

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 26th October, 2010**, at **7.00 p.m.**

PRESENT:

Councillor F. Purdue-Horan - Chairman
 “ G. Davidson
 “ F. Kerry
 “ A. Shelton
 “ Mrs. M. Stockwood

IN ATTENDANCE: Dr. P. Allen, B.H.T.A
 Mr. G. Ashton, B.H.T.A.

DECLARATIONS OF INTEREST:

There were no Declarations of Interest received.

APOLOGIES:

Apologies for absence were received from Councillor J. Eagles.

1.00 MINUTES:

The Minutes of the meeting held on the 24th August, 2010, having been circulated prior to the meeting, were taken as read, approved and signed by the Chairman as a correct record.

2.00 MATTERS ARISING FROM THE MINUTES (For information):

There were no matters arising out of the Minutes for information to report.

3.00 BUDGET REPORT 'A':

The Clerk answered any queries on the budget monitoring report as at the 30th September, 2010, and it was

RECOMMENDED to approve the figures provided.

4.00 ACCOUNTS FOR PAYMENT - REPORT 'B':

Accounts were presented for payment and it was agreed to

RECOMMEND approval. (Attached).

5.00 ACCOUNTS PAID - REPORT 'C':

Accounts paid since the last meeting were presented. The Clerk answered any queries and it was agreed to

RECOMMEND approval of accounts paid. (Attached).

Continued...../

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6.00 REFERRALS FROM OTHER COMMITTEES, INCLUDING:-

01 Recreational & Cemetery Committee

(a) Butt Field – Erection of a Diamond Rail Fence

It was agreed to

RECOMMEND the approval of materials up to a maximum of £1,491.26 subject to the Clerk confirming any additional labour charges would not take the project over £2,000.00. In the event of total costs exceeding £2,000.00, the Clerk to obtain three quotations and refer to Full Council.

(b) Butt Field Sports Club

All other outstanding items referred to in a letter from the Club to be referred back to the Recreational & Cemetery Committee as insufficient information was provided with the exception of verti-draining which had already been agreed.

7.00 GRANT AID:

01 Victim Support

A letter had been received applying for grant aid, and it was agreed to

RECOMMEND approval of a donation up to the maximum of £500.00, subject to the Clerk confirming number of people within Bingham who have benefited from the service during the previous year.

8.00 L.A.A. REWARD GRANT:

01 Review of Old Court House Heating/Energy Consumption

The Clerk to investigate an application under the Environmental Partnership following an energy audit on the building with reference to the Energy Trust.

Standing Orders were suspended in order to allow the representatives from B.H.T.A. to speak.

9.00 ROMAN WELL:

Dr. Allen and Mr. Ashton, on behalf of Bingham Heritage Trails Association, presented a report on the future siting of the Roman Well discovered and removed from the A46 during the current road improvements.

Continued...../

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Standing Orders were reinstated.

9.00 ROMAN WELL continued.....

It was

RECOMMENDED to approve the proposal for the installation of the Roman Well at the cemetery entrance. The Town Council to submit a planning application following a project design being drafted in consultation with Rushcliffe Borough Council's recommendations.

10.00 CORRESPONDENCE:-

There were no items of correspondence received to report.

11.00 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:

PRIOR TO THE COMMENCEMENT OF THE FOLLOWING BUSINESS, THE FOLLOWING RESOLUTION WAS PROPOSED, SECONDED AND CARRIED:

"In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the Press and public be excluded from the remainder of the meeting, and they are instructed to withdraw. "

The following items were discussed:-

- 01 STAFFING MATTERS**
- 02 CIVIC AWARDS**
- 03 VANDALISM AT CARNARVON PLAY AREA**

As there was no further business to transact, the meeting finished at 8.07 p.m.

