of the Public: 0

Also in attendance as a member of the public: Councillor Jim Costello

1. **APOLOGIES FOR ABSENCE & ACCEPTANCE**

All Committee members were present.

2. **DECLARATIONS OF INTEREST**

There were no declarations made.

3. **MINUTES**

RECOMMEND: that the minutes of 7 August 2018, folios 9034 to 9047, were taken as read, approved and signed by the Chair as a true record.

4. **BANK RECONCILIATIONS – (Folio 9075 to 9083)**

- The Reconciliation Report up to 31 July 2018 was presented to Councillors and it was agreed to **RECOMMEND:** approval of the Reconciliation Report.
- The Reconciliation Report up to 31 August 2018 was presented to Councillors and it was agreed to **RECOMMEND:** approval of the Reconciliation Report.
- The Reconciliation Report up to 30 September 2018 was presented to Councillors and it was agreed to **RECOMMEND:** approval of the Reconciliation Report.

5. **ACCOUNTS PAID REPORT (Folio 9084 to 9092)**

- The Accounts Paid Report up to 7 August 2018 was presented to Councillors and it was agreed to **RECOMMEND:** approval of £64,856.16.
- The Accounts Paid Report up to 9 October 2018 was presented to Councillors and it was agreed to **RECOMMEND:** approval of £37,282.17.

6. **REVIEW Q2 INCOME AND REVENUE TO BUDGET (Folio 9093 to 9095)**

The income and revenue to budgets figures were noted by the Committee.

7. **BUDGET PLANNING FOR THE FORTHCOMING FINANCIAL YEAR**

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It was noted that elections, salaries and quality council status were the main considerations for this Committee, when budget planning.

8. **REVIEW RESERVE HEADINGS**

No current alterations to budget headings were noted at this time.

9. **RECOMMENDATION FROM COMMUNITY & ENVIRONMENT TO PURCHASE MARKET STALLS**

The recommendation to purchase market stalls was considered and it was agreed to **RECOMMEND**: the purchase of 42 market stalls at a cost of £6,250

10. **THE PROGRESSION OF THE LONG-TERM CAR PARK**

To progress the matter further it was agreed that a small working group was required as it was a key project. It was agreed that the group should consist of 6 members, the Chair and Vice Chair of Policy and Resources, the Chair and Vice Chair of Community and Environment, Councillor Hull and Councillor Shelton. It was agreed to

RECOMMEND: that a working group, consisting of the above members, begin with instructing a feasibility study for the long-term car park and market place.

11. **DDA RAILWAY STATION ACCESS GRANT FUNDING OPPORTUNITY**

It was noted that this would be considered by the working group in relation to the long-term car parking.

12. **TO CONSIDER ENTERING INTO A NEW PHOTOCOPIER CONTRACT**

The Committee noted that they were 3 years into a 5 year contract with the supplier of the office photocopier and now in a position to change to a faster copier. The new 40 page a minute copier would be cheaper per quarter based on the last year's usage than the current copier. It was agreed to

RECOMMEND: that a new 5 year contract be taken for a 40 page a minute copier.

13. **TO CONSIDER THE ADOPTION OF A TRAINING AND DEVELOPMENT POLICY**

This item was deferred to the next Policy & Resources meeting.

14. **TO CONSIDER THE ADOPTION OF A CO-OPTION POLICY**

This item was deferred to the next Policy & Resources meeting.

15. **COUNCILLOR MOTION – ATTENDANCE AT MEETINGS**

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The Clerk updated the Committee on information from NALC regarding Councillors attendance in Confidential items, when not members of the Committee. The advice is that a non-Committee member Councillor is considered to be a member of the public and therefore should not remain for private and confidential items unless they have a valid reason in undertaking their role as a Councillor.

The Committee discussed this; and as elected members they all have a reason to stay. It was agreed to

RECOMMEND the motion:

Attendance at meetings: Councillors who are not voting members or voting substitutes of Committees, are nevertheless, entitled to attend all Committees, all sub-Committees and all Working Groups (formal or informal,) including items that are discussed under Confidential Matters (which exclude members of the public.)

It was stated by the Town Clerk that the motion was accepted against the advice of the National Association of Local Councils, the Nottinghamshire Association of Local Councils and the Town Clerk.

16. **COUNCILLOR MOTION – PAPER COPIES OF AGENDAS, ITEM REPORTS AND MINUTE PAPERS**

It was agreed to **RECOMMEND** the motion:

Paper copies of Agendas, Item Reports and Minutes: Papers provided in written form for items to be discussed at full Council, Committees and Working Groups, particularly Reports, must be clearly separated on a new page, to assist preparation and full understanding.

17. **TO CONSIDER THE PROVISION OF SOCIAL MEDIA**

The Committee discussed the need for a Facebook page to assist the Town Council in relaying information to residents. To manage the page effectively, it would be utilised to send out information rather than a two-way communication tool. Information on how to contact the Town Council would be contained on the page should any communication be required. It was agreed to

RECOMMEND that a Town Council Facebook be created to send out information only.

18. **TO NOTE THE DATES FOR THE CHRISTMAS AND NEW YEAR OFFICE CLOSURE**

The Committee noted that the Council office would close on 21 December 2018 and would re-open on 2 January 2019. Staff would be taking 24 December 2018 as annual leave to facilitate a full office close down.

19. **CONFIDENTIAL BUSINESS**

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION
WAS PROPOSED, SECONDED AND CARRIED:

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

Councillor Jim Costello remained in the Council Chamber for this agenda item

The following matters were discussed:

- To approve the Confidential notes from 9 August 2018
RECOMMEND: That the notes and recommendations be approved subject to the amendments.
- Staff Matters
RECOMMEND: the recruitment of a casual staff member of the Grounds Staff.

