

Minutes of a meeting of the **Recreational & Cemetery Committee** of **Bingham Town Council** held in **The Old Court House, Church Street, Bingham**, on **Tuesday, 2nd August, 2016**, at **7.00 p.m.**

PRESENT:

Councillor Mrs. T. Kerry - Chairman
 J. Ferguson
 " A. Harvey
 " Mrs. S. Orr
 " F. Purdue-Horan
 " J. Stockwood

IN ATTENDANCE:

1 Public

1.00 APOLOGIES FOR ABSENCE AND ACCEPTANCE:

There were no Apologies for Absence received.

2.00 DECLARATIONS OF INTEREST:

There were no Declarations of Interest received.

3.00 MINUTES:

The Minutes of the meeting held on the 7th June, 2016, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

4.00 MATTERS ARISING (FOR INFORMATION ONLY):

01 Wychwood Road Open Space

It was explained that this land does not belong to the Town Council's and the resident is looking into other ways of gaining ownership.

02 New Sign on Linear Walk

Awaiting update.

5.00 CLERK'S UPDATE:

See attached Appendix 'A'.

01 R.B.C. Leisure Strategy

Setting up of scrutiny groups, leisure strategy, pitch strategy.

Nothing else reported.

Continued...../

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6.00 MATTERS RELATING TO PLAYINGFIELDS, PLAY AREAS AND OPEN SPACES:

01 Linear Walk

(a) Alterations to Entrance Sites

It was agreed to look to alter the entrance at Primrose Bank to that of an 'L' shaped entrance in order to prevent access for quad bikes, etc.

(b) Request for Seat on Linear Walk

It was agreed to look at this matter again should a formal request come in to the Town Council and cemetery procedures to be followed. It was noted that issues could involve anti-social behaviour.

02 Play Area Inspection Reports

The reports were discussed, all of which are at a medium or low risk.

Clerk to investigate the guarantee on the wet pour at Wychwood Road Play Area.

03 Updating Play Equipment

The Leisure Strategy Working Group to investigate updating the play equipment. Chairman to request a company to give advice as to the best way forward with each park in our area.

Other areas to consider are:-

- Mill Hill developer to pass over open space land to Bingham Town Council.
- Noise mitigation
- 0 – 12 age group facilities

7.00 MATTERS RELATING TO CEMETERY:

01 Grass-cutting

Grass-cutting is getting back on track after a very wet June and July; the Clerk to provide monthly updates so we can monitor the effectiveness of out-sourcing.

Continued...../

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8.00 LEISURE STRATEGY WORKING GROUP - TERMS OF REFERENCE:

Attached Appendix 'B'.

9.00 COMMUNITY LED PLAN - CONSIDERATION OF RESULTS:

01 Sports & Recreation

These will be considered in more detail through the Leisure Strategy Working Group.

10.00 SEAT ON JEBB'S LANE - UPDATE:

The previous seat on Jebb's Lane was removed due to anti-social behaviour.

11.00 CORRESPONDENCE:

01 Friends of Linear Park Minutes were noted.

As there was no further business to discuss, the meeting closed at 8.15 p.m.

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CHAIRMAN.

Date

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DETAILS	ACTION TO BE TAKEN
Outdoor facilities for all ages	- Assess existing facilities - Consult on usage - Develop improvement plan
Standards of maintenance of Council-maintained land, including the Linear Park	Develop maintenance plan
Toothill School – Proposed footpath diversion	Respond to N.C.C. consultations.
R.B.C. Leisure Strategy	Awaiting R.B.C. progress on the strategy.
Future of the contaminated land	Awaiting Tesco development that may improve access to land.
N.C.C. Land at Wynhill for allotments and/or Nature Reserve or Scout Base	N.C.C. confirmed its land at Wynhill was in process of being assessed for sale as development land, i.e. maximum price.
Proposed Scout Base	Awaiting further information from Scouts.
Linear Walk Presentation Board & Twinning Sign etc.	Awaiting further information from FLP & Twinning Association

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Draft Leisure Strategy Working Group – Terms of Reference

TITLE	LEISURE STRATEGY WORKING GROUP
Purpose	➤ To advise the Council in line with priorities for Bingham that falls within the RBC Leisure Strategy. ➤ To lead the Council in accordance with its agreed priorities to deliver leisure facilities appropriate to the needs of Bingham and its community. ➤ To define key objectives, costs, risks, communication, consultation and other areas of strategic planning. ➤ To engaged with the relevant agencies and experts to seek advice as to recommendations for each area available for improvement. ➤ To investigate the priorities set out in the Community Led Plan. ➤ To engage with community, schools, local groups and other interested parties to enable the council to make an informed decision. ➤ To investigate all funding opportunities available to the council.
Membership	• All Recreation and Cemetery Committee members • All other members of the Council will be invited to attend and contribute or observe; • Such other external agency representatives or such other persons as the Working Group may determine as appropriate from time to time.
Quorum	The quorum shall be a minimum of three elected representatives of the Council.
Frequency	Meetings shall be held as directed by the Chair.
Secretary	The Town Clerk (or a member of staff delegated by her) shall be Secretary to the Working Group, to take a summary note of the key points and actions arising.

Expected Outputs

- a) To set out a time line for improvements.
- b) To define and recommend to Council, strategic objectives for improvements.
- c) To recommend to Council a list of strategic objectives, time line and detailed budget including external funding arising from above.
- d) Determination of future use and growth in existing leisure facilities
- e) Defining need and areas for growth in respect of all leisure areas.
- f) Increased engagement by working with grant providers
- g) Recommendations to other authorities and agencies in respect of existing and future leisure provision in Bingham
- h) Recognition of growth factors necessary for future planning, reviewing inputs from councils priorities as they change from time to time.

Process/Ways of Working

The Working Group within its considerations shall:

- Consider input from Committees Councillors, key partners and other stakeholders.
- A proactive approach by councillors to engage with the work of the Working Group
- Define key areas of improvement/development
- Encourage partnership working with local clubs and groups
- Encourage communication and publicity measures for local clubs and groups
- Utilise previous information and guidance held from other development in our area.
- Seek new information and data with regard to future growth
- Consider details of lessons learned from projects undertaken by the Council or partnership such as anti-social behaviour, noise control and ensure provision is suitable for location.

- Consider key risks that may be associated with any agreed project
- Ensure that the Council's normal governance procedures are adhered to in its considerations.
- Seek to work alongside the R.B.C. Leisure Strategy update, where this meets the Council's objectives.

Tracey Kerry

Chair – Recreational & Cemetery Committee.