

Minutes of a meeting of the Community and Environment Committee, of Bingham Town Council, held in the Council Chamber at The Old Court House, Church Street, Bingham, on Tuesday 20 March 2018 at 7.30pm

**PRESENT:**

Councillors: Jim Costello (Chair), M Stockwood and R Bird.

Also in attendance: Councillors: F Purdue-Horan and A Shelton.

Officers: J Riddle (Deputy Clerk).

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Councillor Jane Costello due to a prior commitment, Councillor K Vallance and Councillor Jane Best due to illness.

**2. DECLARATIONS OF INTEREST**

No Declarations of interest were received.

**3. MINUTES**

The Minutes of the meeting held on the 23 January 2018, Folio (8779 to 8802) were taken as read, approved and signed by the Chairman as a correct record.

**4. ANNUAL TOWN MEETING ARRANGEMENTS**

The previous year's agenda was reviewed and it was agreed that the outgoing Mayor and newly elected Mayor would both speak summarising the year before and plans moving forward. It was confirmed that the venue for the Annual Town Meeting had been altered to be held at the WI hut at 7pm. A suggestion of a short presentation of 5 minutes from a local group would be of interest and it was suggested to approach the Bingham Royal British Legion.

**5. UPDATE ON THE SUMMER FAIR**

The Committee considered a request from the Buttercross Veterinary Centre regarding a dog show and a suitable location or time for the event. The Committee were in support of bringing back a dog show but as no grassed areas were available at the Summer Fair, it was suggested that the Clerk liaise with the Veterinary Centre to hold the event on the Wynhill site, away from the pitches and for it to be a community event in itself.

The Deputy Clerk updated the Committee on Sponsorship and permissions for the fair.

**6. CIVIC AWARDS ARRANGEMENTS**

It was noted that all previous winners should be invited to the event and the office needed to update their contact list. It was confirmed that the Civic Award nomination forms were to be sent as a leaflet in the April Buttercross and the deadline for entries was confirmed as 30 June 2018.

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**7. COSTS FOR ADDITIONAL CHRISTMAS DECORATIONS**

It was agreed that extra snowflake lights in the trees would improve the lighting scheme and that sponsorship from local businesses could be an option in raising the funding toward the additional costs.

**8. TOWN NEWS WITHIN THE BUTTERCROSS**

It was agreed that the Clerk would be responsible for the content of the monthly issue and Councillor Bird would oversee the editing of content for the trial year. If any Councillors would like to contribute, ideas need to be submitted to the Clerk by the last day of the month.

**9. UPDATES RELATING TO THE LONG TERM PARKING PROJECT**

The Committee noted the planning advice and initial indicative costs received.

**10. DEVELOPMENT OF THE WEBSITE**

The Committee was updated that the website pages were still undergoing additional work for content. It was agreed that before placing community content onto the site, it was priority to ensure the Council's governance and policies were accessible. The Committee was updated that the minutes would be uploaded as draft content before approval by committee to enable minutes to be placed on the website between meetings.

**11. PROVISION OF DOG AND LITTER BINS**

A full report was requested relating to the emptying of bins to identify potential cost savings because the Ground Staff and the Borough's contractors visit a number of the same locations. New locations for the siting of additional bins would be considered at this time.

**12. RUSHCLIFFE BOROUGH COUNCIL'S HEALTH AND FITNESS EVENT IN THE MARKET PLACE ON TUESDAY 02 SEPTEMBER 2018**

The Committee noted the event and that the Churches Together group would be using the Buttercross on the 30 March, Good Friday, for a short service and hymns.

Meeting Closed at: 8.39pm

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CHAIRMAN

Date: .....