Meeting Closed at: 9.58pm

.....CHAIRMAN

Date:

Recommendations:

- Reconciliation reports for 31 July, 31 August and 30 September 2018
- Accounts Paid reports of £64,856.16 and £37,282.17
- Purchase of 42 Market Stalls at a cost of £6250
- Working group to be set u for the Long-Term Car Parking project
- A new 5 year photocopier contract
- Attendance at Meetings Motion
- Paper copies of Agendas Motion
- Creation of a Town Council Facebook page

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Bingham Town Council

Bank Reconciliation at 31/07/2018		
	Cash in Hand 01/04/2018	
		418,330.80
	ADD	
	Receipts 01/04/2018 - 31/07/2018	165,132.50
		583,463.30
	SUBTRACT	
	Payments 01/04/2018 - 31/07/2018	108,102.92
A	Cash in Hand 31/07/2018 (per Cash Book)	475,360.38
	Cash in hand per Bank Statements	
	Cash 31/07/2018	65.22
	Nat West Current Account 31/07/2018	35,870.08
	Nat West Reserve Account 31/07/2018	439,535.08
		475,470.38
	Less unpresented cheques As attached	110.00
		475,360.38
	Plus unpresented receipts As attached	0.00
B	Adjusted Bank Balance	475,360.38
	A = B Checks out OK	

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Transactions for Cash

Voucher	Date	Chq/Rec No.	Description	Total	Balance	Cashed date
			STARTING BALANCE		87.19	
24	03/04/2018	PC	Co-op petty cash	-7.23	79.96	
25	11/04/2018	PC	Post Office	-6.96	73.00	
28	17/04/2018	PC	Co-op petty cash	-4.78	68.22	
26	19/04/2018	PC	Post Office	-13.92	54.30	
27	19/04/2018	PC	Co-op petty cash	-2.68	51.62	
29	20/04/2018	PC	Tyre repair/parts	-16.00	35.62	
30	27/04/2018	PC	Co-op petty cash	-12.04	23.58	
31	27/04/2018	PC	Milk/biscuits	-2.20	21.38	
32	27/04/2018	PC	Staff refreshments for GDPR	-10.50	10.88	
112	02/05/2018		Transfer from Nat West Current Account	189.12	200.00	
92	04/05/2018	PC	Milk	-0.52	199.48	
93	09/05/2018	PC	Milk	-2.20	197.28	
94	16/05/2018	PC	Milk	-0.94	196.34	
95	22/05/2018	PC	Milk/biscuits	-14.99	181.35	
96	31/05/2018	PC	Milk	-1.10	180.25	
143	07/06/2018	PC	Coffee & sugar	-8.69	171.56	
144	09/06/2018	PC	Staff Food for Summer fair	-70.00	101.56	
145	09/06/2018	PC	Milk	-1.54	100.02	
146	14/06/2018	PC	Tea Bags	-2.00	98.02	
147	20/06/2018	PC	Milk	-1.10	96.92	
148	20/06/2018	PC	Postage	-1.77	95.15	
236	04/07/2018	PC	Postage	-1.40	93.75	
237	04/07/2018	PC	Co-op Milk & Sugar	-1.63	92.12	
238	20/07/2018	PC	Postage	-1.01	91.11	
240	24/07/2018	PC	Co-op Milk	-1.10	90.01	
241	24/07/2018	PC	Meeting drinks & snacks	-17.85	72.16	
239	25/07/2018	PC	Co-op Coffee & Milk	-6.94	65.22	
			CLOSING BALANCE		65.22	

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Bankline

Statement for account [REDACTED] from 01/07/2018 to 31/07/2018

Short name:	BING TOWN COUNCIL	Currency:	GBP
Alias:	BING TOWN COUNCIL	Account type:	BUSINESS CURRENT
BIC:	[REDACTED]	Bank name:	National Westminster Bank
IBAN:	[REDACTED]	Bank branch:	WEST BRIDGFORD (A)

Date	Narrative	Type	Debit	Credit	Ledger balance
	CLOSING BALANCE				35,870.08Cr
31/07/2018	UTILITY WAREHOUSE 6094729/6094729/99	D/D	333.02		35,870.08Cr



Bankline

Statement for account [REDACTED] from 01/07/2018 to 31/07/2018

Short name:	BINGHAM TOWN CL	Currency:	GBP
Alias:	BINGHAM TOWN CL	Account type:	BUSINESS RESERVE ACC
BIC:	[REDACTED]	Bank name:	National Westminster Bank
IBAN:	[REDACTED]	Bank branch:	WEST BRIDGFORD (A)

Date	Narrative	Type	Debit	Credit	Ledger balance
	CLOSING BALANCE				439,535.08Cr
31/07/2018	31JUL GRS 21499039	INT		20.39	439,535.08Cr
26/07/2018	BING TOWN COUNCIL TRANS TO CURRENT	EBP	20,000.00		439,514.69Cr
13/07/2018	BING TOWN COUNCIL TRANS TO CURRENT	EBP	20,000.00		459,514.69Cr
	OPENING BALANCE				479,514.69Cr
Totals			40,000.00	20.39	

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Bingham Town Council

	Bank Reconciliation at 31/08/2018		
	Cash in Hand 01/04/2018		418,330.80
	ADD		
	Receipts 01/04/2018 - 31/08/2018		166,924.17
	SUBTRACT		
	Payments 01/04/2018 - 31/08/2018		127,620.38
A	Cash in Hand 31/08/2018 (per Cash Book)		457,634.59
	Cash in hand per Bank Statements		
	Cash 31/08/2018	179.71	
	Nat West Current Account 31/08/2018	18,076.35	
	Nat West Reserve Account 31/08/2018	439,553.75	
			457,809.81
	Less unrepresented cheques As attached		175.22
			457,634.59
	Plus unrepresented receipts As attached		0.00
B	Adjusted Bank Balance		457,634.59
	A = B Checks out OK		

