

Minutes of a meeting of the Community and Environment Committee, of Bingham Town Council, held in the Council Chamber at The WI Hut, Station Street, Bingham, on Tuesday 05 March 2019 at 7.15 pm

PRESENT:

Councillors: Jane Costello, F Purdue-Horan, J Best, Jim Costello, R Bird and M Stockwood.

Public: 1 and Councillor A Shelton

Officers: S Pyke (Town Clerk) and J Riddle (Deputy Clerk).

1. APOLOGIES FOR ABSENCE AND ACCEPTANCE

All members of the Committee were present.

2. DECLARATIONS OF INTEREST

No declarations of interest were made.

3. MINUTES

Spelling errors were noted and amended therefore, the Minutes of the meeting held on the 08 January 2019, Folio 9155 to 9157 were taken as read, approved and signed by the Chairman as a correct record.

4. NEIGHBOURHOOD PLAN MEETING ON 31 JANUARY 2019

The Committee noted the minutes of the Neighbourhood Plan meeting.

5. FINANCING OF THE NEIGHBOURHOOD PLAN

Standing Orders were suspended at 7.44pm to allow a member of the public to speak. It was confirmed that the Neighbourhood Plan group were in the process of arranging a bank account and that they were have a better idea of long-term costs after the next meeting of the group. Standing Orders were re-instated at 7.48pm.

It was agreed to **RECOMMEND:** to the Policy and Resources Committee that the Town Council pay for any costs incurred for the two meeting room rentals and to provide a room at the Old Court House at no charge for all future meetings.

6. FORMATION OF A WORKING PARTY TO PROGRESS A NEW EMERGENCY PLAN

It was agreed that the Clerk email Councillors to confirm those who would like to be involved in a group to progress the Emergency Plan. Councillors R Bird and A Shelton made their interest known. The decision as to whether a working party or a sub-committee of Community and Environment is yet to be decided.

7. OUT OF HOURS CONTACTS

Minutes of a meeting of the Community and Environment Committee, of Bingham Town Council, held in the Council Chamber at The WI Hut, Station Street, Bingham, on Tuesday 05 March 2019 at 7.15 pm

For the remainder of the Councillors term, it was agreed that the Mayor, Deputy Mayor and staff would remain as the contacts, until a new Council is in place.

8. UPDATE ON THE SUMMER FAIR

The Deputy Clerk updated the Committee on the current progress for the arrangements of the summer fair. The PA system was discussed and Committee agreed that a hire arrangement for the summer fair would be the preferred option. The Committee also felt the mixture of fixed stalls and pitches worked well and this should continue.

9. STALL HIRE FOR SUMMER FAIR

The Committee agreed that if VAT needed to be charged for the hire of fixed stalls, charities and community groups should not face increased costs. Confirmation of charging VAT was awaited but if VAT has to be charged it was agreed to

RECOMMEND: that the fixed stall charge for Charities and Community Groups will be £25 plus VAT and the charge to business stall holders would be £40 plus VAT.

10. HIRING OUT OF MARKET STALLS

The Committee agreed in principal to support the hire of market stalls to the Rugby Club for their fundraising event, the Town Council staff to deliver, erect and dismantle the stalls. Without setting a precedent, the Committee suggested not charging a full commercial rate at this time to access how the hiring would work. A full scale of charges would be taken to the Policy and Resources Committee for discussion.

11. UPDATE ON THE PURCHASE OF THE PLANTERS FOR THE MARKET PLACE

The Committee were updated that the Deputy Clerk had met with the supplier of the planters, 6 x 3 tiered planters had been quoted for the Market Place. Each planter has an area for advertising and sponsorship of the planters which would be considered as a way to cover the planting costs.

12. PLANS FOR THE 2020 TOWN GUIDE

The Committee felt that given the current level of staffing, that the producer of the magazine secures the advertising. It was noted that one of the Administrative Assistants had invested many hours work in the compilation of the last guide and her work should be commended. Final quotes were to be obtained.

13. INSERT INTO THE BUTTERCROSS

The Committee considered that a year of including Council news within the Buttercross had gone by. The Clerk confirmed that it was less onerous work to produce the pages than the

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previous leaflet inserts. The Committee therefore decided to continue including an update in the Buttercross as a communication tool.

14. RUSHCLIFFE BOROUGH COUNCIL CAMPAIGN FOR TREE WARDENS

The Committee is in support of the campaign and the Clerk confirmed that the information would be advertised in the next edition of the Buttercross to encourage residents to volunteer.

15. TO RECEIVE AN UPDATE ON THE 822 BUS SERVICE

A verbal update was given on a meeting with Councillors Jane Costello, F Purdue-Horan and the Clerk with Chris Ward and Clive Houldsworth from Nottinghamshire County Council Transport and Travel Services. Various ideas including a bookable/on demand service or a 90 minute, are being considered. The local villages are engaged in finding solutions and the Town Council will continue to support the villages so that Bingham remains accessible.

16. TO RECEIVE AN UPDATE ON THE RADCLIFFE ON TRENT TRAINS WORKING GROUP

The Committee received noted from the meeting attended by Councillor J Stockwood. Councillor J Stockwood was thanked his attendance and update. The Committee was pleased to hear that Access for All bid for Bingham Station had been shortlisted, the result is expected in April.

Meeting Closed at: 9:49

RECOMMENDATIONS:

- That the Policy and Resources Committee agree that the Town Council pay for any incurred costs for the two meeting room rentals and provide a room at the Old Court House, at no charge, for all future meetings.
- The fixed stall charge for Charities and Community Groups will be £25 plus VAT and the charge to business stall holders would be £40 plus VAT, should VAT be chargeable.

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CHAIRMAN

Date: