

Minutes of a meeting of the **Recreational & Cemetery Committee** of **Bingham Town Council** held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 29th January, 2013**, at **7.00 p.m.**

PRESENT:

Councillor J. Stockwood - Chairman
 " P. Abbey
 " Mrs. A. Bryan
 " Mrs. J. Marshall
 " F. Purdue-Horan
 In Attendance: Councillor Mrs. M. Stockwood
 " " M. Trickett
 " " I. Whitehead

1.00 APOLOGIES FOR ABSENCE AND ACCEPTANCE:

Apologies for Absence were received and accepted from Councillor Mrs. T. Kerry.

2.00 DECLARATIONS OF INTEREST:

There were no Declarations of Interest received.

3.00 MINUTES:

The Minutes of the meeting held on the 27th November, 2012, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

4.00 MATTERS ARISING (FOR INFORMATION ONLY):

All matters from the previous meeting have been addressed, are on the Agenda of this meeting or on the Action Points List (Appendix 'A').

5.00 ACTION POINTS:

See Appendix 'A'.

6.00 FUTURE PROVISION OF LEISURE FACILITIES FOR YOUNG PEOPLE IN BINGHAM:

The Chairman thanked Mr. Trickett and Mr. Whitehead for attending the meeting and gave a brief background on the situation to date regarding facilities for young people in Bingham. The Youth Worker, Mr. Trickett, presented a questionnaire which had been prepared following discussions with the Chairman. The idea was that this would be distributed at Toothill School and the Youth Centre. Councillors requested a minor amendments, and agreed to sponsor a prizes to encourage young people to participate in completing the form. Councillors agreed to fund the cost of coloured copies, and the Clerk and Nottinghamshire County Council's Youth Worker would progress the distribution of the questionnaire.

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7.00 **MATTERS RELATING TO PLAYINGFIELDS, PLAY AREAS AND OPEN SPACES:**

01 Bio-Diversity Project

The Chairman presented the report on Enhancing Green Space in Bingham for Wildlife, a copy of which is available on request. It was agreed to support, in principle, the general recommendations such as leaving a one metre buffer zone in appropriate places, and, subject to available funding, progress other suggestions such as bat/bird boxes and additional planting details.

02 Future Improvements of Access to Butt Field

The Chairman made reference to previous enquiries regarding capping-off of Bingham Town Council's contaminated land and the current Tesco planning application which shows an access road towards the bridleway. This access road may open up a different access route to Butt Field, allowing a car park on the contaminated land area. Following a discussion regarding appointing an architect to produce detailed plans for such a scheme, it was agreed to defer the matter to a future meeting.

03 Agreement on Policy of Metal Detecting on Bingham Town Council Land

The Town Council had received an enquiry about metal detecting on its land. It was agreed, in principle, to allow metal detecting providing an annual agreement was signed prior to entry on to the land, with Bingham Town Council retaining seventy-five per cent of the value of any finds over £20.00. The cemetery, sports pitches and equipped play areas would be excluded. Refer to attached Agreement. (Appendix 'B'),

04 Carnarvon Play Area – Repairs to Fence

A quotation in the sum of £310.00 for repairs to fencing at Carnarvon Play Area had been received, and it was agreed that the Clerk should progress.

8.00 **MATTERS RELATING TO CEMETERY AND CHURCHYARD:**

01 Remedial Work to Churchyard Wall - Update

A quotation had been received for £280.00 for remedial work to the churchyard wall. Clerk to progress.

Continued...../

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8.00 **MATTERS RELATING TO CEMETERY AND CHURCHYARD**
continued.....

02 Review of Cemetery Rules – Working Group Update

The Chairman gave a brief account of the Cemetery Working Group meeting (Appendix 'C') held prior to the meeting of the Recreational & Cemetery Committee to review the Cemetery Rules and Regulations. A further meeting was required to agree the draft rules. The draft rules from the working groups would then be considered by Committee before being displayed in the cemetery for public consultation.

03 Recommended Purchase of Noticeboard for Cemetery

This decision was deferred until after the draft rules and regulations had been confirmed as these would determine the size of the board required.

9.00 **CORRESPONDENCE:**

01 Concerns re. Maintenance of Butt Field

The Clerk is addressing the concerns which relate to overgrown shrubbery grass-cuttings and the tidy storage of sports equipment.

02 Butt Field Sports Clubs

An e-mail had been received from the B.F.S.C. in relation to pitch maintenance work following the undertaking of soil sampling. This would be referred to Policy & Resources.

03 Resident

An e-mail had been received regarding the possibility of the purchasing of school field for community use. Noted.

As there was no further business to discuss, the meeting closed at 8.30 p.m.

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CHAIRMAN.

Date:

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ACTION POINTS:

FOLIO REF.	DETAILS	ACTION TO BE TAKEN
Matters Arising	Toothill School – Proposed Footpath Diversion Consultation.	To date no official footpath diversion has been submitted to NCC.
	Tree Maintenance	On-going. Clerk to arrange survey after 1 st April 2013.
	Planned Maintenance of Play Areas	To develop planned maintenance programme.
6517 Item 7.01 6 th June 2011	Cemetery seats to be rubbed down	Commenced - Good results.
Folio 6560	B.F.S.C. – Purchase of kitchen equipment.	£496.00 outstanding.
Folio 6560	B.F.S.C. – New water supply	B.F.S.C. applying for additional grants.
Folio 6561	Bio-diversity	Report received from N.W.T. and considered by Committee.
Folio 6688	Free-Running facilities - Wynhill	Consulting with young people in partnership with N.C.C.
Folio 6688	R.B.C. Leisure Strategy	Awaiting R.B.C. progress on the strategy.
Folio 6721	BFSC – reviewing of lease to include access road; Wind turbine and old pavilion.	Additional Butt Field Working Group to be arranged.
Folio 6722	Wallenfels- Disabled parking and possible closure of access to footpath at end of Mallard Close.	Awaiting progress from N.C.C. and R.B.C.
Folio 6723	Rugby Club – Review of lease	Copy sent to Councillors, July, 2012.
Folio 6723 Item 8.01	Church Wall	Quote obtained for remedial work.
Folio 6800	Cogley Lane access re. DDA	Clerk is investigating possible solutions.