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28	17/04/2018	PC	Co-op petty cash	-4.78	68.22	
26	19/04/2018	PC	Post Office	-13.92	54.30	
27	19/04/2018	PC	Co-op petty cash	-2.68	51.62	
29	20/04/2018	PC	Tyre repair/parts	-16.00	35.62	
30	27/04/2018	PC	Co-op petty cash	-12.04	23.58	
31	27/04/2018	PC	Milk/biscuits	-2.20	21.38	
32	27/04/2018	PC	Staff refreshments for GDPR	-10.50	10.88	
112	02/05/2018		Transfer from Nat West Current Account	189.12	200.00	
92	04/05/2018	PC	Milk	-0.52	199.48	
93	09/05/2018	PC	Milk	-2.20	197.28	
94	16/05/2018	PC	Milk	-0.94	196.34	
95	22/05/2018	PC	Milk/biscuits	-14.99	181.35	
96	31/05/2018	PC	Milk	-1.10	180.25	
143	07/06/2018	PC	Coffee & sugar	-8.69	171.56	
144	09/06/2018	PC	Staff Food for Summer fair	-70.00	101.56	
145	09/06/2018	PC	Milk	-1.54	100.02	
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148	20/06/2018	PC	Postage	-1.77	95.15	
236	04/07/2018	PC	Postage	-1.40	93.75	
237	04/07/2018	PC	Co-op Milk & Sugar	-1.63	92.12	
238	20/07/2018	PC	Postage	-1.01	91.11	
240	24/07/2018	PC	Co-op Milk	-1.10	90.01	
241	24/07/2018	PC	Meeting drinks & snacks	-17.85	72.16	
239	25/07/2018	PC	Co-op Coffee & Milk	-6.94	65.22	
250	03/08/2018	PC	Petty Cash	-15.00	50.22	
251	06/08/2018	PC	Milk	-1.52	48.70	
252	07/08/2018	PC	Stamps	-13.92	34.78	
116	09/08/2018		Transfer from Nat West Current Account	165.22	200.00	
287	15/08/2018	PC	Coffee & sugar	-5.69	194.31	
288	21/08/2018	PC	Milk/biscuits	-7.60	186.71	
289	23/08/2018	PC	Certificate frame	-7.00	179.71	
			CLOSING BALANCE		179.71	

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Bank Reconciliation at 30/09/2018			
	Cash in Hand 01/04/2018		
			418,330.80
	ADD		
	Receipts 01/04/2018 - 30/09/2018		302,491.51
			720,822.31
	SUBTRACT		
	Payments 01/04/2018 - 30/09/2018		144,469.24
A	Cash in Hand 30/09/2018 (per Cash Book)		576,353.07
	Cash in hand per Bank Statements		
	Cash 30/09/2018	105.42	
	Nat West Current Account 30/09/2018	22,537.53	
	Nat West Reserve Account 30/09/2018	553,710.12	
			576,353.07
	Less unrepresented cheques As attached		0.00
			576,353.07
	Plus unrepresented receipts As attached		0.00
B	Adjusted Bank Balance		576,353.07
	A = B Checks out OK		

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27	19/04/2018	PC	Co-op petty cash	-2.68	51.62	
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31	27/04/2018	PC	Milk/biscuits	-2.20	21.38	
32	27/04/2018	PC	Staff refreshments for GDPR	-10.50	10.88	
112	02/05/2018		Transfer from Nat West Current Account	189.12	200.00	
92	04/05/2018	PC	Milk	-0.52	199.48	
93	09/05/2018	PC	Milk	-2.20	197.28	
94	16/05/2018	PC	Milk	-0.94	196.34	
95	22/05/2018	PC	Milk/biscuits	-14.99	181.35	
96	31/05/2018	PC	Milk	-1.10	180.25	
143	07/06/2018	PC	Coffee & sugar	-8.69	171.56	
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237	04/07/2018	PC	Co-op Milk & Sugar	-1.63	92.12	
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241	24/07/2018	PC	Meeting drinks & snacks	-17.85	72.16	
239	25/07/2018	PC	Co-op Coffee & Milk	-6.94	65.22	
250	03/08/2018	PC	Petty Cash	-15.00	50.22	
251	06/08/2018	PC	Milk	-1.52	48.70	
252	07/08/2018	PC	Stamps	-13.92	34.78	
116	09/08/2018		Transfer from Nat West Current Account	165.22	200.00	
287	15/08/2018	PC	Coffee & sugar	-5.69	194.31	
288	21/08/2018	PC	Milk/biscuits	-7.60	186.71	
289	23/08/2018	PC	Certificate frame	-7.00	179.71	
308	03/09/2018	PC	Petty Cash - paper	-9.99	169.72	
309	03/09/2018	PC	Petty Cash Napkins	-2.50	167.22	
310	04/09/2018	PC	Petty Cash Stamps	-28.92	138.30	
311	04/09/2018	PC	Petty Cash - Milk	-0.50	137.80	
312	06/09/2018	PC	Petty Cash Red Ensign Refreshments	-16.83	120.97	
313	06/09/2018	PC	Petty Cash Flowers	-8.50	112.47	
314	06/09/2018	PC	Petty Cash Stationary	-5.09	107.38	
315	10/09/2018	PC	Petty Cash Coffee	-10.00	97.38	
316	13/09/2018	PC	Petty Cash - Tea bags	-2.00	95.38	
317	14/09/2018	PC	Petty Cash - Key cutting	-4.99	90.39	
318	17/09/2018	PC	Petty Cash - Boyes	-3.45	86.94	
319	19/09/2018	PC	Petty Cash Civic Awards Refreshments	-8.69	78.25	
320	19/09/2018	PC	Petty Cash Civic Awards Framing	-66.00	22.25	
343	20/09/2018	PC	Milk	-2.20	20.05	
344	20/09/2018	PC	Groundstaff hot lunch	-7.90	12.15	
118	21/09/2018		Transfer from Nat West Current Account	177.75	189.90	
345	24/09/2018	PC	Civic Awards catering	-44.48	145.42	
346	26/09/2018	PC	Mayors award vouchers	-40.00	105.42	
			CLOSING BALANCE		105.42	