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CHAIRMAN

Date:

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INCLUDES ACCRUALS FROM 2009/2010							
Sep-10							
							Positive figs. =
							Negative figs. =
Allotments cc	BAL B.FWD	Receipts			Payments		
		Budget	Actual	Variance to budget	Budget	Actual	
Rent	10	0.00		0.00	400.00	375.00	
Water Charg	11	0.00		0.00	550.00	180.56	
Maintenanc	12	0.00		0.00	2,300.00	23.74	
Tenants Ren	13	300.00	386.00	86.00	0.00		
Allotments		300.00	386.00	86.00	3,250.00	579.30	
Cemetery		Receipts			Payments		
		Budget	Actual		Budget	Actual	
Rates	20	0.00		0	500.00	302.55	
Water/drain	21	0.00		0	350.00		
Grave Diggin	22	0.00		0	2,000.00	960.00	
Electricity	23	0.00		0	350.00	213.02	
General Mai	24	0.00		0	500.00	51.92	
Fees & Mem	25	4,350.00	3,602.00	-748.00	550.00	341.00	
Cemetery		4,350.00	3,602.00	-748.00	4,250.00	1,868.49	
Community		Receipts			Payments		
		Budget	Actual		Budget	Actual	
CCTV Mainte	30	0.00		0	750.00		
Notice Board	31	0.00		0	100.00		
Town Map	33	15.00		-15	15.00		
Trs. To Com.	399	0.00			500.00	500	
Community		15.00	0.00	-15.00	1,365.00	500.00	
Depot		Receipts			Payments		
		Budget	Actual		Budget	Actual	

Finance		Receipts			Payments		
		Budget	Actual		Budget	Actual	
Salaries/Wage	60	0.00		0	71,000.00	33,080.70	
Audit Fees	61	0.00		0	4,000.00	1210	
Office Expens	62	0.00	81.88	81.88	5,000.00	2,486.91	
Subs/Trainin	63	0.00		0	2,500.00	1702	
Travel/Milea	64	0.00		0	400.00	12	
Civic Expens	65	0.00		0	2,500.00	127.50	
Insurance	66	0.00		0	2,750.00	2762.79	
Advertising	67	0.00		0	300.00		
Grant Aid	68	0.00		0	5,000.00	0	
Investment i	69	300.00	33.54	-266.46	0.00		
Trs. To Prop.	699	0.00		0	23,000.00	23000	
Finance		300.00	115.42	-184.58	116,450.00	64,381.90	

Old Court House		Receipts			Payments		
		Budget	Actual	Variance to budget	Budget	Actual	
Caretaker W	70	0.00		0	5,600.00	2,655.23	
Insurance	71	0.00		0	1,200.00	1381.4	
Water rates	72	0.00		0	750.00	384.75	
Non domest	73	0.00		0	8,000.00	4,035.50	
Gas/electrici	74	0.00	686.49	686.49	5,000.00	2,296.84	
Repairs/Mai	75	0.00		0	5,000.00	3,565.37	
Equipment	76	0.00		0	400.00		
Rents	77	7,000.00	5,167.50	-1832.5	0.00		
Hirings	78	1,750.00	605.25	-1144.75	0.00		
Civil Ceremo	79	0.00	445.00	445	0.00		
Old Court House		8,750.00	6,904.24	-1,845.76	25,950.00	14,319.09	

Promotion		Receipts			Payments		
		Budget	Actual		Budget	Actual	
Bingham Fes	80	0.00	3,505.90	3505.9	3,300.00	5,843.21	
Xmas lights	81	0.00		0	7,000.00		
Other promc	82	0.00		0	500.00		
Town News/	83	0.00		0	2,000.00	479.00	

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BUDGET REPORT 'A' continued.....

Minutes of a meeting of the **Policy & Resources Committee** of the Bingham Town Council held in The Old Court House, Church Street, Bingham, on **Tuesday, 26th October, 2010**, at **7.00 p.m.** continued.....

