

Minutes of an Extra-Ordinary meeting of Bingham Town Council held in the Council Chamber at The Old Court House, Church Street, Bingham, on Tuesday 13 February 2018 at 7.00pm

PRESENT:

Councillors: R Bird (Chair), S Hull, G Davidson, F Purdue-Horan, A Shelton, Jane Costello, G Williams, Jim Costello, J Stockwood, J Best, P Moskwa and M Stockwood.

Officers: S Pyke (Town Clerk), J Riddle (Deputy Clerk).

Also in attendance: 2 Public and County Councillor N Clarke.

1. APOLOGIES

Apologies for absence were received and accepted from Councillor S Orr and Councillor K Vallance.

2. DECLARATIONS OF INTEREST

Councillor R Bird – declared a personal interest in Bingham Heritage Trails Association.

Councillor S Hull – declared a personal interest in Bingham Heritage Trails Association and item 8, discussions relating to the Allotments.

3. QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC

Standing Orders were suspended at 7.02pm.

It was agreed that item 11 would be discussed immediately after re-instating standing orders.

A member of Bingham Heritage Trails Association explained to the Council why they were requesting support in the form of a letter and a monetary contribution for the proposed dig at Warner's Paddock.

Standing Orders were re-instated at 7.06pm.

The grant aid application in item 11 was then discussed and it was

RESOLVED: to write a letter of support for the archaeological dig from the Town Council and award a Grant Aid amount of £500 to Bingham Heritage Trails Association.

4. MINUTES

Councillor M Stockwood requested that on the confidential items, item 03, Folio 8791 the last two Resolutions be amended to read Recommended. Councillor Davidson requested that it therefore read Recommended and Accepted and these items were agreed.

Councillor G Williams requested that an 's' be added to his surname on Folio 8785.

RESOLVED: The minutes of 9 January 2018 were taken as read, approved and signed by the Chair as a true record, subject to the amendments agreed.

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5. RISK MANAGEMENT

Councillor F Purdue-Horan thanked the Clerk for her work in producing the risk register and requested that item 5a be discussed with item 8 and item 5b be referred to the Policy and Resources Committee. All agreed.

6. COMMUNITY PROJECTS

The Clerk explained that it would be useful for the staff to know of the key projects for the Council to focus and prioritise their work.

A number of options were outlined including: a community centre, long term car parking, play provision, teen provision, updating of CCTV, Wynhill site, supporting biodiversity and environmentally sensitive sites such as the Linear Park as well as addressing unauthorised infringements onto open spaces; updating of existing provisions owned by the Council and working to make Bingham a more inclusive place.

The individual committees would be looking at short term and long-term projects for discussion and development.

It was also hoped that the Council would target the Local Council Accreditation Scheme in the near future.

7. GRASS VERGES

RESOLVED: to return the grass cutting of the Nottinghamshire County Council grass verges, back to Nottinghamshire County Council.

8. BUDGET FOR THE YEAR ENDING 31 MARCH 2019 (Appendix A, Folio 8811 – 8817)

Councillor F Purdue Horan proposed the budget presented and this was seconded by Councillor P Moskwa.

Councillor G Davidson requested a recorded vote for the budget and commented that he could not support a budget that he had not been consulted on and was being presented two days before the Borough's deadline for submission of precept demands.

Councillor Hull raised queries within the budget.

It was noted that the alarm had been duplicated twice in the budget and that the additional amount in the depot would be added to depot maintenance.

A recorded vote was taken:

For – Councillors: G Williams, P Moskwa, Jim Costello, A Shelton, J Stockwood, M Stockwood, J Best, F Purdue Horan and Jane Costello.

Against – Councillors: S Hull and G Davidson

Abstentions – Councillor R Bird

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RESOLVED: that the budget be accepted.

9. PRECEPT FOR THE YEAR ENDING 31 MARCH 2019

A precept of £268,280 was moved by Councillor F Purdue-Horan and was seconded by Councillor Jane Costello. A vote was taken:

For – 10

Against – 2

RESOLVED: that a precept demand of £268,280 be set for the year ending 31 March 2019 and the signing of the corresponding paperwork was completed.

10. INVOICES

RESOLVED: to make payment of the following invoices:

£8,191.71 to Rushcliffe Borough Council

Up to £3,270.00 to Ellis Whittam

11. GRANT AID APPLICATION

See item 3 for the decision on this item.