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Short name:	BING TOWN COUNCIL	Currency:	GBP
Alias:	BING TOWN COUNCIL	Account type:	BUSINESS CURRENT
BIC:	[REDACTED]	Bank name:	National Westminster Bank
IBAN:	[REDACTED]	Bank branch:	WEST BRIDGFORD (A)

Date	Narrative	Type	Debit	Credit	Ledger balance
	CLOSING BALANCE				22,537.53Cr
28/09/2018	UTILITY WAREHOUSE 6094729/6094729/99	D/D	349.46 ✓		22,537.53Cr
28/09/2018	WASTECYCLE WC00346	D/D	88.68 ✓		22,886.99Cr



Bankline

Statement for account [REDACTED] from 01/09/2018 to 30/09/2018

Short name:	BINGHAM TOWN CL	Currency:	GBP
Alias:	BINGHAM TOWN CL	Account type:	BUSINESS RESERVE ACC
BIC:	[REDACTED]	Bank name:	National Westminster Bank
IBAN:	[REDACTED]	Bank branch:	WEST BRIDGFORD (A)

Date	Narrative	Type	Debit	Credit	Ledger balance
	CLOSING BALANCE				553,710.12Cr
28/09/2018	RUSHCLIFFE BC	BAC		134,140.00	553,710.12Cr
28/09/2018	28SEP GRS 21499039	INT		16.37	419,570.12Cr
10/09/2018	BING TOWN COUNCIL TRANS TO CURRENT	EBP	20,000.00 ✓		419,553.75Cr
	OPENING BALANCE				439,553.75Cr
Totals			20,000.00	134,156.37	

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Accounts Paid 7 August 2018

11/06/2018	BANKLINE	Grave preparation	Handicentre	107.44
11/06/2018	BANKLINE	Equipment	Handicentre	47.32
11/06/2018	BANKLINE	OCH Supplies	Handicentre	18.18
11/06/2018	BANKLINE	Repair/Main Goods	Handicentre	88.00
11/06/2018	BANKLINE	PAYE M2	HMRC	906.13
11/06/2018	BANKLINE	PAYE M2	HMRC	1,212.67
11/06/2018	BANKLINE	Top soil - Cemetery	C Harrison	120.00
11/06/2018	BANKLINE	mower repairs/parts	J R Mowers	12.42
11/06/2018	BANKLINE	Gas Oil	Chandlers Oil & Gas	653.46
11/06/2018	BANKLINE	Fire extinguisher	Nottinghamshire	171.78
11/06/2018	BANKLINE	Keyholding	Gener8 Finance Ltd	67.20
11/06/2018	BANKLINE	Memorial Fees	Granart Ltd	38.01
11/06/2018	BANKLINE	Maintenance	Streetwise	54.00
11/06/2018	BANKLINE	Summer fair - stall	Little Italy Pizza	50.00
26/06/2018	Bankline	Butt Field maintenance	Larch Groundwork	4,125.00
26/06/2018	Bankline	Play area inspection	Playsafety Ltd	369.60
26/06/2018	Bankline	Cemetery course training	LRALC	240.00
26/06/2018	Bankline	Chairs and Tables	B E Event Hire	162.60
26/06/2018	Bankline	Planters	Plantscape Ltd	3,096.72
26/06/2018	Bankline	Replacement lighting in	RJM Electrical	180.00
26/06/2018	Bankline	Keyholding	Gener8 Finance Ltd	67.20
26/06/2018	Bankline	Memorial kerb & tower	Granart Ltd	63.60
26/06/2018	Bankline	Grave digging fees	A Buckingham	190.00
26/06/2018	Bankline	mower repairs/parts	J R Mowers	63.50
26/06/2018	Bankline	Draytek Router	Arcsus	265.39
26/06/2018	Bankline	Site visit for Broadband	Arcsus	144.00
26/06/2018	Bankline	Fire alarm inspection	Lindum Fire Services	135.60
26/06/2018	Bankline	mower repairs/parts	J R Mowers	76.98
25/06/2018	Bankline	Consultancy fees	Scribe 2000 Ltd	252.00
26/06/2018	Bankline	Window cleaning	DHazzle	25.00
26/06/2018	Bankline	Keyholding	Gener8 Finance Ltd	42.00

