



BINGHAM TOWN COUNCIL

The Old Court House
Church Street
Bingham
Nottingham
NG13 8AL
Telephone: 01949 831445

To: All Bingham Town Councillors

Email: info@bingham-tc.gov.uk
Website: www.bingham-tc.gov.uk

08 May 2019

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Bingham Town Council to be held in the Council Chamber at The Old Court House, Church Street, Bingham, on Tuesday 14 May 2019 at 7.00pm.

Press and members of the public are invited to attend.

Regards

Sharon Pyke
Town Clerk

Councillors may wish to take part in prayers which will be said immediately prior to the start of the meeting.



Bingham Town Council
Annual Meeting to be held Tuesday 14 May 2018 AT 7:00PM
In the Council Chamber at the Old Court House, Church Street, Bingham

A G E N D A

1. Declaration of Acceptance of Office

The Proper Officer of Council to receive and witness any outstanding Declaration of Acceptance of Office forms from Councillors

2. Town Mayor

To elect a Town Mayor for the year 2019/2020 and to sign the Declaration of Acceptance of Office

3. Apologies

To receive apologies for absence and acceptance

4. Deputy Mayor

To elect a Deputy Mayor for the year 2019/2020 and to sign the Declaration of Acceptance of Office

5. Declarations of Interest

To receive any Declarations of Interest

6. Questions and Comments from Members of the Public

Members of the public to ask questions and make observations to the Town Council

7. Minutes

(Appendix A)

To approve and sign the minutes of the meeting held on the 30 April 2019

8. Committee Minutes

To receive the report from the following meeting:

(a) Planning Committee, 30 April 2019

(Appendix B)

9. Mayor's Announcements

To receive Mayor's Announcements from the new and former Mayor. Including:

- A welcome to new Councillors
- A cheque for £1,073.30 to be presented to the former Mayor for her nominated charity, Women's Aid Integrated Services
- New Mayor's nominated charity

10. General Power of Competence

To confirm whether the new term of Council meets the requirements to maintain the General Power of Competence



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11. Co-option

To confirm that the remaining Councillor vacancy will be filled in accordance with the co-option policy

12. Councillors' Reports

To receive Councillor's reports, if any

13. County and Borough Council Reports

To receive County and Borough Councillor reports, if any

14. Clerk's Report

To receive the Clerk's report, if any

15. Neighbourhood Plan

(a) To receive a report from the Neighbourhood Plan Steering Committee on progress to date (Appendix C)

(b) To receive and adopt the Neighbourhood Plan Steering Committee's Strategic Statement (Appendix D)

16. Planning

To consider planning application 19/00815/FUL for OS Field 5335, Moorbridge Road, Bingham for a new build warehouse, manufacturing area, ancillary accommodation and associated external works (revised scheme)

17. Orchard Play Park

To consider any items to progress the opening of the play park

18. Financial Report

(Appendix E)

To receive the Clerk's Financial Report for the year ended 31 March 2019

19. Internal Auditor's Report

(Appendix F)

To note that there were no matters arising

20. Annual Governance and Accountability Return

(Appendix G)

(a) To consider the assertions in the Annual Governance Statement

(b) To approve the signing of the Annual Governance Statement

(c) To review the Annual Accounting Statement

(d) To approve the signing of the Annual Accounting Statement



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21. Exercise of Public Rights

To note the exercise of Public Rights and Publication of the unaudited Annual Governance and Accountability return will commence on Monday 17 June and conclude on Friday 20 July 2019

22. Standing Orders

To review and adopt the 2019 Standing Orders (Appendix H)

23. Financial Regulations

To review and adopt the 2019 Financial Regulations (Appendix I)

24. Terms of Reference

To agree the Terms of Reference for the following Committees

- (a) Planning (Appendix J)
- (b) Community & Environment (Appendix K)
- (c) Recreation & Amenities (Appendix L)
- (d) Policy & Resources (Appendix M)

25. Committee Members

To appoint Councillors to Committees

26. Substitutes

To appoint substitutes for Committees

27. Meeting Dates

To confirm dates of meetings (Appendix N)

28. Outside Bodies or Agencies

To appoint Councillors to Outside Bodies or Agencies (Appendix O)

29. Land and Asset Register

To review and approve the Land and Asset Register (Appendix P)

30. Subscriptions

To review and approve the Council's and Officer subscriptions (Appendix Q)

31. Direct Debits and Standing Orders

To review and approve the list of direct debits and standing orders (Appendix R)

32. Pay Scales

To adopt the NJC pay scales for 2019 and 2020 (Appendix S)



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33. Bank Mandate

To agree additional signatories, to remove names of former Councillors and sign the corresponding documentation

34. Invoices

To approve the payment of invoices in excess of £2,000

35. Correspondence

To consider any correspondence received:

36. Confidential Business

Public Bodies (Admission to Meetings) Act 1960:-

To resolve that "in view of the confidential nature of the business about to be transacted, the Press and Public be excluded for the remainder of the meeting."

The following matters will be discussed:

- Confidential notes from Council meeting held on 30 April 2019
- To consider the progression of the Staff Review