BINGHAM TOWN COUNCIL SUMMARY SEPTEMBER 2010								
								REPORT A cont.
	BAL B.FWD	Receipts			Payments			Net Variance
		Budget	Actual	Variance to budget	Budget	Actual	Variance to budget	
Allotments		300	386	86	3250	579.3	2670.7	2756.7
Cemetery		4,350.00	3,602.00	-748.00	4,250.00	1,868.49	2,381.51	1,633.51
Community		15.00	0.00	-15.00	1,365.00	500.00	865.00	850.00
Depot		1,350.00	133.33	-1,216.67	84,625.00	44,320.28	40,304.72	39,088.05
Environment		0	0.00	0.00	5,000.00	4,317.35	682.65	682.65
Finance		300.00	115.42	-184.58	116,450.00	64,381.90	52,068.10	51,883.52
Old Court House		8750	6,904.24	-1,845.76	25,950.00	14,319.09	11,630.91	9,785.15
Promotion		0	4,585.90	4,585.90	15,120.00	6,491.21	8,628.79	13,214.69
Recreation		710.00	3,291.71	2,581.71	10,500.00	7,048.63	3,451.37	6,033.08
TOTALS		15,775.00	19,018.60	3,243.60	266,510.00	143,826.25	122,683.75	125,927.35
Precept		250,735.00	250,735.00	0.00	0.00	0.00	0.00	0
Mayors Charity		0	186.04	0	0	0.00	0.00	186.04
Reserves								
		Budget	Actual		Budget	Actual		Net Variance
Office Eqpt	0.00	0.00	0.00	0	0.00	0	0	0.00
OCH Capital	0.00	0.00	0.00	0	0.00	0	0	0.00
Depot	6,854.00	10,000.00	10,000.00	0	0.00	8821.18	-8821.18	8,032.82
Allotment	0.00	0.00	0.00	0	0.00	0	0	0.00
Environment	0.00	0.00	0.00	0	0.00	0	0	0.00
General Reserve	87,134.80	0.00	0.00	0	0.00	2910	-2910	84,224.80
Promotion	0.00	0.00	0.00	0	0.00	0	0	0.00
Recreation	0.00	0.00	0.00	0	0.00	0.00	0	0.00
Cemetery	0.00	0.00	0.00	0	0.00	0	0	0.00
Community Capital	0.00	500.00	500.00	0	0.00	0	0	500.00
Property.Land	0.00	23,000.00	23,000.00	0	0.00	5430	-5430	17,570.00
Capital Total	93,988.80	33,500.00	33,500.00	0.00	0.00	17,161.18	-17,161.18	110,327.62
Butt Field Project Fin. Statement								
		Budget	Actual		Budget	Actual		Net Variance
Pitch Works	-144,007.88	0.00	0	0	0.00	-1,408.79	1408.79	-142,599.09
Pavilion/Access	-375,849.74	0.00	28167.5	28167.5	0.00	7,606.41	-7606.41	-355,288.65
Fees	-57,969.67	0.00	0	0	0.00	0.00	0	-57,969.67
Land Purchase	-18,246.21	0.00	0	0	0.00	0.00	0	-18,246.21
Football Foundation	417,545.00	0.00	0	0	0.00	0.00	0	417,545.00
Contamination Work	-1,956.40	0.00	0	0	0.00	0.00	0	-1,956.40
BF Project Total	-180,484.90	0.00	28,167.50	28,167.50	0.00	6,197.62	-6,197.62	-158,515.02

REPORT 'B'

Minutes of a meeting of the **Policy & Resources Committee**
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at **7.00 p.m.** continued.....

Accounts Presented 26.10.10

chq		
	9033 RBC - Purchase of litter pickers	47.00
	9034 The Limehaus - Civic Service buffet	208.00
	9035 A & FW Cockayne & Sons - footpath maintenance	287.47
	9036 OCS Group UK Ltd - STU's	574.29
	9037 TES Ltd - OCH lift service contract	136.15
	9038 Fibrous Ltd - Cem lowering webbing	205.63
	9039 Gener8 Finance Ltd - OCH keyholding	39.95
	9040 Aquacert Ltd - water testing	122.20
	9041 Handicentre - repair/maint expenses	103.57
Auto	Wages w30/M7	4,208.17
		<u>5,932.43</u>

Continued...../

REPORT 'C'

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at **7.00 p.m.** continued.....