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26/06/2018	Bankline	Gloves	Handicentre	1.90
26/06/2018	Bankline	Adhesive numbers	Handicentre	1.60
26/06/2018	Bankline	Extension cable &	Handicentre	5.89
26/06/2018	Bankline	Equipment	Handicentre	12.55
26/06/2018	Bankline	Photocopying charges	Reprotec Connect	55.49
07/06/2018	DD	Trade Waste collection	Wastecycle Ltd	58.96
14/06/2018	DD	Fuel Account	Allstar Business	76.94
28/06/2018	DD	Trade Waste collection	Wastecycle Ltd	112.45
29/06/2018	DD	Gas/elec bill	Utility Warehouse	390.93
29/06/2018	DD	Mobile	Utility Warehouse	26.00
29/06/2018	DD	Mobile	Utility Warehouse	52.00
29/06/2018	DD	Cem Elec bill	Utility Warehouse	6.06
29/06/2018	DD	Depot Alarm bill	Utility Warehouse	17.64
29/06/2018	DD	Phone/broadband bill	Utility Warehouse	145.26
29/06/2018	DD	Phone engineer visit	Utility Warehouse	258.00
07/06/2018	PC	Coffee & sugar	Petty Cash	8.69
09/06/2018	PC	Staff Food for Summer	Petty Cash	70.00
09/06/2018	PC	Milk	Petty Cash	1.54
14/06/2018	PC	Tea Bags	Petty Cash	2.00
20/06/2018	PC	Milk	Petty Cash	1.10
20/06/2018	PC	Postage	Petty Cash	1.77
06/06/2018	009890	Cemetery fence	Mrs K Rusby	60.00
14/06/2018	009892	Summer fair	Allington Morris	80.00
07/06/2018	DD	Non domestic rates	Rushcliffe Borough	689.00
14/06/2018	DD	Non domestic rates	Rushcliffe Borough	70.00
20/06/2018	DD	Water bills	Water Plus	151.29
15/06/2018	BANKLINE	Bank charges	Nat West	11.60
12/06/2018	BANKLINE	Superann M2	NCC	407.31
12/06/2018	BANKLINE	Superann M2	NCC	1,397.30

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12/06/2018	BANKLINE	Superann M2	NCC	105.74
12/06/2018	BANKLINE	Superann M2	NCC	464.00
05/06/2018	009893	Entertainment	B Pereira	200.00
12/06/2018	009894	STALL REFUND	Vale 1st Responders	10.00
12/06/2018	009895	Entertainment	Dako Flying Angels	140.00
20/06/2018	009896	Grant aid	Calverton &	500.00
26/06/2018	009897	Room Hire	Bingham WI	20.00
22/06/2018	BANKLINE	WAGES m3	WAGES M3	3,232.10
22/06/2018	BANKLINE	WAGES m3	WAGES m3	5,022.55
22/06/2018	BANKLINE	WAGES m3	WAGES m3	453.41
06/07/2018	BANKLINE	Superann M3	NCC Pension Fund	449.17
06/07/2018	BANKLINE	Superann M3	NCC Pension Fund	1,523.49
06/07/2018	BANKLINE	Superann M3	NCC Pension Fund	111.31
06/07/2018	BANKLINE	Superann M3	NCC Pension Fund	464.00
06/07/2018	BANKLINE	Mayors expenses	Jane Costello	2.80
06/07/2018	BANKLINE	Fire extinguishers	Nottinghamshire	124.05
06/07/2018	BANKLINE	CCTV call out	Central Security	132.00
06/07/2018	BANKLINE	PAYE M3	HMRC	1,077.21
06/07/2018	BANKLINE	PAYE M3	HMRC	1,349.92
06/07/2018	BANKLINE	Summer fair	The Joker	667.20
06/07/2018	BANKLINE	Tree Works	AT2 Tree Surgery	1,368.00
06/07/2018	BANKLINE	Clothing	Alexandra	23.22
06/07/2018	BANKLINE	Clothing	Alexandra	68.04
06/07/2018	BANKLINE	Travel expenses	Paula Sadler	23.40
06/07/2018	BANKLINE	Whiteboard	Espo	31.20
06/07/2018	BANKLINE	Mayors expenses	Jane Costello	16.05
06/07/2018	BANKLINE	Stationery	Espo	21.98
06/07/2018	BANKLINE	OCH Supplies	Espo	32.90
16/07/2018	BANKLINE	Memorial kerb plaque	Granart Ltd	63.60
16/07/2018	BANKLINE	Memorial kerb plaque	Granart Ltd	63.60
16/07/2018	BANKLINE	Stationery	Espo	99.09

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16/07/2018	BANKLINE	Fire safety additions	Lindum Fire Services	840.00
16/07/2018	BANKLINE	Fire safety additions	Lindum Fire Services	960.00
16/07/2018	BANKLINE	Fire safety additions	Lindum Fire Services	36.00
16/07/2018	BANKLINE	Window cleaning	DHazzle	25.00
16/07/2018	BANKLINE	Photocopying charges	Reprotec Connect	115.49
16/07/2018	BANKLINE	Clothing	Alexandra	43.20
16/07/2018	BANKLINE	Cloud Backup	Arcsus	30.61
16/07/2018	BANKLINE	Managed Server	Arcsus	90.00
16/07/2018	BANKLINE	Summer fair - First aid	Newark Community	80.00
16/07/2018	BANKLINE	Legal fees	Nelsons	480.00
16/07/2018	BANKLINE	Fire extinguishers	Nottinghamshire	66.49
16/07/2018	BANKLINE	Park repairs	Jon Walker Timber	300.00
16/07/2018	BANKLINE	Evacuation chair	Posturite	540.00
16/07/2018	BANKLINE	Grave digging fees	A Buckingham	190.00
16/07/2018	BANKLINE	Emptying of Cemetery	Streetwise	648.00
16/07/2018	BANKLINE	Emptying of bins	Streetwise	234.00
19/07/2018	BANKLINE	WAGES M4	WAGES M4	3,036.08
19/07/2018	BANKLINE	WAGES M4	WAGES M4	4,677.57
19/07/2018	BANKLINE	WAGES M4	WAGES M4	426.56
16/07/2018	BANKLINE	Bank charges	Nat West	14.00
09/07/2018	DD	Non domestic rates	RBC	689.00
12/07/2018	DD	Trade Waste collection	Wastecycle Ltd	118.20
16/07/2018	DD	Fuel Account	Allstar Business	30.39
16/07/2018	DD	Non domestic rates	RBC	70.00
27/07/2018	BANKLINE	Cemetery fence	C Harrison	1,680.00
27/07/2018	BANKLINE	Superann M 4	NCC Pension Fund	426.84
27/07/2018	BANKLINE	Superann M 4	NCC Pension Fund	1,368.35
27/07/2018	BANKLINE	Superann M 4	NCC Pension Fund	104.73
27/07/2018	BANKLINE	Superann M 4	NCC Pension Fund	464.00
27/07/2018	BANKLINE	PAYE M4	HMRC	943.38
27/07/2018	BANKLINE	PAYE M4	HMRC	1,191.97