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BINGHAM TOWN COUNCIL
METAL DETECTING AGREEMENT

I being the owner/occupier of land premises known as
..... situated at

Agree that in consideration of the payment to the landowner/occupier of seventy-five per cent of the value or rewards arising from the recovery of any property or objects found by the undersigned (hereinafter called 'the licensee(s)' over the value of twenty pounds, the licensee(s) may enter the said land, or part thereof, to search for items of buried or other material, whether antique or modern.

This annual Agreement shall continue in force from (date)until
(dateprovided that:-

1. The licensee(s) shall hold a current N.C.M.D. membership card showing details of their £10,000.000 Public Liability Insurance cover.
2. The licensee(s) shall always observe and adhere to the Code of Conduct as set out by the N.C.M.D. which is a condition of membership and includes reference to the voluntary Code of Practise for Responsible Metal Detecting. (See overleaf).
3. The licensee(s) shall strictly observe and adhere to any guidelines or special conditions and area boundaries which may be set out by the owner/occupier from time to time, and to any terms and conditions with respect to metal detecting access specified in agri-environment agreements which may cover all or part of the said land.
4. The licensee(s) shall record finds made on the said land with third parties, including the Portable Antiquities Scheme (P.A.S.), Historic Environment Records (H.E.R.), or any museum service only after gaining the appropriate permission of the landowner to do so, and then only to an accuracy of find-spots that all parties are comfortable with. All parties must abide by the terms and conditions of any agri-environment schemes that specify mandatory reporting of all finds made on land covered by such agreements with the P.A.S. (*Agri-Environmental Schemes are not applicable to Scotland and Wales*).

Special Conditions and Boundaries

Excluding Bingham Cemetery, Sports Pitches and Equipped Play Areas

Signed:Owner/Occupier. Date:
Signed: Licensee. Date:

Name:
Address:



THE NATIONAL COUNCIL FOR METAL DETECTING CODE OF CONDUCT

1. Do not trespass. Obtain permission before venturing on to any land.
2. Respect the Country Code, leave gates and property as you find them and do not damage crops, frighten animals or disturb nesting birds.
3. Wherever the site, do not leave a mess or an unsafe surface for those who may follow. It is perfectly simple to extract a coin or other small object buried a few inches below the ground without digging a great hole. Use a suitable digging implement to cut a neat flap (do not remove the plug of earth entirely from the ground), extract the object, reinstate the grass, sand or soil carefully, and even you will have difficulty in locating the find spot again.
4. If you discover any live ammunition, or any lethal object such as an unexploded bomb or mine, do not disturb it. Mark the site carefully and report the find to the local police and landowner.
5. Help keep Britain Tidy. Safely dispose of refuse you come across.
6. Report all unusual historical finds to the landowner and acquaint yourself with current N.C.M.D. policy relating to the Voluntary Reporting of Portable Antiquities in England and Wales, and the mandatory reporting requirements in Scotland. See: <http://www.treasuretrovescotland.co.uk/index.asp>
7. Remember it is illegal for anyone to use a metal detector on a designated area (e.g. Scheduled Monuments (S.M.), Sites of Special Scientific Interest (S.S.S.I), or Ministry of Defence property) without permission from the appropriate authority. It is also a condition of most agri-environment agreements that metal detecting access is subject to certain rules and regulations, including mandatory finds recording. Details of these agreements, and the access conditions they impose, are detailed on the N.C.M.D. website.
8. Acquaint yourself with the terms and definitions used in the following documents:-
 - (a) Treasure contained in the Treasure Act 1996 and its associated Code of Practice making sure you understand your responsibilities.
 - (b) Advice for Finders of Archaeological Objects, including Treasure, 2006.
 - (c) The voluntary Code of Practise for Responsible Metal Detecting to which the N.C.M.D. is an endorsee.
 - (d) Advice for finders in Scotland. See: <http://www.treasuretrovescotland.co.uk/htm/finders.asp>
9. Remember that when you are out with your metal detector you are an ambassador for our hobby. Do nothing that might give it a bad name.
10. Never miss an opportunity to explain your hobby to anyone who asks about it.

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DATE AND TIME OF MEETING:	29th January, 2013, at 6.00 p.m.
NATURE OF MEETING:	CEMETERY RULES & REGULATIONS REVIEW WORKING GROUP
IN ATTENDANCE:	Councillors P. Abbey, Mrs. A. Bryan, F. Purdue-Horan, J. Stockwood and Mrs. M. Stockwood
APOLOGIES:	Councillor Mrs. T. Kerry
DECLARATIONS OF INTEREST:	None

		TO BE ACTIONED BY
1.	Notes of previous meeting held on 27 th November, 2012, noted.	
2.	Draft Rules <ul style="list-style-type: none"> • A map of the cemetery was suggested showing specific areas as first page, along with a brief description. • Change Burial Ground to Cemetery . • Draft rules and regulations reviewed and amendments made. Rules 21 and 22 still outstanding. 	
6.	Date of next meeting: T.B.C.	