12. CONFIDENTIAL BUSINESS

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

PRIOR TO THE COMMENCEMENT OF THE NEXT BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

“That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw”

The following matters were discussed:-

01 Confidential Notes from Council meeting 9 January 2018

RESOLVED: That the notes be approved subject the amendment noted at item 4 on the minutes.

02 Staffing Matters

RESOLVED: that the 6 month temporary contract will not be renewed due to operational changes.

RESOLVED: to formally confirm the permanent position of Town Clerk.

RESOLVED: not to progress the Community Governance Level 4 qualification this year.

Meeting Closed at: 10.00pm

.....CHAIRMAN

Date:

Appendix A

COMMUNITY & ENVIRONMENT COMMITTEE

Community & Events	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
Xmas & Summer Fairs	0	0	12000	12000	9000
Town Fair	6000	3281	Delete	0	
Xmas Fair	6000	6311	Delete	0	
Christmas Lights	6500	7000	6500	6500	6500
Christmas Tree	500	500	500	500	500
Other Promotions	0	0	6000	6000	2000
Town News/Leaflets	1500	500	1500	1500	2000
Town Guide/promo	1000	1585	1000	0	
Market Celebrations	0	0	Delete	0	
WW1 Commemoration	0	0	Delete	0	
Civic Events & Expenses	0	0	2000	2000	3000
Quality Council	0	0	250	250	Move to P&R
	21500	19177	29750	28750	23000

Community	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
CCTV Maintenance	700	450	Moved	Environment	0
Notice Boards	550	0	Delete	Delete	0
Transfer to Comm Reserve	0	0	Delete	Delete	0
	1250	450			0

Environment	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
CCTV Maintenance	0	0	425	425	425
General Maintenance	300	0	500	500	300
Town Floral Displays	3000	3315	3000	3000	3000
Litter & Dog Bins	750	850	900	900	900
T/fer to Env & CCTV Reserve	0	0	0	0	500
	4050	4165	4825	4825	5125

**RECREATION & AMENITIES
COMMITTEE**

Allotments	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
Rent	360	704	360	360	360
Water Charges	500	250	250	250	250
Maintenance	500	500	500	500	500
	1360	1454	1110	1110	1110

Cemetery	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
Rates	650	650	650	650	650
Water/Drainage	270	270	300	300	300
Grave Preparation	1750	1750	1750	1750	1750
Electricity	250	100	100	100	100
Maintenance	4000	9000	1000	1000	1000
Memorials & Fees	600	1200	1000	1000	1000
	7520	12970	4800	4800	4800

Recreation	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
Linear Park	0	0	5000	5000	1000
T/f to Linear Park Reserve					3000
Play Area/Open Space Mai	8000	4500	8000	8000	8000
Fees	0	0	Delete	Delete	
Rent	175	275	300	300	300
Sports Pitch Maintenance	8000	8000	10000	10000	8000
Wayleaves	0	0	0	0	0
Tree/shrub maintenance	4000	4200	4000	4000	4000
Transfer to Rec Reserve	10000	10000	0	0	5000
	30175	26975	27300	27300	29300

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Recreation Equipment	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
Equipment & Maintenance	0	0	5000	5000	4500
Equip Service & Main	4000	4000	Combine	Combine	Combine Move to P&R
Depot Maintenance	100	150	Combine	Combine	Combine
Hand Tools & Equip	100	250	Combine	Combine	Combine
Clothing	250	300	Combine	Combine	Combine Move to P&R
Alarm	Moved	Moved	Combine	Combine	Combine
Mobiles	250	250	300	300	300 Move to P&R
Wages	Moved	Moved	Move	Move	Move to P&R
Vehicle Tax/Insurance	1500	1500	1500	1500	1500
Fuel	3000	3000	2500	2500	2500
NCC Grass Cutting	8000	6000	5000	5000	0
Transfer to Equip Reserve	5600	5600	20000	20000	5000
	22800	21050	34300	34300	13800

POLICY & RESOURCES COMMITTEE

Depot	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
Depot Maintenance	0	0	0	0	325
Alarm	220	200	0	0	Delete
Transfer to Depot Reserve					0
	220	200	0	0	325