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27/07/2018	BANKLINE	Legionella Risk	QUBE Environmental	510.00
27/07/2018	BANKLINE	Allotment Management	LRALC	40.00
27/07/2018	BANKLINE	Equipment repairs	J R Mowers	152.63
27/07/2018	BANKLINE	New Stihl strimmer	J R Mowers	263.99
27/07/2018	BANKLINE	Clevis pin	J R Mowers	65.98
27/07/2018	BANKLINE	Keyholding	Gener8 Finance Ltd	42.00
27/07/2018	BANKLINE	Sports pitch cutting	Larch Groundwork	1,200.00
27/07/2018	BANKLINE	Depot repairs	Handicentre	63.42
27/07/2018	BANKLINE	Cleaning supplies and	Handicentre	16.29
27/07/2018	BANKLINE	Equipment maintenance	Handicentre	116.00
27/07/2018	BANKLINE	Insurance	Zurich Municipal	3,254.89
27/07/2018	BANKLINE	Contaminated soil	M & G Services Ltd	3,942.00
27/07/2018	BANKLINE	Grave digging fees	A Buckingham	190.00
				<u>64,856.16</u>

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Accounts Paid Report 9 October 2018

Voucher	Date	Cheque No	Description	Supplier	Total
235	23/07/2018	DD	Copier lease payment	PeAC UK LTD	289.20
236	04/07/2018	PC	Postage	Petty Cash	1.40
237	04/07/2018	PC	Co-op Milk & Sugar	Petty Cash	1.63
238	20/07/2018	PC	Postage	Petty Cash	1.01
239	25/07/2018	PC	Co-op Coffee & Milk	Petty Cash	6.94
240	24/07/2018	PC	Co-op Milk	Petty Cash	1.10
241	24/07/2018	PC	Meeting drinks & snacks	Petty Cash	17.85
242	31/07/2018	DD	Trade Waste collection	Wastecycle Ltd	163.70
243	31/07/2018	DD	Gas/elec bill	Utility Warehouse	139.94
244	31/07/2018	DD	Mobile	Utility Warehouse	26.00
245	31/07/2018	DD	Mobile	Utility Warehouse	52.00
246	31/07/2018	DD	Cem Elec bill	Utility Warehouse	5.69
247	31/07/2018	DD	Depot Alarm bill	Utility Warehouse	17.64
248	31/07/2018	DD	Phone/broadband bill	Utility Warehouse	91.75
249	10/07/2018	009898	Donation	Bomber Gateway Tust	100.00
250	03/08/2018	PC	Petty Cash	Petty Cash stamps	15.00
251	06/08/2018	PC	Milk	Petty Cash	1.52
252	07/08/2018	PC	Stamps	Petty Cash	13.92
253	23/08/2018	Bankline	WAGES m5	WAGES m5	2,983.56
254	23/08/2018	Bankline	WAGES m5	WAGES m5	5,464.01
255	23/08/2018	Bankline	WAGES m5	WAGES m5	430.69
256	29/08/2018	Bankline	Alarm contract	Chubb Fire and Security	1,510.47
257	29/08/2018	Bankline	SLCC Membership	SICC	165.00
258	29/08/2018	Bankline	SLCC Membership	SICC	208.00
259	29/08/2018	Bankline	Ensign Flag	Hampshire Flag Company	79.85
260	29/08/2018	Bankline	Chairmanship Training	LRALC	40.00
261	29/08/2018	Bankline	Photocopying charges	Reprotec Connect For	105.57
262	29/08/2018	Bankline	Butt Field maintenance	Larch Groundwork Limited	600.00
263	29/08/2018	Bankline	Councillor photographs	Bultercross Photography	50.00