Accounts Paid 26.10.10

DD	Bank Charges	Nat West	17.65
DD	Tractor lease payment	HFGL Ltd	569.88
8987	LH AVC's	Prudential	100.00
8988	Superannuation M5	NCC	1,122.24
8989	Tax/NI M5	HMRC	1,476.05
8988	Superannuation M5	NCC	82.80
8989	Tax/NI M5	HMRC	999.31
8989	Tax/NI m5	HMRC	-1.60
8990	P3 path maintenance	SP Rose	318.78
Auto	Wages w22	Wages w22	820.89
Auto	Wages w22	Wages w22	81.68
Auto	Wages w22	Wages w22	83.00
8991	Training course	SLCC	487.62
8992	Memorial Tower Plaques	Granart Ltd	169.20
8993	Stihl Backpack blower	JR Mowers	235.00
8993	PARTS	JR Mowers	64.64
8994	Fuel account	Arval UK Ltd	118.60
8995	OCH water bill	Severn Trent Water	384.75
Auto	Wages w23	Wages w23	902.01
Auto	Wages w23	Wages w23	83.00
Auto	Wages w23	Wages w23	81.88
DD	non domestic rates	RBC	673.00
8996	Petty Cash Purchases	Petty Cash	75.57
8997	Grave digging	A Buckingham	120.00
8998	Mileage (litter picking)	B Gardner	56.00
8999	Stationery order	Viking Direct	326.39
9000	Copier charge	Reprotec Connect For	31.90
Auto	Wages w24	Wages w24	899.52
Auto	Wages w24	Wages w24	83.00
Auto	Wages w24	Wages w24	97.68
DD	non domestic rates	RBC	51.00
DD	OCH elec bill	Eon	160.00
9001	Repair/Maint materials	Handicentre(Bingham)	45.72
9001	Repair/Maint materials	Handicentre(Bingham)	7.92
9001	Repair/Maint materials	Handicentre(Bingham)	53.60
9002	Copier charge	Reprotec Connect For	12.02
9003	Bedding plants	RBC	126.61
9004	Vehicle insurance new van	WPS	228.59
9005	Repairs to Carnarvon Play area	P Selby	2,790.00
9006	Phone bill	BT Payment Services Ltd	188.52
9006	Alarm bill	BT Payment Services Ltd	62.72
9006	Depot alarm	BT Payment Services Ltd	62.72
9007	Bal on Rodeo Bull ride	Rides for Hire Ltd	295.00
9008	Christmas Fair Santas gifts	The Book People	24.00
Auto	Wages w25	Wages w25	849.19
Auto	Wages w25	Wages w25	93.68
Auto	Wages w25	Wages w25	83.00

Continued...../

REPORT 'C' continued..

Minutes of a meeting of the **Policy & Resources Committee**
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at **7.00 p.m.** continued.....

Accounts Paid 26.10.10 continued,,,

	unpresented chq	Dizziewear	35.00
DD	Monthly broadband charge	Tiscali	17.04
9009	Keyholding service	Foremost Security Ltd	39.95
9010	Training course	SLCC	111.62
9011	Town Council News	The Print Quarter	115.00
9011	Sponsor letters	The Print Quarter	19.00
9012	Play equip parts	Wicksteed Leisure	12.62
Auto	Wages w26/M6	Wages w26	3,256.20
Auto	Wages w26	Wages w26	85.68
Auto	Wages w26	Wages w26	863.26
DD	Tractor lease payment	HFGL Ltd	569.88
9013	SuperannuationM6	NCC	1,143.39
9013	Superannuation M6	NCC	103.50
9014	LH AVC's	Prudential	100.00
9016	Council Chamber decorating	Olivers Decorating Services	1,151.50
9017	Fuel account	Arval Business Partners	171.83
9018	Reimbursement for damaged coat	Mrs J Parberry	43.00
Auto	Wages w27	Wages w27	832.63
Auto	Wages w27	Wages w27	83.00
Auto	Wages w27	Wages w27	81.68
9020	Protective equip re chainsaw c	JR Mowers	122.31
9020	Stihl blower	JR Mowers	150.40
9021	Repaire to mess room leak	Rowlson Plumbing & Heating	56.55
9022	Civic service drinks	C Pegg	50.40
9023	Copier charge	Reprotec Connect For	11.97
9024	Stationery order	Viking Direct	214.00
9025	Trade waste OCH	RBC	172.92
9026	Petty Cash Purchases	Petty Cash	96.05
Auto	Wages w28	Wages w28	795.47
Auto	Wages w28	Wages w28	83.00
Auto	Wages w28	Wages w28	89.68
9027	Web hosting	D Rodgers	104.88
9028	Cem Water bill	Severn Trent Water	12.77
9029	Civic service refreshments	Bingham Parish Church	32.00
9030	Christmas Fair posters	Universal Poster service	225.60
9031	Tractor parts/repairs	Platts Harris	210.20
9032	Cradle seat	Sutcliffe Play	139.59
Auto	Wages w29	Wages w29	993.83
			£28,092