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Finance	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
Salaries & Emp Costs	Moved	Moved	Move	Move	Salaries
Audit	1000	1040	1000	1000	1000
Office Expenses	5500	5500	5500	5500	5500
Subscriptions	3000	1900	2000	2000	2000
Travel/Mileage Staff	300	300	300	300	300
Civic Expenses	1000	1200	Delete	Delete	Delete
Insurance	3500	3500	3500	3500	3500
Advertising	700	0	Delete	Delete	
Grant Aid	5000	5000	5000	5000	5000
Trans to Risk Managem	0	0	0	0	5000
Elections	4000	16000	4000	4000	0
Investment Income	0	0	0	0	
Training	2000	1500	4000	4000	1500
Mileage/Expenses Cllrs	100	50	100	100	100
Website/IT	1400	2450	2800	2800	2600
Recruitment	2000	0	500	500	500
Bank Fees	0	0	300	300	300
Quality Council					0
Councillors Training	0	0	1000	1000	1000
	29500	38440	30000	30000	28300

Salaries & On Costs	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
Grounds Staff	50000	72000	65000	65000	56000
Office	72000	70000	80000	80000	82000
Caretaker	6000	6200	6500	6500	6500
Pension Deficit	0	0	5500	5500	5500
	128000	148200	157000	157000	150000

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Old Court House	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
Alarm	0	0	220	220	220
Caretaker	Moved	Moved	Move	Move	Move
Insurance	1200	467	400	400	400
Water Rates	950	1000	1200	1200	1200
Non-domestic Rates	6000	6000	6200	6200	6200
Gas/Elec	5000	4000	4000	4000	4000
Repairs/Maintenance Equipment	5500	5500	10000	10000	4000
Trans to OCH Reserve	0	0	Delete	Delete	
Tenants Rent	1000	1000	2500	2500	0
Room Hire	0	0	0	0	
	19650	17967	24520	24520	16020

Professional Fees	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
HR	0	0	1500	1500	1500
Health & Safety	0	0	1500	1500	1500
Legal Fees	0	0	3000	3000	3000
	0	0	6000	6000	6000

Mayor's Charity	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
Mayor's Charity	0	659	0	0	
	0	659	0	0	0

Property Dev Reserve	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
Land & Property Dev Res	16350	16350	0	0	£5,000
	16350	16350	0	0	5000

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Expenditure Summary	Budget 2017/2018	Estimated 31.03.18	Initial Draft Budget	Full Council 12.12.17	Full Council 13.02.18
Promotions & Events	21500	19177	29750	28750	23000
Community	1250	450	0	0	0
Environment	4050	4165	4825	4825	5125
Allotments	1360	1454	1110	1110	1110
Cemetery	7520	12970	4800	4800	4800
Recreation	30175	26975	27300	27300	29300
Recreation Equipment	73020	93250	34300	34300	13800
Depot	0	0	0	0	325
Finance	101500	108440	30000	30000	28300
Salaries & On Costs	0	0	157000	157000	150000
Old Court House	25650	24167	24520	24520	16020
Professional Fees	0	0	6000	6000	6000
Mayor's Charity	0	659	0	0	0
Land & Prop Dev Reserve	16350	16350	0	0	5000
Reserves			0	0	17000
Total Expenditure	282375	308057	319605	318605	299780

Anticipated Income	31500	31500	31500
Net Expenditure	288105	287105	268280

Tax Base	Budget 17/18	251908	2018/2019	268280
	C Tax Base	3441.9	Tax Base	3490.6
	Band D Household Rate	73.19	Band D	76.8578468

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RESERVE TOTALS JAN 18

EARMARKED RESERVES	B/fwd 2017	Receipts		Payments		Jan-18 Totals	Apr-18 ADD
		Budget	Actual	Budget	Actual		
Community	£2,820	0	0	0	0	£2,820	
Promotion	0	0	0	0	0	0	
Environment & CCTV	£2,500	0	0	0	0	£2,500	£500
Recreation	£56,191	£44,000	0	0	0	£100,191	£5,000
Recreation Equipment	£0	£0	0	0	0	£0	£5,000
Linear Park	£0	£0	0	0	0	£0	£3,000
Depot	£34,033	£5,600	0	£14,387	14387	£25,246	
Old Court House Reserve	£5,265	£1,000	0	0	0	£6,265	
Risk Management	£13,500	0	0	0	0	£13,500	£5,000
Land & Prop Dev Reserve	£122,169	£16,350	0	0	0	£138,519	£5,000
General Reserve	£190,182.32	0	0	£34,000	£5,021.53	£151,160.79	£17,000
Capital Reserves Total	£426,660	£66,950	0	£48,387	£19,408.53	£440,201.79	

Gen Reserve Ringfenced Amounts:

Play Parks	£25,000
Former Allotment Site	£25,000
Neighbourhood Dev Plan	£5,000
	<u>£55,000</u>

Unallocated Gen Reserve £96,160.79