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264	29/08/2018	Bankline	Safety Inspection	NAMM	756.80
265	29/08/2018	Bankline	Miscellaneous	Handicentre (Bingham) Ltd	51.32
266	29/08/2018	Bankline	Miscellaneous	Handicentre (Bingham) Ltd	43.06
267	29/08/2018	Bankline	Cloud Backup	Arcsus	30.74
268	29/08/2018	Bankline	Managed Server	Arcsus	90.00
269	29/08/2018	Bankline	Window cleaning	DHazzle	25.00
270	29/08/2018	Bankline	Website input	Hrunk	37.49
271	29/08/2018	Bankline	Stationery	Espo	195.03
272	29/08/2018	Bankline	Town Fair - operatives	Streetwise Environmental	648.00
273	29/08/2018	Bankline	Tractor Air Conditioning	Bingham Auto Care	120.00
274	29/08/2018	Bankline	Puncture Repair	Bingham Auto Care	21.60
275	29/08/2018	Bankline	Superann M5	NCC Pension Fund	407.31
276	29/08/2018	Bankline	Superann M5	NCC Pension Fund	1,466.72
277	29/08/2018	Bankline	Superann M5	NCC Pension Fund	105.74
278	29/08/2018	Bankline	Superann M5	NCC Pension Fund	464.00
279	29/08/2018	Bankline	PAYE M5	HMRC	756.48
280	29/08/2018	Bankline	PAYE M5	HMRC	906.13
281	29/08/2018	Bankline	Mayor's Board updating	Spencer Signs	42.00
282	14/08/2018	DD	Fuel Account	Allstar Business Solutions	30.54
283	14/08/2018	DD	Non domestic rates	Rushcliffe Borough Council	70.00
284	07/08/2018	DD	Non domestic rates	Rushcliffe Borough Council	689.00
285	17/08/2018	DD	Water bills	Water Plus	54.66
286	10/08/2018	DD	Water bills	Water Plus	314.71
287	15/08/2018	PC	Coffee & sugar	Petty Cash	5.69
288	21/08/2018	PC	Milk/biscuits	Petty Cash	7.60
289	23/08/2018	PC	Certificate frame	Petty Cash	7.00
290	15/08/2018	BANKLINE	Bank charges	Nat West	17.60
291	31/08/2018	DD	Trade Waste collection	Wastecycle Ltd	85.70
292	31/08/2018	DD	Gas/elec bill	Utility Warehouse	193.96
293	31/08/2018	DD	Mobile	Utility Warehouse	26.00

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294	31/08/2018	DD	Mobile	Utility Warehouse	52.00
295	31/08/2018	DD	Cem Elec bill	Utility Warehouse	6.45
296	31/08/2018	DD	Depot Alarm bill	Utility Warehouse	17.64
297	31/08/2018	DD	Phone/broadband bill	Utility Warehouse	103.90
298	07/09/2018	Bankline	Barrier hire	GAP Group Ltd	41.30
299	07/09/2018	Bankline	Legal fees	Nelsons	750.00
300	07/09/2018	Bankline	Keyholding	Gener8 Finance Ltd	42.00
301	07/09/2018	Bankline	Fireproof cabinet	The Safe Shop Ltd	945.90
302	07/09/2018	Bankline	Cloud Backup	Arcsus	30.70
303	07/09/2018	Bankline	Managed Server	Arcsus	90.00
304	07/09/2018	Bankline	Mileage Costs	J Riddle	13.95
305	07/09/2018	DD	Non domestic rates	Rushcliffe Borough Council	689.00
306	14/09/2018	DD	Fuel Account	Allstar Business Solutions	6.72
307	14/09/2018	DD	Non domestic rates	RBC	70.00
308	03/09/2018	PC	Petty Cash - paper	Petty Cash	9.99
309	03/09/2018	PC	Petty Cash Napkins	Petty Cash	2.50
310	04/09/2018	PC	Petty Cash Stamps	Petty Cash	28.92
311	04/09/2018	PC	Petty Cash - Milk	Petty Cash	0.50
312	06/09/2018	PC	Petty Cash Red Ensign	Petty Cash	16.83
313	06/09/2018	PC	Petty Cash Flowers	Petty Cash	8.50
314	06/09/2018	PC	Petty Cash Stationary	Petty Cash	5.09
315	10/09/2018	PC	Petty Cash Coffee	Petty Cash	10.00
316	13/09/2018	PC	Petty Cash - Tea bags	Petty Cash	2.00
317	14/09/2018	PC	Petty Cash - Key cutting	Petty Cash	4.99
318	17/09/2018	PC	Petty Cash - Boyes	Petty Cash	3.45
319	19/09/2018	PC	Petty Cash Civic Awards	Petty Cash	8.69
320	19/09/2018	PC	Petty Cash Civic Awards	Petty Cash	56.00

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321	18/09/2018	9900	Grant aid	The Methodist Church	200.00
322	17/09/2018	BANKLINE	Bank charges	Nat West	10.80
323	21/09/2018	BANKLINE	Linear Park bin	Espo	151.20
324	21/09/2018	BANKLINE	Civic Awards catering	Morrisons	118.00
325	21/09/2018	BANKLINE	Black bin bags	Cleaning supplies 4U	28.01
326	21/09/2018	BANKLINE	Civic Awards book	Timothy O'Brien	440.00
327	21/09/2018	BANKLINE	CCTV call out	Central Security Systems Ltd	132.00
328	21/09/2018	BANKLINE	Sports pitch cutting	Larch Groundwork Limited	1,200.00
329	21/09/2018	BANKLINE	Temp Event Notice	RBC	21.00
330	21/09/2018	BANKLINE	Legal fees	Nelsons	150.00
331	21/09/2018	BANKLINE	Stage Hire - deposit	EES Showhire	1,413.50
332	21/09/2018	BANKLINE	Tree equipment	J R Mowers	817.61
333	21/09/2018	BANKLINE	Safety clothing	J R Mowers	233.00
334	21/09/2018	BANKLINE	Domain renewal	Hrunk	250.00
335	21/09/2018	BANKLINE	Warner Paddock lease	The Crown Estate	120.00
336	21/09/2018	BANKLINE	Photocopying charges	Reprotec Connect For	62.59
337	21/09/2018	BANKLINE	Window cleaning	DHazzle	25.00
338	21/09/2018	BANKLINE	Paint & brushes	Handicentre (Bingham) Ltd	45.92
339	21/09/2018	BANKLINE	Spax & Soil pipe	Handicentre (Bingham) Ltd	34.24
340	24/09/2018	BANKLINE	WAGES m6	WAGES m6	2,983.36
341	24/09/2018	BANKLINE	WAGES m6	WAGES m6	4,612.19
342	24/09/2018	BANKLINE	WAGES m6	WAGES m6	430.69
343	20/09/2018	PC	Milk	Petty Cash	2.20
344	20/09/2018	PC	Groundstaff hot lunch	Petty Cash	7.90
345	24/09/2018	PC	Civic Awards catering	Petty Cash	44.48
346	26/09/2018	PC	Mayors award vouchers	Petty Cash	40.00
347	28/09/2018	DD	Gas/elec bill	Utility Warehouse	139.16
348	28/09/2018	DD	Mobile	Utility Warehouse	26.00
349	28/09/2018	DD	Mobile	Utility Warehouse	52.00
350	28/09/2018	DD	Cem Elec bill	Utility Warehouse	6.26
351	28/09/2018	DD	Depot Alarm bill	Utility Warehouse	17.64
352	28/09/2018	DD	Phone/broadband bill	Utility Warehouse	108.40
353	28/09/2018	DD	Trade Waste collection	Wastecycle Ltd	88.68

