



BINGHAM TOWN COUNCIL

Policy and Resources Committee

Level of authority from Full Council: Advisory

Councillors Members: Jane Costello – Mayor and Vice Chair
Francis Purdue-Horan – Deputy Mayor and Chairman
Sue Hull
Maureen Stockwood
Andrew Shelton
John Stockwood

Terms of Reference:

The Committee shall have four members, plus the Town Mayor and Deputy Town Mayor. The Chairman and Vice-Chairman are to be elected at the first meeting following the Annual Council Meeting.

Responsibility for the effective management and control of the financial affairs, assets, resources and personnel of the Council, including:

- Co-ordination of committee draft budgets and recommendation of Town Council precept
- Finance and recommendation of the capital programme and expenditure
- Finance and consideration of application of Grant
- Payment of accounts, wages and salaries
- Statement of accounts at end of year and balance sheet, regular monitoring of accounts
- Performance management and delivery of Council priorities
- Terms and conditions of employment for employees
- Civic functions
- Management of the main Council office, the Old Court House, Town office, rooms and the depot
- Compliance with the Council's statutory obligations, lease agreements and insurance matters
- Future consideration and project of a Community Centre
- Co-ordination of items affecting more than one committee

Responsible for funds held in the Finance, Old Court House budgets and co-ordination of and approval for recommendations on capital expenditure.