37,282.17

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Estimated Receipts	Actual Receipts to Date	CC ID Cost Centre	2018/2019 Budget	Payments as at 31.09.18	Est Year End 31 March 2019
<u>COMMUNITY & ENVIR COMM</u>					
COMMUNITY & EVENTS					
£ 6,000.00	£ 2,034.80	1 CHRISTMAS/SUMMER FAIRS	£ 9,000.00	£ 3,375.68	£ -
		2 CHRISTMAS LIGHTS	£ 6,500.00	£ -	£ -
		3 CHRISTMAS TREE	£ 500.00	£ -	£ -
		4 OTHER PROMOTIONS	£ 2,000.00	£ -	£ -
		5 TOWN NEWS/LEAFLETS	£ 2,000.00	£ -	£ -
		6 TOWN GUIDE/PROMO	£ -	£ -	£ -
		7 CIVIC EVENTS & EXPENSES	£ 3,000.00	£ 933.88	£ -
			£ 23,000.00	£ 4,309.56	£ -
ENVIRONMENT					
		12 CCTV MAINTENANCE	£ 425.00	£ 220.00	£ -
		13 GENERAL MAINTENANCE	£ 300.00	£ -	£ -
		14 TOWN AND FLORAL DISPLAY	£ 3,000.00	£ 3,084.24	£ -
		15 LITTER & DOG BINS	£ 900.00	£ 380.59	£ -
		16 TRANS TO ENV/CCTV RESERVE	£ 500.00	£ -	£ -
			£ 5,125.00	£ 3,684.83	£ -
<u>RECREATION COMMITTEE</u>					
ALLOTMENTS					
£ 1,000.00	£ 50.63	20 RENT	£ 360.00	£ 352.00	£ -
	£ 3,754.49	21 WATER CHARGES	£ 250.00	£ 3,238.27	£ -
		22 MAINTENANCE	£ 500.00	£ 3,285.00	£ -
			£ 1,110.00	£ 6,875.27	£ -
CEMETERY					
		26 RATES	£ 650.00	£ 423.10	£ -
		27 WATER/DRAINAGE	£ 300.00	£ 229.95	£ -
		28 GRAVE PREPARATION	£ 1,750.00	£ 1,039.53	£ -
		29 ELECTRICITY	£ 100.00	£ 31.88	£ -
		30 MAINTENANCE	£ 1,000.00	£ 2,834.55	£ -
£ 8,000.00	£ 4,710.01	31 MEMORIALS & FEES	£ 1,000.00	£ 296.68	£ -
			£ 4,800.00	£ 4,855.69	£ -
RECREATION					
		35 LINEAR PARK	£ 1,000.00	£ -	£ -
		36 TRANSFER TO LINEAR PARK RES	£ 3,000.00	£ -	£ -
		37 PLAY AREA/OPEN SPACE MAINT	£ 8,000.00	£ 667.99	£ -
£ 1,960.00	£ 1,460.00	38 RENT	£ 300.00	£ 100.00	£ -
£ 3,067.00		39 SPORTS PITCH MAINTENANCE	£ 8,000.00	£ 7,725.00	£ -
£ 200.00	£ 177.62	40 WAYLEAVES	£ -	£ 6.78	£ -
		41 TREE/SHRUB MAINTENANCE	£ 4,000.00	£ 1,368.00	£ -
		42 TRANSFER TO RECREATION RES	£ 5,000.00	£ -	£ -
			£ 29,300.00	£ 9,867.77	£ -
RECREATION EQUIPMENT					
		46 EQUIPMENT & MAINTENANCE	£ 4,500.00	£ 2,300.95	£ -
		47 MOBILE PHONES	£ 300.00	£ 260.03	£ -
		48 VEHICLE TAX/INSURANCE	£ 1,500.00	£ 990.44	£ -
		49 FUEL	£ 2,500.00	£ 869.21	£ -
		50 TRANSFER TO RECR EQUIP RES	£ 5,000.00	£ -	£ -
			£ 13,800.00	£ 4,420.63	£ -
<u>POLICY & RESOURCES COMM</u>					
DEPOT					
		54 DEPOT MAINTENANCE	£ 325.00	£ -	£ -
		55 TRANSFER TO DEPOT RESERVE	£ -	£ -	£ -
			£ 325.00	£ -	£ -

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£ 30,227.00 £ 19,246.02

	BUDGET	ACTUAL	ESTIMATED END OF 2018/19
£	299,780.00	£ 131,909.30	£ -

Payments minus Recs £ 112,663.28

Precept £ 268,280.00